

# COUNCIL'S MEETING

**NO. 11/2023-24**

<b>DATE</b>	<b>:</b>	<b>24<sup>TH</sup> JANUARY, 2024 (WEDNESDAY)</b>
<b>TIME</b>	<b>:</b>	<b>11-00 A.M.</b>
<b>VENUE</b>	<b>:</b>	<b>3<sup>RD</sup> FLOOR, COUNCIL ROOM, PALIKA KENDRA, NEW DELHI</b>



**NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA : NEW DELHI**



नई दिल्ली नगरपालिका परिषद्  
NEW DELHI MUNICIPAL COUNCIL  
पालिका केन्द्र, संसद मार्ग, नई दिल्ली-११०००१  
Palika Kendra, Sansad Marg, New Delhi-110001

Dated: 20.01.2024

F.25(1)/CS/1/2024/D-580

MEETING NOTICE

The next meeting of the Council, No.11/2023-24, will be held on Wednesday, 24<sup>th</sup> January, 2024 at 11-00 a.m. in 3<sup>rd</sup> Floor, Council Room, Palika Kendra, New Delhi.

The list of business is enclosed herewith.

You are requested to kindly make it convenient to attend the same.

(KRISHNA MOHAN UPPU)  
Secretary

ALL MEMBERS OF THE COUNCIL

**NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA : NEW DELHI.**

**COUNCIL'S MEETING NO. 11/2023-24 DATED 24.01.2024 AT 11-00 A.M.**

**Arrangement of Business**

ITEM NO.	SUBJECT	PAGE	ANNEXURES
01 (CS)	Confirmation and signing of minutes of the Council Meeting No.10/2023-24, held on 27.12.2023 at 12-00 Noon.	2	3 - 5
02 (CS)	Contracts/Schemes involving an expenditure of Rs.1 Lac but not exceeding Rs.400 Lacs.	6	7 - 21
03 (CS)	Action Taken Report on the status of ongoing schemes/works approved by the Council.	22	23 - 27
04 (Personnel)	Revival of various posts in Category 'A' of Health Services in New Delhi Municipal Council in terms of Ministry of Finance, Department of Expenditure OM dated 05.01.2024.	28 - 31	32 - 101
05 (Personnel)	Notification of the RRs for the posts of Junior Assistant of the Secretary's Establishment Branch of NDMC - Corrigendum thereof.	102 - 104	105 - 121
06 (Personnel)	Approval for adoption of Office Memorandum No. Z.28015/4/2008.E-1 (AYUSH) dated 25 April, 2011, in light of OM No. Z.28015/04/200.E-1 (AYUSH) dated 15 Sep 2021 issued by Ministry of Health & Family Welfare, Department of AYUSH regarding Extension of Dynamic Assured Career Progression (DACP) to the practitioners of Indian System of Medicines and Homeopathy.	122 - 127	128 - 142
07 (Education)	Proposal for up-gradation of 29 computer labs in NDMC & Navyug Schools for a period of 5 years with onsite comprehensive warranty for the maintenance of the Computer labs.	143 - 149	-
08 (Education)	Proposal for distribution of Pre-loaded Tablets for Digital Learning to the students and teachers of Class-9 <sup>th</sup> to Class- 12 <sup>th</sup> in NDMC and Navyug Schools.	150 - 156	-
<b>VOLUME - II</b>			
09 (IT)	Extension of existing contract of Facility Management & AMC of IT Infrastructure in NDMC for a period of 09 months (w.e.f. 08.09.2023 to 07.06.2024 ) or till the new vendor is finalised, whichever is earlier.	157 - 161	

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**ITEM NO. 01 (CS)**

Confirmation and signing of minutes of the Council Meeting No.10/2023-24, held on 27.12.2023 at 12-00 Noon (See pages 3 – 5 ).

**COUNCIL'S DECISION**

Minutes confirmed.

**NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA: NEW DELHI**

**MINUTES OF THE COUNCIL'S MEETING NO. 10/2023-24, HELD ON 27.12.2023 AT 12-00 NOON  
ON 3<sup>RD</sup> FLOOR, COUNCIL ROOM, PALIKA KENDRA, NEW DELHI.**

MEETING NO.	: 10/2023-24
DATE	: 27.12.2023
TIME	: 12-00 NOON
PLACE	: PALIKA KENDRA, NEW DELHI

**PRESENT:**

- |    |                           |   |                          |
|----|---------------------------|---|--------------------------|
| 1. | <b>Sh. Amit Yadav</b>     | - | <b>Presiding Officer</b> |
| 2. | Sh. Satish Upadhyay       | - | Vice Chairperson         |
| 3. | Sh. Virender Singh Kadian | - | Member                   |
| 4. | Smt. Vishakha Shailani    | - | Member                   |
| 5. | Sh. Girish Sachdeva       | - | Member                   |
| 6. | Sh. Krishna Mohan Uppu    | - | Secretary, NDMC          |

ITEM NO.	SUBJECT	DECISION
01 (CS) - A	Confirmation and signing of the minutes of the Council Meeting, held through circulation of Agenda on 29.11.2023.	Minutes confirmed.
01 (CS) - B	Confirmation and signing of the Special Budget Meeting held on 27.12.2023 at 11-00 A.M.	Minutes confirmed.
02 (CS)	Contracts/Schemes involving an expenditure of Rs.1 Lac but not exceeding Rs.400 Lacs.	Information noted.
03 (CS)	Action Taken Report on the status of ongoing schemes/works approved by the Council.	Information noted.
04 (AUDIT)	Annual Audit Report for the year ended March-2022	The Report was tabled. It was noted that reply (Action Taken Note) to the paras of the Annual Audit Report may be furnished by the Departments to the Chief Auditor within six weeks so that the Chief Auditor may place the same before the Standing Committee on Audit in NDMC along with Audit Recommendations.
05 (SECURITY)	Extension of existing security contracts of Security Services/Arrangements under Group Contract A, B, C, D and E, for further period of one year w.e.f. 01.03.2024 to 28-02-2025.	Resolved by the Council to accord approval for further extension of the contracts with existing agencies for a period of one year w.e.f. 01.03.2024 to 28-02-2025 on the existing rates, terms and conditions, as contained in Para 14 of the agendum.

ITEM NO.	SUBJECT	DECISION
06 (CIVIL)	S/R of roads in NDMC area. SH:- Resurfacing of internal roads under jurisdiction of R-III Division area	Resolved by the Council to accord administrative approval and expenditure sanction amounting to Rs.6,00,69,000/- for the work "S/R of roads in NDMC area. SH:- Resurfacing of internal roads under jurisdiction of R-III Division area."
07 (PMS)	E-Tender/RFP for Allotment of 39 parking Sites falling under the jurisdiction of New Delhi Municipal Council (NDMC) on payment of advance monthly license fee basis.	Resolved by the Council to accord approval to E-Tender/RFP for Allotment of 39 parking Sites falling under the jurisdiction of New Delhi Municipal Council (NDMC) on payment of advance monthly license fee basis.
08 (ELECTRIC-II)	Implementation of AMR Solution for ABT Meter readings installed in NDMC Area. Sub Head: Supply, Installation, Testing & Commissioning of ABT Meters in various 66/33 KV ESS in NDMC area.	The Council approved the Agenda with the directions that Electric Department and Finance Department may confirm the reasons for retendering. The Council further directed that the Chairperson is delegated to take the final decision based on proposal submitted by Electric Department and Finance Department, in the interest of Council.
09 (ELECTRIC-II)	Implementation of AMR Solution for ABT Meter readings installed in NDMC Area and Replacement of CT & PT for installation of ABT Meter at receiving end port at importing feeders for AMR reading at various ESS in NDMC. Sub Head: SITC of Meter Cubicle for installation of ABT Meter at receiving end port at importing feeders (33 KV Voltage Level) for AMR reading at various ESS in NDMC.	The Council approved the Agenda with the directions that Electric Department and Finance Department may confirm the reasons for retendering. The Council further directed that the Chairperson is delegated to take the final decision based on proposal submitted by Electric Department and Finance Department, in the interest of Council.
10 (SWACHHT A DIV. HEALTH)	Collection, transportation and dumping of construction and demolition (C & D) waste from NDMC Area.	Deferred. The Council directed that the Department may re-examine the proposal with justification on the proposed rates and period may be kept for five years with provisions for extension of another two years.
<b>VOLUME - II</b>		
11 (Remunerative Project Cell)	Draft NDMC Right of Way (RoW) Policy for area under jurisdiction of NDMC for underground infrastructure and over ground telecommunication infrastructure.	Resolved by the Council to approve the following:- 1. To extend the present ongoing concessioner agreement for the existing Cellular on Wheels (CoWs) towers on the basis of same terms & conditions of existing agreement for both the firms i.e. M/s Reliance Jio Infocomm Ltd. & M/s Indus Towers Ltd. upto 31.03.2024 or till the

ITEM NO.	SUBJECT	DECISION
		finalization of NDMC RoW Policy whichever is earlier. 2. To upload the draft NDMC Right of Way (RoW) policy in the public domain for inviting comments from all the stakeholders.

The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes.

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ITEM NO. 02 (CS)CONTRACTS/SCHEMES INVOLVING AN EXPENDITURE OF RS. 1 LAC BUT NOT EXCEEDING RS. 400 LACS.

Section 143 (d) of NDMC Act, 1994 provides that every contract involving an expenditure of Rs.1 lac but not exceeding Rs.400 lacs under clause 143 (c) shall be reported to the Council. In pursuance of these provisions, a list of contracts entered/executed upto December, 2023, have been prepared.

A list of the contracts, entered into for the various schemes, is accordingly laid before the Council for information. (See pages 7 - 21).

COUNCIL'S DECISION

Information noted.



MONTHLY STATUS OF CASES (RS.50 LAC & ABOVE) FOR THE MONTH ENDING MONTH OF DECEMBER, 2023.

S. No	Name of Work	Sanctioned amount	Date and amount		Status of tender				Current status of tender	Current status of work	Remarks
			DE.	NIT/Tender	Date of Publication of NIT	Date of Technical bid opening	Date of financial bid opening	Date of Award of work			
1.	Replacement of conventional street HPSV lights fitting with energy efficient light warm 2700K/3000K fittings having intelligent control system including poles cables flood lights etc. Sub-Head: Replacement of conventional street light poles fittings with octagonal poles & LED street light fittings and cabling under phase -II & III work.	PE		15.86.61.560/-							After dropping of 4 <sup>th</sup> call of tenders by CE. (E-4) the draft NIT amounting to Rs.15.86.61.560/- is under final approval of competent authority (CE/E-4).
2	Purchase of Uninitialized Station 11KV/0.433KV 1000 KVA.		Rs.2.15.25.326/-	NIT No. 06/E/ES-D/2019-20 Rs.2.15.25.326/-	20.05.2022 (6 <sup>th</sup> call)	Not yet opened.	Not yet awarded		Tender in 6th call was scheduled to be opened on		

Store-I

complete with accessories.  
Qty: 08 Nos.  
Rs. 2,15,25,326/-

31.05.2022.

Before opening of a tender, justification statement was prepared and sent to P-11KV division. As observed by SEE-IV, a revised justification statement was prepared and sent to Planning secretary. However, in a meeting, as decided confirmation of quantity of USS required as on date obtained from the concerned executing divisions and the quantity reduced to 6 Nos. from 8 Nos. Therefore, note was sent for approval to the drop instant tender case and to frame a fresh detailed estimate. As desired, case has been sent

		Store-II								to Division to C-II	
										obtain details regarding other works covered in the estimate of Establishing 07 Nos. Unitized Sub-Stations and augmentation of surrounding L.T. System at DIZ, Cole Market Area.	
3.	Purchase of Unitized Sub-Station KV/0.415KV, 990 KVA complete with accessories (Qty: 04 Nos). Rs.3,59,18,000/-	Rs. 3,59,18,000/-	GEM/2023/B/5609621	23.06.2023	28.07.2023	28.11.2023					The Proc bid is opened on 28.11.2023 and the case is submitted to Finance Division for further scrutiny and concurrence.
4.	Purchase of 1.1 kV Grade LV cable, Aluminium Conductor, FRLS XLPE insulated, Armoured, of various sizes as per IS 7098 (part-1)/1988. Rs.3,90,11,614/-	Rs.3,90,11,614/-	GEM/2023/B/3839514	17.08.2023	12.10.2023						Case is under Scrutiny and clarification letter were sought and the same were under scrutiny.
5.	Purchase of 33KV 11T (XLPE) cable of size: 400 sq.mm/ 3C, duly ISI marked. Rs.65,63,557/-	Rs.65,63,557/-	GEM/2023/B/3917126	05.09.2023	03.11.2023						Tender to be opened on 03.11.2023 and the case is scrutinized and clarifications were sought.

10/11/23  
Sr. Asstt. (Tech.-1)

6.	Purchase of HRC Fuse Base: 250 Amps, 400 Amps & 630 Amps, 500V AC, rating conforming to IS:13703. Rs.1,71,21,139/-	Rs.1,71,21,139/-	GEM/2023/B/3997942	22.09.2023	09.10.2023	-----	Since there is no participation. The case is put up for approval of amendment and to re-invoke the tender.			
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EE (Tech.-1)

**PROGRESS REPORT FOR THE MONTH OF DEC. 2023 FOR WORK COSTING RS. 1 LAKH TO 400 LAKH**

Sl. No.	Name of work	Date of Award	Name of Agency	Award Cost	Target date of completion	% of financial progress	% of physical progress	Remarks
<b>BM-II</b>								
1.	Comprehensive Maintenance of 01 No. LKE make Elevator installed at Gymnasium & Social Welfare Centre, Kaka Nagar, New Delhi.	21.10.2021	M/s M/S Thysson Krupp Elevator India Pvt. Ltd	4.84.825/-	20.10.2024	Nil	45%	AMC in progress
2.	AMC for r/SA make lifts installed at Palika health Complex, Dharama Mar, New Delhi.	08.07.2021	M/S OTIS Lifts Pvt. Ltd	1110402/-	01.06.2021 to 31.05.2024	20%	50%	-Do-
3.	Comprehensive Annual Maintenance Contract of 01 No. lift OTIS make installed at PMH Lodhi Road, New Delhi	15.10.2020	M/S OTIS Elevator Co. (I) Ltd	4.92.261/-	30.09.2023	40%	100%	-Do-
4.	Comprehensive Annual Maintenance Contract of OTIS make installed at Yashwant Place 01 Nos., PMH 01 Nos.	10.12.2021	M/S OTIS Elevator Co. (I) Ltd	1 <sup>st</sup> year 6.15.852/- 2 <sup>nd</sup> year 6.52.890/- 3 <sup>rd</sup> year 6.91.968/-	15.11.2021 to 14.11.2024	40%	50%	-Do-
5.	Annual Maintenance Contract of 12 Nos. (S-7) and (S-8) Passenger lifts Kone make installed at BapuDham Residential Complex, Chanakya Puri, New Delhi	01.04.2021	M/S Kone Elevator India Pvt Ltd	10817532/-	31.03.2026	30%	45%	-Do-
6.	Annual Maintenance Contract of 08 Nos. (S+7) and (S+8) Passenger lifts Kone make installed at BapuDham Residential Complex, Chanakya Puri, New Delhi.	17.12.2021	M/S Kone Elevator India Pvt Ltd	68.57.206/-	08.10.2021 to 07.10.2026	40%	50%	-Do-
7.	Comprehensive maintenance contract of 2 Nos. Lifts Schindler make installed at Laxmi Bai Nagar, Barat Char for a period of 3 years.	31.07.2023	M/S Schindler India Pvt Ltd.	8.81.426/-	01.05.2023 TO 31.01.2026	50%	100%	-Do-
8.	Comprehensive maintenance contract and repair of 4 Nos. Lifts Schindler make installed east Kidwai Nagar, New South Market, New Delhi for a period of 5 years.	29.03.2023	M/S Schindler India Pvt Ltd.	12.08.802/-	21.10.2023 TO 20.10.2025	30%	50%	-Do-
9.	Comprehensive Annual Maintenance Contract of 07 Nos. Lifts OTIS make installed at Lok Nayak Bhawan, New Delhi for the period of 03 Years.	03.01.2024	M/S OTIS Elevator Co. (I) Ltd	87.16.848/-	01.12.2023 TO 30.11.2026	Nil	19%	-Do-
10.	Comprehensive maintenance contract for 01 No. 500 KVA DG set with AMF panel installed at Bapu Dham Housing Complex, Chanakya Puri for a period of 5 years.	25.10.2017	M/S Vidyut Engineers.	7.73.589/-	24.10.2022	70%	100%	-Do-
11.	Comprehensive Annual Maintenance Contract of 03 Nos. lifts OTIS make installed at Chanakya Bhawan and Yashwant Place, New Delhi.	01.04.2022	M/S OTIS Elevator Co (I) Ltd.	16.07.768/-	31.12.2025	Nil	30%	-Do-

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12.	Comprehensive Annual Maintenance Contract for one number, G-1 Floor, 8 Passenger lift installed at Community Centre Golf Links, New Delhi.	04.02.2022	M/s Bharat Elevator	2,24,000/-	03.02.2025	Nil	40%	-Do-	
13.	Comprehensive Annual Maintenance Contract of 04 Nos. Lift OTIS make installed at Palika Bhawan R.K. Param. New Delhi for a period of 3 years.	02.11.2023	M/s OTIS Elevator Co (I) Ltd.	41,29,728/-	02.11.2023 to 01.11.2026	Nil	20%	-Do-	
14.	Comprehensive Annual Maintenance Contract of Air-Conditioning plant of 1-G make for a period of one year installed at Additional Block, CharakPalika Hospital, Under BM-1(E) Division.	18.09.2023	M/s I.R. Refrigeration & Electrical Works	10,00,000/-	18.09.2023 to 17.09.2025	Nil	40%	-Do-	
15.	Annual rate contract for maintenance of Ductable AC unit & AC plants other than Blue star make installed at various Municipal Buildings & Barat Char, South of Rajpath.	07.06.2023	M/s H.R. Refrigeration & Electrical Works	9,99,431/-	7.06.2024	30%	20%	-Do-	
16.	Annual Rate Contract for maintenance of A.C's, Water Coolers and Fridges installed in NDMC area, New Delhi.	07.06.2023	M/s H.R. Refrigeration & Electrical Works	9,99,124/-	7.06.2024	30%	20%	-Do-	
17.	Comprehensive annual maintenance Contract for 2x250 KVA and 1x200 KVA, Cummins make DG set installed at Palika Maternity Hospital and CharakPalika Hospital, New Delhi for a period of 3 years	30.11.2021	M/s Durskal Electronics	4,10,961/-	29.11.2024	Nil	55%	-Do-	
18.	Comprehensive annual maintenance Contract for 04x125 KVA, 2x200 KVA & 1X75KVA Cummins make DG set installed at NDMC various site under BM-1(E) Division, New Delhi for a period of 3 years.	28.06.2022	M/s Prime Power Engineers	12,12,879/-	28.06.2022 to 27.06.2025	Nil	35%	-Do-	
<b>BM-1</b>									
19.	CAMC of 01 No. OTIS make lift for 03 years (01.03.2023 to 31.03.2026) installed at NDMC Service Centre, Fire Brigade Lane, Barakhamba Road, New Delhi.	31.03.2023	M/s OTIS Elevator Co. (India) Ltd.	4,13,718/-	31.03.2026		25%	Work in progress	
20.	CAMC of 02 Nos. lifts installed at Ashirwad Old Age Home, Kuli Bari Marg, New Delhi (Lift No.42105862, 42105863).	28.03.2023	M/s KONE Elevator India Pvt. Ltd.	5,11,404/-	04.04.2026		20%	Work in progress	
21.	Annual maintenance contract of OTIS lift installed at Pragati Bhawan Jai Singh Road	01.04.2023	M/s OTIS Elevators Co. (India) Ltd.	9,93,278/-	31.03.2026		25%	Work in progress	
22.	CAMC of 04 Nos. lifts installed at Chandriok Building under BM-1(E) division	01.04.2023	M/s OTIS Elevators Co. (India) Ltd.	36,19,251/-	31.03.2026		13%	Work in progress	
23.	Annual maintenance contract of 02 Nos. 200 KVA DG Sets Greaves make installed at Palika Kendra Buildings.	25.02.2021	M/s R.S. Power Tropix	4,89,298/-	29.02.2024		97%	Work in progress	
24.	CAMC for grid connectivity rooftop solar power system installed at various NDMC building for 3 years.	02.03.2021	M/s Unecrops Technology Ltd	88,04,004/-	01.03.2024	40%	95%	Work in progress	
25.	AMC of Cummins make 1x200 KVA & 1x125 KVA DG Sets with AMF Panel installed at Palika Place R.K.	10.09.2021	M/s Prime Power Engineers	1,78,128/-	10.09.2024		87%	Work in progress	

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26.	Asharam and Anshirwad Old Age Home Kali Bari. Shifting of CCTV cameras at Palika Bazar shopping complex, New Delhi.	26.11.2021	M/s Modern Radio & Electricals	2,74,350/-	15.12.2021 (after completion of civil work)	30%	60%	Work in progress
27.	C.A.M.C of Carrier make water cooled screw type chilling unit installed at Palika Kendra Building.	16.12.2021	M/s Carrier Air-conditioning and Refrigeration Works	33,91,121/-	15.12.2024	-	80%	Work in progress
28.	C.A.M.C for online 60 KVA modular UPS system installed for IT server room at Basement Palika Kendra Building	21.04.2022	M/s Best Power Equipments	3,76,329/-	20.04.2025	-	58%	Work in progress
29.	Providing and fixing of LED Panel light at Palika Bazar Shopping Complex Electric Inquiry under BM-(E) division, New Delhi	02.05.2022	M/s Om Sai Enterprises	5,78,681/-	30.06.2022 (15 days after completion of Civil works)	-	50%	Work in progress
30.	C.A.M.C of Chiller unit 04 Nos. YORK make for three years installed at Talkatora Indoor Stadium.	08.07.2022	M/s Johnson Control (I) Pvt. Ltd.	1,04,15,152/-	07.07.2025	-	55%	Work in progress
31.	Repairing of drinking water pipeline at various floors at Palika Kendra Building.	20.07.2022	M/s C & S Infotech	4,62,038/-	15.01.2023 or 15 days after (civil work)	-	40%	Work in progress
32.	Renovation of toilet blocks of various floors at Palika Kendra Building (Providing IET work including LED fittings and air ventilation system).	26.07.2022	M/s Sujit Electricals & Air-conditioning Works	68,53,489/-	21.04.2023 (After completion of 7 days civil work)	-	45%	Work in progress
33.	Annual service contract of 02 Nos. DG Sets of 250 KVA capacity each of Kirloskar Biss make installed at Palika Bazar for 03 years.	22.11.2022	M/s Aradhya Enterprises	2,69,419/-	21.11.2025	60%	35%	Work in progress
34.	C.A.M.C of lower side including AHUs Smoke evacuation fans, Fresh Air fans etc. Including 04 Nos. Chillers installed at Talkatora Indoor Stadium.	30.12.2022	M/s Sujit Electricals & Air-conditioning Works	16,80,100/-	29.12.2023	-	100%	Completed
35.	Annual maintenance & service contract of 2 Nos. 100 KVA DG Sets with AME Panel installed at Talkatora Indoor Stadium, New Delhi.	26.12.2022	M/s Prime Power Engineers	2,69,906/-	25.12.2023	-	100%	Completed
36.	HVAC operation of 600 TR x 3 Nos. Chiller units Carrier make under Plant installed at Palika Bazar Shopping Complex under B M-(E) division.	25.01.2023	M/s Sujit Electricals & Air-conditioning Works	8,50,575/-	24.01.2024	60%	95%	Work in progress
37.	Renovation of PR Office for Media Person (Mezzanine Floor) by providing new IET work, LED fittings and Air-conditioning at Palika Kendra Building.	23.1.2023	M/s Aradhya Enterprises	8,35,923/-	21.02.2023 (3 days after completion of civil work)	-	100%	Completed
38.	Annual service contract of 11 Nos. DG Sets installed at NDMC buildings at various municipal building for 03 years.	09.02.2023	M/s OVN Industries Pvt. Ltd.	8,73,897/-	08.02.2026	-	30%	Work in progress

39.	Replacement of 02 Nos. Lifts installed at Mohan Singh Place, New Delhi and CAMC for a period of 05 years after warranty period of one year after installation of lifts.	06.02.2023	M/s Emaan Elevators Pvt. Ltd.	33,25,174/-	04.08.2023 (180 days reckoned from the 10 <sup>th</sup> day of issue of work award letter)	60%	Work in progress
40.	CAMC for services & maintenance of 22 Nos. Escalators installed at various location at Connaught Place ND for 03	31.03.2023	M/s Johnson Lifts Pvt. Ltd.	1,93,53,424/-	31.03.2026	30%	Work in progress
41.	Comprehensive annual maintenance contract for Audio & Video system at Palika Kendra Building.	21.03.2023	M/s Modern Radio & Electronics	2,59,459/-	20.03.2024	70%	Work in progress
42.	CAMC for 01 year of HVAC and Hot water generator installed at Zonal Service Centre, Fire Brigade Lane Under BM-II(F) division.	27.04.2023	M/s Sujit Electrical & Air-conditioning Works	2,88,796/-	26.04.2024	70%	Work in progress
43.	Renovation of the Canteen Complex at Ground Floor Palika Kendra Building (Electric Works)	01.05.2023	M/s Aradhya Enterprises	4,58,925/-	31.05.2023 (5 days after completion of civil work whichever is later)		Work in progress
44.	CAMC S (2 Lanes) EPABX at Palika Kendra Building (for 03 Year)	06.07.2023	M/s Galaxy Telecommunication	4,10,970/-	05.07.2026	25%	Work in progress
45.	ARC for inverter type AC capacity 1.5/20. TR installed at various locations North of Karavya Path under B, M-I E	13.07.2023	M/s H.R. Refrigeration & Electrical Works	8,71,027/-	12.07.2024	50%	Work in progress
46.	Annual Rate Contract for repairing & Servicing of various equipment of HVAC system installed at Palika Bazar for the year 2023-24	05.09.2023	M/s C&S Infotech	8,61,739/-	04.09.2023	30%	Work in progress
47.	CAMC of various capacities online seamless power supply system at Palika Parking & Archana Old Age Home N Delhi.	05.09.2023	M/s C&S Infotech	6,30,148/-	04.09.2024	35%	Work in progress
48.	Repairing of Garden Light at 36, Mahadev Road (1.G Cmp Office)	06.09.2023	M/s ZTP Corporation	5,33,784/-	04.12.2023	100%	completed
49.	CAMC and operation of Mechanical ventilation system for CP Tunnel under BM-II Division -E-E	03.10.2023	M/s C&S Infotech	9,34,164	21.10.2024	30%	Work in progress
50.	Operation of Central AC Plant including allied session installed at D&B ND	16.10.2023	M/s Sujit Electric & AC Works	8,80,346/-	14.10.2024	20%	Work in progress
51.	Providing and fixing of CCTV Cameras at Aakansha Working woman Hostel and Aradhana old Age Home, New Delhi(E-123154)	07.11.2023	M/s Security Plus Surveillance System	4,72,794/-	06.11.2029	100%	Main work Completed under DLP period
52.	SITC of Air-conditioning System in Auditorium at Atal Bhasara Vidyalyay Mandir Marg New Delhi.	09/11/2023	M/s Sujit Electrical and AC Works	19,89,734/-	01.01.2024	100%	Work in progress

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53.	Replacement of old conventional type ornamental fittings at the Central Park and Palika Parking Connaught Place, ND	21/11/2023	M/s Avadh Energy and Infra Pvt. Ltd.	18,78,867/-	15.12.2023	80%	Work in progress
54.	Repairing of 10 Nos. Escalators installed at various subways at Connaught Place, New Delhi.	21/11/2023	M/s Johnsons Lifts Pvt. Ltd.	19,99,512/-	18.02.2024	5%	Work in progress
55.	AMC of VRV/VRF/Ductable/Cassette and Tower AC installing at various locations North of Rajpath.	06.12.2023	M/s C&S Infotech	7,80,775/-	05.12.2024	10%	Work in progress
56.	Repairing of 2 Nos. cooling Tower of Central AC Plant at TKI Stadium	06.12.2023	M/s C&S Infotech	9,60,957/-	28.01.2024	50%	Work in progress
57.	Replacement of damage ducting, XLPE insulation at various location and NRW valves at TKI Stadium	20.12.2023	M/s Surjit Electrical and AC Works	9,59,760/-	28.01.2024	6%	Work in progress
58.	CAMC and Service contract of 03 Nos. Lifts (02 Nos. escalator/Passenger & 01 Nos. service lift) installed at Talkatora Indoor Stadium.	20.12.2023	M/s Omega Elevators	17,06,237/-	19.12.2026		Work in progress
<b>ROAD LIGHT</b>							
59.	Annual rate contract for GPR survey for laying LT cable to strengthen the road light system in NDMC area.	24.05.2022	M/s. SSD Engineers	3,20,040/-	23.05.2023	40%	Work in progress
60.	Installation of 8 mtr. height octagonal poles & dismantling of 10.5 mtr. height old steel tubular poles at Lok Kalyan Marg under R/I Division.	12.08.2022	M/s Avivid Energy and Infra Pvt. Ltd.	41,88,571/-	26.08.2022	0%	Work completed
61.	Annual rate contract for trenchless system across the roads for laying L.F. cables in NDMC area under road light division.	16.02.2023	M/s. Avadhya Enterprises	1,63,320/-	15.02.2024	0%	Work in progress
62.	Renewal of Comprehensive Annual Maintenance & Repair Contract for 5 Nos. boom type hydraulic tower ladder of LWM make for the period of 01 year.	19.04.2023	M/s. Urban waste management Ltd.	14,19,378/-	18.04.2024	0%	Work in progress
63.	Comprehensive annual maintenance contract of high mast lighting system of height 12 mtr. to 30 mtr. at various site in NDMC area.	24.05.2023	M/s. Avadhya Enterprises	7,56,000/-	25.05.2024	0%	Work in progress
64.	Improvement of road lighting system for Lodhi Garden under R/I Division	29.05.2023	M/s Om Sai Enterprises	17,30,795/-	26.08.2023	40%	Work completed
65.	decorative C.L. poles at AIIMS Roundabout under Road Light Division	07.07.2023	M/s. SSD Engineers	9,65,732	13.07.2023	100%	Work completed
<b>CA</b>							
66.	CAMC for 04 Nos. escalators installed at Convention Centre, NDCC Phase-II Block-B (Three Years)	23.04.2021	M/s Schindler India Pvt. Ltd.	6,73,132/-	22.04.2024	89.69%	Taxes Extra
67.	CAMC of 02 Nos. Lifts at Convention Centre. (Block-B) NDCC Phase-II, New Delhi (Three Years)	01.05.2023	M/s Kotte Elevators India Pvt. Ltd.	5,81,412/-	30.04.2026	22.35%	Taxes included
68.	CAMC of HVAC System (2X) (OTR) at Convention Centre, NDCC, Phase-II (Block-B) (Three Years)	01.04.2022	M/s Welbome Engineers	34,34,123/-	31.05.2025	58.39%	Taxes Extra
69.	Operation of Audio Visual Equipment installed at Convention Centre (Block-B) NDCC Phase-II (Three Years)	01.05.2022	M/s Perfect Audio Visual Systems	43,17,134/-	30.04.2025	55.66%	Taxes included

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70.	CAMC of Elevators/12 Nos. lifts at NDCC Phase-II (12 Months)	01.06.2023	M/s Kone Elevators India Pvt. Ltd.	34,40,370/-	31.05.2024	58.47%	Including GST Extra & File for further award for nomination basis is under process. However work is in running condition continuously.
71.	Providing Mechanized Facility Management Services at NDCC Phase-II, Block-C & Block-B for a period 6 Months or till award of new contract, whichever is earlier.	27.10.2023	M/s BVG India Ltd.	2,35,42,684/-	10.11.2023	100.00%	
<b>C-III</b>							
72.	Cable laying work for Installation of 990 KVA Unitized Sub Station at Old Age Home Kali Bari Marg, New Delhi	31.08.2017	M/s. Spark Utility Services Pvt. Ltd.	Rs.7,99,316/-	60 days	Payment to be released 100%	Work completed
73.	SITC of 08 Passengers Lift for 16 Nos. Flats for Doctors at Charak Palika Hospital, Housing Complex at Mohi Bagh New Delhi.	08.08.2017	M/s Johnson Lift Pvt. Ltd	Rs 13,50,000.00	5 month	70%	Work completed. 16-
74.	Cartage, erection, testing & commissioning of USS at Old Age People Home, Kali Bari Marg and 11KV Panel at ESS Havelock Square & ESS BD Marg						USS not available in NDMC Store.
75.	Up-gradation of labs in NDMC schools. S.H.:- Up-gradation of laboratories in NDMC Navyug Schools.	13.04.2021	M/s Om Enterprises	Rs. 19,82,054/-	06 months/15 days after completion of civil work whichever is earlier.	100%	Work completed
<b>C-IV</b>							
76.	CITC of HT & LT Panels & Transformers with providing and fixing of bus trunking and earthing including dismantling of existing old HT/LT Panels, Transformers, bus-trunking etc. at 02 Nos. ESS (i.e. ESS, Aurbindo Marg and Vidyut Bhawan) in M/S area.						The file was forwarded to competent authority to drop the instant tender. Further, Enforcement Directorate is pressing hard to get the work executed on priority, therefore it is

77.	Providing lift lifts, DG Set, HVAC System etc. for Proposed skill Development center Mou Bagh New Delhi (Composite Work)	07/06/2019	M/S A K Mehta & Co.	28400069/- (Electric Part)	15 months	3.25%	10.00%	proposed that the work related to Enforcement Directorate, Viduth Bhawan may please be linked from the instant case and a separate P.E. & D.E. may be prepared as panels are already available at the Electrical Store -17 The work is completed & electric connection for common load has been installed by M/s BSES and inventory of electrical items was sent to concern EEF(BM-II) division for further maintenance. The roof slab casting work of 8th Floor is completed at AB Block and
78.	Construction of 120 Nos Type -II Flats at Sec-VII, Pushpa Vihar, Saket New Delhi. (Composite Work)	19/9/18	M/s B.L. Goel & Co.	36758839/- (Electric Part)	18/09/20	7%	10.0%	
79.	Construction of 160 Nos Type -III Flats at Sec-VII, Pushpa Vihar, Saket New Delhi. (Composite Work)	02/03/2021	M/s B.L. Goel & Co.	58445752/- (Electric Part)	01.01.2023	12.00%	27.00%	

<p>80.</p>	<p>Augmentation of Electric Sub-station at Air Force Station, Race Course from 2x1000KVA to 3x1500KVA (SH:Cartage, Loading, Unloading, Installation, Testing &amp; Commissioning of 1600KVA dry type Transformer, SFTC of Aluminium Bus Ducting 2500Amp. Supply and Fixing of Adaptor Box &amp; Cartage, Erection and Commissioning of H.T. Panels, L.T. Panels, Battery Tripping Unit, G.S. Pillar (Big size) including Earthing etc at Air Force Station, Race Course, New Delhi.</p>	<p>05-06-16</p>	<p>M/s Control Wci Switchgear</p>	<p>1531700/-</p>	<p>36.11.2018</p>	<p>60%</p>	<p>100%</p>	<p>roof slab of casting of 8th floor is about to be completed at C, D &amp; E Block. Work conducting work at AB Block is completed and start at C-Block. Work has been completed</p>
<p>81.</p>	<p>Replacement of 2 nos. OTIS make lifts at Pragati Bhawan, Jai Singh Road, New Delhi.</p>	<p>16-02-17</p>	<p>M/s OTIS Elevators Ltd.</p>	<p>3400000/-</p>	<p>30.09.2018</p>	<p>70%</p>	<p>100%</p>	<p>Work has been completed</p>
<p>82.</p>	<p>Providing lighting for football &amp; Tennis ground at Shera Ground behind Manoj Marg school.</p>							<p>The tender dropped by competent authority due to non-eligible firm the tender shall be uploaded after some correction in NIT. A fresh draft NIT has been prepared and cleared by Planning 11KV now the file has also been cleared by</p>

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AOFF) however as per direction of higher officers the case for hiring consultant is being initiated and file was sent to CTE (E-1) of approval for hiring of consultant.

**STORE-1**

83.	Energy Efficient individually controlled & Monitored LED Street Light fittings of Nominal 3000K CCT (Warm Light) having individual mode operated through GPRS/GSM with or without combination LoRA communication with 07 years, as per defined features and approved specification of rating: 230-240 Watt, 150-160 Watt & 90-100 Watt.	30.05.2018	M/s Creative Entrepreneurs LLP	Rs. 22,86,84,000/- GST @ 12% Extra or as applicable	Material shall be supplied within 644 days from the date of issue of supply order. Commencing with 2967 Nos. fittings in 02 Months from the date of issue of supply Order. completion of 1900 Nos. fitting per month and supplies within 04 Months from the date of issue of supply order.	Entire quantity of material delivered in Stores and issued to Road Light Division. QCIA clearance <b>19</b> However, as the CAG has yet to give clearance on our reply submitted against their observations. Final bill payment has been released after withholding Rs. 1,28,35,910/- against settlement of CAG Audit Pans.
84.	Energy Efficient LED flood light fittings of nominal 3000K CCT (Warm Light) of 400-410 Watt, 230-240 Watt, 150-160 Watt, and Intelligent Control System/CCMS fixed in the IP 55 metallic box having system of ON/OFF & measuring parameters including monitoring and control of each existing high mast OR. Software for smart lighting operation management system.	24.04.2018	M/s Creative Entrepreneurs LLP	Rs. 5,57,62,620/- (GST @ 12% for item Nos. 1 (a), 1 (b) & 1(c) and 18% for item Nos. 2 & 3.	Material shall be supplied within 75 days from the date of issue of supply order.	Entire quantity of material delivered in Stores and issued to Road Light Division under final bill under process. Also.

85.	Energy Efficient individually controlled & Monitored LED Street Light fittings of Nominal 3000K CCT (Warm Light) having individual node operated through GPRS/GSM with or without combination LoRA communication; with 07 years as per defined features and approved specification of rating: 230-240 Watt, 150-160 Watt, 90-100 Watt & 60 Watt.	07.03.2019	M/s Swadeshi Civil Infrastructure Ltd.	Rs. 32,43,72,492/- GST @ 12% Extra or as applicable	Material has been received.	Total Material supplied including balance fittings successfully tested. However, 60W fittings APF yet to be connected in JCC.	the case is under scrutiny of QCTA has given clearance.
86.	Purchase of two nos. HT Cable (with locating system suitable upto 66KV and monitoring on CNG Velitec along with AMC charges for three years from the expiry of Warranty/Guarantee period of the system.	03.03.2023	M/s Megger (India) Pvt. Ltd.	Rs. 5,47,15,926/-	The material shall be supplied within 4 months from the date of approval of drawings.	Material received in Store-I and final bill payment is under process.	
87.	Purchase of 11 kV grade (earthed), HT XLPE insulated, Aluminium conductor, Armoured cable of size: 400 sq.mm/ 3C (IS marked). (Qty: 11321 mt) Rs.21,62,16,552.00	27.07.2023	M/s Gemscab Industries Ltd.	Rs.207324230.4	The material shall be supplied within 3 years from the date of issue of Supply Order	50km cable shall be delivered up to March 2024 and 1 <sup>st</sup> & 2 <sup>nd</sup> Lot of Qty: 23,556 Km Cable have been received in Stores. The 3 <sup>rd</sup> lot of 25,048 Km of cable inspected at works of M/s Gemscab Industries Ltd.	
<b>STORE-II</b>							
88.	Purchase of Self Ballasted LED Lamps for general lighting service 9W.	28.12.2023	M/s SAV Traders	Rs.1,89,566/-	12.01.2024	Material delivery awaited.	
89.	Purchase of Unbranded 200A, 3pole 25KA MCCB.	28.12.2023	M/s Rudra Enterprises	Rs.3,99,500/-	17.01.2024	Material delivery awaited.	

(10/1)

Sr. Asstt. (Tech.-I)


W

I.E (Tech.-I)

SEWERAGE MAINTENANCE DIVISION-SOUTH  
 NEW DELHI MUNICIPAL COUNCIL  
 SHAMHEED BHAGAI SINGH PLACE, COLE MARKET, NEW DELHI

SCHEMES INVOLVING AN EXPENDITURE OF Rs. 1.00 LAC. BUT NOT EXCEEDING Rs. 400.00 LACS AWARDED DURING NOV. 2023.

Dept/ Div.	Name of work	Date of award	Name of the Contractor	Stipulated date of Start	Value of award (Rs. in lakhs)	Stipulated date of Completion	% Age of work done	Reason for delay (if any only)
2	3	4	5 NIL	6	7	8	9	10

  
 Executive Engineer (SM)-

**ITEM NO. 03 (CS)****ACTION TAKEN REPORT ON THE STATUS OF ONGOING SCHEMES/WORKS APPROVED BY THE COUNCIL.**

In the Council Meeting held on 28.8.1998, it was decided that the status of execution of all ongoing schemes/works approved by the Council indicating the value of work, date of award/start of work, stipulated date of completion & the present position thereof be placed before the Council for information.

A report on the status of execution of the ongoing schemes/works awarded upto December, 2023 is placed before the Council for information. **(See pages 23 – 27).**

**COUNCIL'S DECISION**

Information noted.



SEWERAGE MAINTENANCE DIVISION  
NEW DELHI MUNICIPAL COUNCIL  
SHAHEED BHAGAT SINGH PLACE, GOLE MARKET, NEW DELHI

ACTION TAKEN REPORT ON THE STATUS OF ON GOING SCHEMES/WORKS APPROVED BY THE COUNCIL UPTO NOV-2023.

Deptt Div.	Name of Work	Date of A/A & E/S	Value of Award (in Rs.)	Name of the Contractor	Authority approving the contract	Ref. of budget	Stipulated date of completion	Major activities	Date of completion of activities as per bar chart	Stage of Completi on/ % age of work Done	Remarks
2.	Hiring and maintenance of 2 Nos. Jetting cum suction cleaning machines with water recycling technology (For 7 years).	4.	5.	6.	7.	8.	9.	10.	11.	12.	13
SM Division (Civl)		Vide Item No. 25(A-43) Dt: 02.03.2016	Rs.24,24,94,560/-	M/s. Metro Waste Handling Pvt. Ltd.	Council Vide Item No. 27(A-42) Dt. 03.11.2016	52-230- 4002	28.05.2024		28.05.2024	95%	- 23 -
--do--	Hiring of 02 Nos pressure Jetting cum sewer suction machine mounted on Truck chassis for 7 Years	Vide Item No. 20(A-32) Dt: 26.12.2018	Rs.8,91,08,180/-	M/s Ram Charan Bansal Constructi on Pvt. Ltd.	Council Vide Item No.07 (A-02) Dt: 20.12.2019	52-230- 4002	20.01.2027		20.01.2027	49%	

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Deposit Work (RVNL) Providing and laying 300mm dia sewer line from Multistory housing complex at Moti Bagh to Leela Palace roundabout at BHS Marg.	19.03.2021	Rs. 4,38,01,699/-	Sh. Bipin Kumar	Council Vide Item No. 10(A-11) Dt: 28.11.2021	52-470-10-01	08.10.2022	95%
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Executive Engineer (SM)

MONTHLY STATUS OF CASES (RS.50 LAC & ABOVE) FOR THE MONTH ENDING MONTH OF DECEMBER, 2023.

S. No	Name of Work	Sanctioned amount		Date and amount		Status of tender				Current status of work	Remarks	
		PE	DE	DE	NIT/Tender	Date of Publication of NIT	Date of Technical bid opening	Date of financial bid opening	Date of Award of work			
1.	Replacement of conventional HPSV street lights fitting with energy efficient warm light 2700K, 3000K, fittings having intelligent control system including poles cables flood lights etc. Sub-Head: Replacement of conventional street light poles fittings with octagonal poles & LED street light fittings and embedding under phase -II & III work.	118.02	15.86,61,560/-	15.86,61,560/-	15,86,61,560/-							After dropping of 4 <sup>th</sup> call of tender by CE (E-I) the staff NIT amounting to Rs.15,86,61,560/- is under final approval of competent authority (E-I-I).

C-IV

AODI however as per direction of higher officers the case for hiring consultant is being shifted and the same sent to C.F. for approval of hiring of consultant.								entire quantity of material delivered in Stores and issued to Road Light Division. Q. 1A cleaner received however, as the CAG has yet to give clearance on our reply submitted against observations. Final bill payment has been released after working against Rs 1,28,59,10/- settlement of CAG Audit Pages. Entire quantity of material delivered to Stores and issued to Road Light Division final bill tender process. Also.
		Material shall be supplied within 09 months from the date of issue of supply order. Commencing with 2067 Nos. fittings in 03 Months from the date of issue of supply Order. completion of 1000 Nos. fitting per month and completion of supplies within 06 Months from the date of issue of supply order.	Rs. 21,86,84,000/- GST @ 12% Excess or as applicable	<b>STORE-1</b> M/S Creative Entrepreneurs LLP	24.05.2018	Energy Efficient Individually controlled & Monitored LED Street Light fittings of Nominal 3000K CCT (Warm Light) having individual mode operated through GPRS/GSM with or without combination LoRA communication with 07 years as per defined features and approved specification of rating: 230-240 Watt, 150-160 Watt & 90-100 Watt.	26	
	Material shall be supplied within 75 days from the date of issue of supply order.	Rs. 5,57,62,620/- GST @ 12% for item Nos. 1 (a), 1 (b) & 1(c) and 18% for item Nos 2 & 3.	M/S Creative Entrepreneurs LLP	24.04.2018	Energy Efficient LED flood light fittings of nominal 5000K CCT (Warm Light) of 400-410 Watt, 230-240 Watt, 150-160 Watt, and Intelligent Control System/CMS fixed in the IP 55 metallic box having system of ON/OFF & measuring parameters including monitoring and control of each existing high mast OR Soft ware for smart lighting operation management system.			

85.	Energy efficient individually controlled & Monitored LED Street Light Filings of Nominal 3000K CCT (Warm Light) having individual mode operated through GPRS/GSM with or without combination LoRa communication with 07 years, as per defined features and approved specification of rating: 120-240 Watt, 150-150 Watt, 60-100 Watt & 60 Watt.	07.05.2019	M/s Swadeshi Civil Infrastructure Ltd.	Rs. 32,45,72,192/- (B1 of 12% Extra or as applicable)	Material has been received	Total Material supplied including balance Filings successfully tested However, 60W Filings API not to be connected in RCC.	Material received in 1st and 2nd half payments. inter process cable 50Km to be delivered up to March 2024 and 1 <sup>st</sup> & 2 <sup>nd</sup> lot of (Qty. 23556 Km cable have been received in States The 5 <sup>th</sup> lot of 15,048 Km of cable inspected in works of Mos Genscoab Industries Ltd.
86.	Purchase of two nos. HT Cable fault locating system suitable upto 66KV and mounting on ONG Vehicle along with CMMV charges for three years from the expiry of Warranty/Guarantee period of the system.	05.03.2023	M/s Meager (India) Pvt. Ltd	Rs. 5,47,15,926/-	The material shall be supplied within 1 month from the date of approval of drawings.		
87.	Purchase of 11 kV grade (earthed), HT XLPE insulated, Aluminium conductor, Armoured cable of size: 400 sq.mm: 3C (SI market), (Qty: 11,321 mtr) Rs. 21,62,16,552.00	27.07.2023	M/s Genscoab Industries Ltd	Rs. 20,73,24,30.4	The material shall be supplied within 3 years from the date of issue of Supply Order		
<b>STORE-II</b>							
88.	Purchase of Self Ballasted LED Lamps for general lighting service 9W.	28.12.2023	M/s SAV Traders	Rs. 1,89,566/-	12.01.2024	Material delivery awaited	
89.	Purchase of Unbranded 200A, 3pole 25KA MCCB.	28.12.2023	M/s Rudra Enterprises	Rs. 3,99,500/-	12.01.2024	Material delivery awaited	

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Sr. Asstt. (Tech-1)

AW

24/01/2024

## ITEM NO. 04 (Personnel)

1	Name of the Subject	Revival of various posts in Category 'A' of Health Services in New Delhi Municipal Council in terms of Ministry of Finance, Department of Expenditure OM dated 05.01.2024.															
2	Name of the department	Personnel - Health Establishment-II.															
3	Brief History of the subject	<p>It is submitted that proposals of RRs for Group A, B &amp; C posts were submitted to UPSC and MHA for approval to notify these in Official Gazette of Delhi. It is observed that these posts could not be got filled more than 2 years are required to be revived by getting approval from competent authority as per MHA letter No.F.No.14011/21/2023, dated 05.10.2023 (Para-2(e)). There were 8 RRs proposal for Group A and B uploaded in RRFAMS portal and same reverted with various observations including sought revival order of post which has not been filled more than 2 years.</p> <p>2. Meanwhile, Ministry of Finance, Department of Expenditure issued another OM dated 05.01.2024 in which the period of deemed abolition of post is extended from 2 years to 5 years along with other conditions in supersession of all previous instructions/orders on this issue. <b>(Annexure-I) (See pages 32 - 45)</b></p> <p>3. In this connection, it is also submitted that 36 draft RRs on various posts approved by the Chairman, NDMC and uploaded in NDMC website for inviting comments from stake holders. Out of 36 draft RRs, 28 RRs approved by the Council. On checking our record, the following posts of Category "A" have not been filled more than 5 years due to certain reason:-</p> <p>Siddha Physician :01 Yoga &amp; Naturopathy Physician:02 Director (Medical Services) : 01 Deputy Chief Security Officer:01</p> <p>Therefore, approval of Council is required. Thereafter, proposal of RRs for Group A and B posts will be resubmitted to UPSC (in the case of Category A and B posts through RRFAMS portal) and to MHA (in the case of Group C posts).</p>															
4	Detailed proposal on the subject	<p>On checking of our record, the following posts of Category "A" have not been filled more than 5 years due to certain reason and the same are required to be revived, as per Min. of Finance, Department of Expenditure OM dated 05.01.2024 :-</p> <table border="1"> <thead> <tr> <th>S/No.</th> <th>Name of Post</th> <th>Number of sanctioned posts</th> <th>Level in the pay matrix</th> <th>Authority</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Siddha Physician (Direct) Category 'A'</td> <td>01</td> <td>Level-10 (Rs.56100 - 177500)</td> <td>01 post of Siddha Physician was created vide Council</td> <td>The post remains unfilled on account of pending finalization of the RRs.</td> </tr> </tbody> </table>				S/No.	Name of Post	Number of sanctioned posts	Level in the pay matrix	Authority	Remarks	1	Siddha Physician (Direct) Category 'A'	01	Level-10 (Rs.56100 - 177500)	01 post of Siddha Physician was created vide Council	The post remains unfilled on account of pending finalization of the RRs.
S/No.	Name of Post	Number of sanctioned posts	Level in the pay matrix	Authority	Remarks												
1	Siddha Physician (Direct) Category 'A'	01	Level-10 (Rs.56100 - 177500)	01 post of Siddha Physician was created vide Council	The post remains unfilled on account of pending finalization of the RRs.												

				Reso.No.06 (H-11), dated 19.09.2018 (Annexure-II) (See pages 46 - 53)	
2	Yoga & Naturopathy Physician (Direct) Category 'A'	02	Level-10 (Rs.56100 - 177500)	02 posts of Yoga & Naturopathy Physician was created vide Council Reso.No.06 (H-11), dated 19.09.2018 (Annexure-II) (See pages 46 - 53)	The 02 posts remains unfilled on account of pending finalization of the RRs.
3.	Director (M.S) (Selection by composite method Promotion/ Deputation) Category 'A'	01	Level-14 (Rs.144200 - 218200)	This post was created vide Resolution No.07(H-05), dated 23.12.2011 (Annexure-III) (See pages 54 - 58 )	The post remains unfilled on account of pending finalization of the RRs.
4	Deputy Chief Security Officer	01	Level-10 (Rs.56100-177500)	One post of Deputy Chief Security Officer (Dy.CSO) was created in Level-10 (6th CPC Pre-revised PB-3 Rs.15600 - 39100 + GP Rs.5400/-) vide Council Reso. No. 11 (U-01) dated 04.04.2018. (Annexure-IV) (See	0The post remains unfilled on account of pending finalization of the RRs.

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2. As per Min. of Finance, Department of Expenditure OM dated 05.01.2024, the revised conditions for deemed abolition and revival of posts are provided in the following table:

Type of Post	Category	Action required
Statutory Posts	Do not fall under abolition category	Revival not required.
Post vacant for less than 5 years	Live	Revival not required.
Post vacant for 5 years or more	Abolished	The posts are deemed to be abolished or not abolition order is issued by Administrative Ministry/ Department covered by para 5.2, posts may be revived with the approval of Department of Expenditure.

3. In view of position explained above, matter may be placed before the Council to revive in respect of the following posts of Category 'A', so that the revival order may be issued and proposal for submission of RRs to UPSC may be initiated:-

S/ No.	Name of Post	Number of sanctioned posts	Level in the pay matrix	No. of posts vacant and required to be revived.	Remarks
1	Siddha Physician (Direct) Category 'A'	01	Level-10 (Rs.56100 - 177500)	01	The post remains unfilled on account of pending finalization of the RRs. Now, the RRs has been approved vide Council Reso. No. 04 (Personnel) dated 28.06.2023
2	Yoga & Naturopathy Physician (Direct) Category 'A'	02	Level-10 (Rs.56100 - 177500)	02	The 02 post remains unfilled on account of pending finalization of the RRs.. Now, the RRs has been approved vide Council Reso. No. 04 (Personnel) dated 28.06.2023
3.	Director (M.S) (Selection by composite method Promotion/ Deputation) Category	01	Level-14 (Rs.144200 - 218200)	01	The post remains unfilled on account of pending finalization of the RRs. Now, the RRs approved vide Council Reso. No. 07 (H-05) dated 23.11.2011.




		- 'A'				
		4	Deputy Chief Security Officer	01	Level-10 (Rs.56100 -177500)	01
						The post remains unfilled on account of pending finalization of the RRs. Now, the RRs has the approval of the Council.
5	Financial implications of the proposed subject	No financial implication is involved.				
6	Implementation schedule with timeliness for each stage including internal processing	After the approval by the Council, office order for revival of posts will be issued and proposal to be re-submitted to UPSC/MHA.				
7	Comments of the Finance Department on the subject	Finance Department has concurred the proposal and asked the department to record justify reasons for not filling the post; placing RRs of the posts on records; filling checklist as per Annexure-II of Office Memorandum No.07(1) E Coord./2017 dated 12.4.2017; and ensuring correctness of the data/information provided.				
8	Comments of the Personnel Department on the comments of the Finance Department	The reasons for not filling the posts and records of RRs of posts are already mentioned against in the table in Para No. 4 (3). The checklist is attached at <b>Annexure-V</b> (See pages 94 - 101). The correctness of the data/information has been ensured.				
9	Legal implication on the subject	There is no legal implication.				
10	Comments of the Law Department on the subject	The contents of the draft agenda from the legal point of view, it is observed that no legal hurdle is involved at this stage. However, the department may ensure the correctness of facts, words and figures mentioned therein are correct and the GFR guidelines / OMs issued by the DoP&T, GoI (as amended up to date) and any other guidelines/OMs on the applicable subject, if any, has been complied with. Additionally, with the concurrence of UPSC as may be applicable.				
11	Comments of the Personnel Department on the comments of the Law Department	Observations have been complied with.				
12	Details of previous Council Resolution, existing law of parliament and Assembly on the subject	Not applicable.				
13	Recommendation	The proposal made at para-4(3) above may be approved.				
14	Draft Resolution	Resolved by the Council to accord approval to the proposal of the department as mentioned in Para 4 (3) of the agendum.				

### COUNCIL'S DECISION

Item withdrawn.

The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes.

  
 For Secretary,  
**New Delhi Municipal Council,**  
**New Delhi.**

24.01.2024

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Amesure - I

F No.7 (1)/E.Coord-I/2017  
Government of India  
Ministry of Finance  
Department of Expenditure

North Block, New Delhi  
Dated 5<sup>th</sup> January, 2024

OFFICE MEMORANDUM

Sub: Compendium of instructions for Creation, Revival, Continuation, Conversion, Transfer, Up-gradation, Down-gradation and Abolition of posts under Central Government.

The following compendium of instructions for Creation, Revival, Continuation, Conversion, Transfer, Up-gradation, Down-gradation and Abolition of posts under Central Government is issued in supersession of all previous instructions/orders.

**2. General:**

- 2.1 These instructions shall apply to creation, continuation, revival, conversion, transfer, up-gradation, down-gradation and abolition of posts in Central Government Ministries/Departments, Attached Offices, Subordinate Offices and Central Govt posts in Statutory Bodies.
- 2.2 Any specific exemption allowed to any Ministry or Department on creation, revival, continuation, conversion, transfer, up-gradation and down-gradation of posts is also withdrawn except for delegations contained in **Appendix-1**.
- 2.3 If delegation of powers for creation, revival, continuation, conversion, transfer, up-gradation, down-gradation of posts other than those under **Appendix-1**, are required or otherwise available under any Authority, the same shall be brought to the notice of this Department separately for further necessary action.
- 2.4 Proposals for creation, revival, continuation, conversion, transfer, up-gradation, down-gradation and abolition of posts [except where powers are delegated to Administrative Ministries/Departments and Financial Advisors vide this order] shall be routed through the IFD with the approval of Minister-in-Charge/Secretary of concerned Administrative Ministry, as applicable.
- 2.5 These instructions shall not be applicable to CPSEs, which may follow the instructions issued by Department of Public Enterprises in this regard. Instructions in respect of Autonomous Bodies issued separately.
- 2.6 These instructions shall not be applicable to Statutory posts. A post shall be categorised as Statutory, if it is specifically mentioned under the provisions of any Act of Parliament. Post(s) created by Rules/Notification/Executive orders under any of the provisions of a Statute subsequent to notification of the Statute for smooth functioning of the Statutory Body shall not be categorised as Statutory Posts. These posts shall be subject to the provisions of these instructions.

2.7 The power to create posts resides with Cabinet and Department of Expenditure as given hereunder. No proposal for delegation of power to create posts to any Authority shall be included in any Appraisal notes [CEE, EFC, etc], Draft Cabinet Note (DCN) or Bill.

2.8 Proposals for creation of posts as part of a Statute should invariably be brought to the notice of Department of Expenditure through Appraisal Notes/DCN for approval.

### 3. Creation of posts:

3.1 Creation of posts at SAG and above levels [Pay Level-14 and above] shall be submitted to Cabinet in terms of the Transaction of Business Rules 1961. Views/comments of Department of Expenditure for such proposals shall be obtained at DCN stage.

3.2 Proposals for creation of posts below SAG level shall be referred to Department of Expenditure through the respective IFD, with the approval of Minister-in-Charge.

3.3 In case of multiple proposals, a consolidated proposal shall be submitted.

3.4 Proposals for creation of posts shall be submitted on file, along with the prescribed checklist issued by this Department (Annexure-1). Separate checklists may be prepared for each category of post. Proposals without complete information and without approval of the Minister-in-Charge will not be considered and will be returned to the Administrative Ministry.

3.5 The Authority competent to approve creation of post(s) shall be as below:

Level of Post	Approving Authority
Posts equivalent to SAG and above levels [Pay Level-14 and above]	Cabinet
Posts below SAG Level [Below Pay Level-14]	Department of Expenditure

### 4. Creation of Supernumerary Posts:

4.1 The Competent Authority for creation of posts and procedure in respect of supernumerary posts shall be the same as for regular posts given at para 3 above.

4.2 Supernumerary post(s) shall be personal to the officer(s) for whom it is created and for a limited period to be specified in the order itself. It shall stand abolished as soon as the officer(s) for whom it is created vacates it on account of retirement/promotion/ accommodation against a regular post/or any other reason.

4.3 Administrative Ministries/Departments under intimation to concerned Financial Advisors shall maintain a record of the supernumerary posts, the particulars of the individuals who hold liens against them and the progressive abolition of such posts as and when the holders of the posts vacate them.

### 5. Abolition and Revival of Posts:

5.1 A post lying vacant for more than 5 years from the date of creation or date of falling vacant, shall stand abolished.

5.2 In cases where

- (i) the recruitment process has been initiated within 4 years of the creation/arising of vacancy and is underway but appointment orders have not been issued within the period of 5 years, or
- (ii) there are specific Court directions requiring the filling of a post, or
- (iii) filling of posts was delayed due to Court orders on finalization of seniority lists/filling of the posts etc., or
- (iv) promotion posts under reservation quota could not be filled due to non-availability of eligible candidates in the feeder grade or
- (v) posts are essential for functioning of the organisation and for which matching savings can be provided by the organization by surrendering live posts without compromising the hierarchy of the Cadre or affecting the promotional channel of the feeder grades in the same hierarchy.

the posts may be revived with prior approval of Department of Expenditure.

5.3 In cases, where the organisation is prevented from filling the vacancy due to circumstances specified in para 5.2 and where sufficient justification exists for continuation of the post, proposals for revival shall be submitted to Department of Expenditure through Integrated Finance Division (IFD) along with a detailed chronology of events indicating the circumstances which led to non-filling of the vacancy and functional justification for revival with the approval of Secretary of Administrative Ministry/Department as per prescribed checklist (Annexure-II). Revival would be considered only in the circumstances mentioned in para 5.2.

5.4 Statutory posts are not covered under these instructions. Only the posts mentioned in Statute may be considered Statutory, not their support staff as defined under para 2.6.

5.5 Once a post stands abolished under para 5.1, it (unless covered under para 5.2) shall not be filled, except by creating it *de novo* by following the procedure under para 3.

5.6 A list of abolished posts shall be submitted to the Department of Expenditure annually through the Financial Advisor concerned.

5.7 **Categorisation of vacant posts:**

Type of Post	Category	Action required
Statutory Posts	Do not fall under abolition category	Revival not required
Post vacant for less than 5 years	Live	Revival not required
Post vacant for 5 years or more	Abolished	The posts are deemed to be abolished whether or not abolition order is issued by the Administrative Ministry/Department. In cases covered by para 5.2, posts may be revived with the approval of Department of Expenditure.

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5.8 The Authority competent to approve revival of post(s) in cases under para 5.2 shall be as below:

Level of Post	Approving Authority
All posts	Department of Expenditure

6. Continuation of temporary posts:

6.1 Continuation of temporary posts would be considered subject to continuation of the temporary body/scheme/project / purpose for which the posts were initially sanctioned.

6.2 Proposals for continuation of temporary posts up to Selection Grade [Pay Level-12], shall be considered by the Administrative Secretary in consultation with the FA subject to the condition that the purpose for which the temporary post is created, i.e a temporary organisation, a scheme, a project, etc. is further approved by the Competent Authority for continuation. In case of difference of opinion, the proposal shall be submitted to Department of Expenditure with documents supporting creation of such post(s) and approval of Competent Authority for continuation of the temporary body, scheme or project for which the post is created.

6.3 For continuation of posts except as mentioned in sub para 6.2 above, the proposal may be referred to Department of Expenditure through IFD, with the approval of Administrative Secretary. Administrative Ministry/Department shall provide necessary supporting documents showing approval of Competent Authority for continuation the temporary body/scheme/project / purpose for which the posts were initially sanctioned.

6.4 For continuation of posts in the Apex Level (L-17), Department of Expenditure will examine and put up the proposal for approval of the Committee of Secretaries comprising Secretary (Exp), Secretary (DoP&T) and Cabinet Secretary.

6.5 The Authority competent to approve Continuation of temporary post(s) shall be as below:

Level of Post	Approving Authority
Up to Selection Grade [Pay Level-12]	Secretary of Administrative Ministry/ Department in consultation with the FA
All posts above Selection Grade (Pay Level-12) and below Apex Level [Below Pay Level-17]	Department of Expenditure
Apex Level, [Pay Level-17]	CoS [Secretary (DoE), Secretary, DoP&T and Cabinet Secretary]

7. Transfer of Posts:

7.1 A post sanctioned for a specific purpose shall not be diverted for another purpose at the same or a different station.

7.2 In case there is any necessity for transfer of post(s) due to transfer of functions for which the post is created, or the specific function ceases to exist, then in such cases

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the Administrative Ministry/Department shall submit a proposal along with detailed justification routed through their IFD and with the approval of Administrative Secretary, to Department of Expenditure.

7.3 The Authority competent to approve transfer of post(s) shall be as below:

Level of Post	Approving Authority
All Posts	Department of Expenditure

8. Conversion of Temporary Posts to Permanent:

8.1 A temporary post is created with the approval of the Competent Authority for a specific purpose and with a specific tenure. Thus, if the purpose for which the post is created, i.e a temporary organisation, a scheme, a project, etc. is further approved by the Competent Authority to continue permanently or without a sunset clause, then the post may be made permanent.

8.2 Proposal for conversion of temporary post to permanent one up to Selection Grade [Pay Level-12], shall be considered by the Administrative Secretary in consultation with the Financial Advisor. In case of difference of opinion, the proposal shall be submitted to Department of Expenditure with documents supporting creation of such post(s) and approval of Competent Authority for continuation without sunset clause of the temporary body, scheme or project for which the post is created.

8.3 Proposal for conversion of temporary posts to permanent above Selection Grade [Pay Level-12] shall be submitted to Department of Expenditure with the approval of Secretary of the Administrative Ministry/Department along with documents supporting creation of such post(s) and approval of Competent Authority for continuation without sunset clause of the temporary body, scheme or project for which the post is created.

8.4 The Authority competent to approve conversion of post(s) shall be as below:

Level of Post	Approving Authority
Up to Selection Grade [Pay Level-12]	Secretary of Administrative Ministry /Department in consultation with the Financial Advisor
Above Selection Grade and below Apex Level [Above Pay Level-12 but below Pay Level-17]	Department of Expenditure
Apex Level [Pay Level-17]	CoS [Secretary (DoE), Secretary, DoP&T and Cabinet Secretary]

9. Up-gradation including temporary up-gradation of posts:

9.1 Occasions may arise when a post may be required to be up-graded on functional requirement or otherwise on permanent basis or temporary basis for a specific period.

9.2 Up-gradation of a post is equivalent to creation.

9.3 The procedure for permanent up-gradation shall be the same as for creation of posts given at para 3 of these instructions.

9.4 The procedure for temporary up-gradation of post (s) of SAG and above Level [Pay Level-14 and above] shall be as per the First Schedule of Transaction of Business Rules, 1961.

9.5 Proposals for temporary up-gradation of post(s) other than those covered under Transaction of Business Rules, 1961 shall be submitted to Department of Expenditure in the same manner as for creation of posts (see para 3.4).

9.6 The Authority competent to approve permanent up-gradation of post(s) shall be as below:

Level of Post	Approving Authority
SAG and above level [Pay Level-14 and above]	Cabinet
Below SAG level [Below Pay Level-14]	Department of Expenditure

9.7 The Authority competent to approve temporary up-gradation of post(s) shall be as below:

Level of Post	Approving Authority
SAG and above level [Pay Level-14 and above]	Appointment Committee of Cabinet (ACC) (As per Transaction of Business Rules, 1961)
Below SAG level [Below Pay Level-14]	Department of Expenditure

10. Down-gradation of posts including temporary down-gradation:

10.1 Occasions may arise when a post may be required to be down-graded on functional requirement or otherwise on permanent basis or temporary basis for a specific period.

10.2 Proposals for permanent down-gradation of posts of SAG and above level [Pay Level-14 and above] shall be submitted to Cabinet.

10.3 Proposals for permanent down-gradation of posts below SAG Level [below Pay Level-14] shall be submitted to Department of Expenditure with the approval of the Administrative Secretary and Financial Advisor along with justification.

10.4 The Authority competent to approve permanent down-gradation of post(s) shall be as below:

Level of Post	Approving Authority
SAG and above level [Pay Level-14 and above]	Cabinet
Below SAG level [Below Pay Level-14]	Department of Expenditure

*R. M. ...*

### 10.5 Temporary down-gradation of posts:

10.5.1 Process for temporary down-gradation of a post of the level of SAG and above [Pay Level-14 and above] shall be as per the First Schedule of Transaction of Business Rules, 1961.

10.5.2 Post(s) may be temporarily downgraded to immediate lower-level posts in the same hierarchy.

10.5.3 The Ministry/Department competent to make appointment to posts in Group 'B' & 'C' cadre may make appointments in immediate lower posts in the same hierarchy [temporarily downgrading a post(s) to the immediate lower level in the hierarchy] to the extent of vacancies left unfilled in the higher post.

10.5.4 Down-gradation of a higher-level post to a lower-level post in the hierarchy shall be a temporary arrangement and to be exercised only when candidates in feeder grade are not eligible for promotion.

10.5.5 Temporary down-gradation of posts is to be done only in Promotional quota posts; Direct Recruitment quota posts shall not be downgraded.

10.5.6 The total number of sanctioned posts in the feeder grade and in the higher grade in a cadre should not exceed the combined sanctioned strength of two grades, where such operations of posts at lower level are considered.

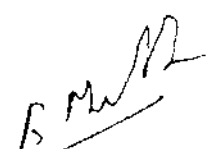
10.5.7 The number of posts required for temporary down-gradation may be calculated by the Administrative Ministry as per organizational requirement and tenure of such down-gradation may be decided keeping in view availability of personnel for filling such posts on promotion.

10.5.8 Temporary down-gradation shall be confined within the same Group.

10.5.9 Orders of temporary down-gradation of any post should be self-explanatory and should have an in-built clause of simultaneous up-gradation of post as and when incumbent is eligible for promotion to the higher level (after following due procedure for promotion).

10.5.10 The exercise shall be done with the approval of the Administrative Secretary in consultation with the Financial Advisor.

10.5.11. Proposals for temporary down-gradation of posts, wherever the Administrative Ministry/Department is not competent, shall be submitted to Department of Expenditure with the approval of Administrative Secretary in consultation with the Financial Advisor.





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10.6 The Authority competent to approve temporary down-gradation of post(s) shall be as below:

Level of Post	Approving Authority
SAG level and above [Pay Level-14 and above]	Appointments Committee of the Cabinet (ACC) (As per the First Schedule of Transaction of Business Rules, 1961)
Below SAG level [Pay Level-14]	Department of Expenditure
Post in Group 'B' & 'C' cadres where Ministry/Department is Competent Authority to make appointment.	Administrative Secretary in consultation with the FA

11. The power to relax any of the provisions of these guidelines shall lie with the Department of Expenditure.

  
(B.K. Manthan)  
Director

1. Secretaries of all Ministries/Departments of Government of India.
2. Financial Advisers of all Ministries/Departments of Government of India.

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## Delegations of Power to Ministries/Departments

S. No	Ministry/ Department	Power delegated	Date of Order
1.	Comptroller and Auditor General (C&AG)	<p>The sanction of the President to the delegation of powers to the Comptroller and Auditor General for the creation of temporary and permanent posts in the Indian Audit and Accounts Department as indicated below:-</p> <p><b>Posts:-</b> Temporary and permanent posts of Heads of Departments on any scale or rate of pay carrying pay upto and inclusive of Rs.2750/- p.m. in the revised scales of pay approved by the President for posts of similar character under the Central Government irrespective of whether a post of a similar character exists in the Audit Department.</p> <p><b>Nature of power:-</b> Full powers</p> <p>The above delegation is subject to the condition that funds to meet the cost of the post, if temporary, can be found by valid appropriation or re-appropriation from within the provision placed at the disposal of the Comptroller and Auditor General; or, if permanent, permanent recurring saving is available to meet its cost.</p>	11.07.1975
2.	Railways	The powers delegated to undertake crew rationalization and create non-gazetted revenue posts necessitated by crew review exercise, in relaxation of this Department's O.M. dated 04.09.2020 power is delegated to Railways to create non-gazetted revenue posts (crew only) as part of crew review exercise.	19.06.2023
3.	Intelligence Bureau	For continuation of delegated powers to DIB for transfer of location of posts and exemption from the clauses of deemed-abolition, taking into account the CCS approval.	31.05.2019
4.	Defence	Transfer of Posts including Re-designation in Army/Navy/Air Force and Indian Coast Guard up to the level of Major General/Equivalent with concurrence of Secretary (Defence Finance)/FA(DS) and approval of Raksha Mantri in view of operational requirements.	27.10.2020

		For transfer of posts above Major General/equivalent, approval of Finance Minister is required.	
5.	External Affairs	Transfer of posts among Missions/Posts abroad.	03.11.2017
6.	Lt. Governor of Delhi	Creation of Group A, B, C & D posts both on the plan and non-plan sides under the Government of NCT of Delhi subject to the condition that the Balance from Current Revenues continues to remain positive.	01.01.1997
7.	Atomic Energy	Continuation of powers for creation of scientific and technical posts in R&D Units and aided institutions of D/o Atomic Energy for further 05 years.  For JS level and above approval of Cabinet Committee on security is required. (issued by PMO).	07.08.2014

Checklist for Creation of Posts

S.No.	Particulars
<b>Details of Post</b>	
1	Name/ Designation of the post
2	No. of post(s)
3	Pay Level of the post in Pay Matrix (7 <sup>th</sup> CPC)
4	Nature of Post (Scientific/ Technical/ Admin/ Faculty/ others)
5	Duties and responsibilities of the post
6	Functional justification for creation
7a.	Does this post exist with same level of pay in the organization? If no, how the level of pay & nomenclature of the post has been derived.
7b.	Does the same scale of pay exist in analogous organization?
8	How the work is being managed in the absence of the post (If the proposal is for existing organization)
9	Mode of recruitment as per RRs (enclose copy of RRs) (in case of existing organization for which the post(s) is proposed). Promotion/DR/Deputation/ Any Other mode
10	Whether it is a new or existing organization?
11	Whether the concurrence of Cadre Controlling Authority has been obtained (in case of cadre posts) ?
12	In case of Group 'A' post of Organized Gr 'A' Cadre, prior approval of DoPT is required. Whether approval of DoPT is obtained?
13	No. of existing posts along with Pay Level in the grades where post(s) is proposed to be created.
14	Hierarchy of the cadre in which the post(s) proposed to be created.
15	Whether any norms exist for the proposed posts. If yes, copy of the norms may be provided?
16	Possibility of outsourcing or appointing persons on contract for the work for which post(s) is proposed.
17	Financial implications
18	Possibility of providing matching savings (Specific posts with level of pay) (FA may certify that posts offered for matching savings are live and not surrendered earlier or abolished)
19	Recruitment Plan of the proposed posts may be provided.
<b>Organization Details</b>	
1	Name of the organization
2	Hierarchy of different Cadres in the organization
3	Status of Organization (HQ of Ministry or Department/ Attached Office/ Subordinate Office/ Statutory Body/ Autonomous Institution)
4	Detailed sanctioned strength of organization (category wise) with level of pay and vacancy position (with date of vacancy) as per format enclosed (SS/PIP/Vacancy).
5	Any other relevant information

Signature of Financial Advisor

Signature of concerned JS

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Format

Sl. No.	Name of the Post & Designation	Sanctioned Strength	Person in Position	Vacancy Position (Date-wise)

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Annexure-II

## Checklist for Revival of posts

Sl. No.	Particulars	
1	Name / Designation of the post	
2	No. of posts to be revived	
3	Pay Level of the post in Pay Matrix (7 <sup>th</sup> CPC)	
4	Date of vacancy (for each post)	
5	Mode of Recruitment as per RRs (enclose copy of RRs Promotion / DR / Deputation / Any other)	
6	Duties and Responsibilities of the post	
7	Functional justification of revival of the post (each posts separately)	
8	Efforts made to fill up the post, since date of vacancy (in chronological order with relevant documents)	
9	How the work is being managed in the absence of the post and why this arrangement cannot be continued?	
10	Possibility of outsourcing / keeping personnel on contract for the work	
11	Hierarch of the Cadre to which the posts belongs	
12	Whether any court case is / was pending in any Court / CAT	
13	Concurrence of Secretary and FA may be obtained before referring the proposal to DoE	
14	Details of posts with level of pay proposed to be surrendered under para 5.2 (v) of the guidelines	
<b>Organization details</b>		
1	Name of the Department / Organization	
2	Hierarchy of different cadres in the organization	
3	Status of Organization (HQ of Ministry or Department / Attached Office / Subordinate Office / Statutory Body / Autonomous Body)	
4	Detailed sanctioned strength of organization (category wise) with level of pay and vacancy position (with date of vacancy) / person-in position	
5	Any other information	

Signature of concerned JS

Signature of Financial Advisor

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Format

Sl. No.	Name of the Post & Designation	Sanctioned Strength	Person in Position	Vacancy Position (Date-wise)

(ITEM NO. 06 (H-11))

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19/09/2023  
Annexure-II

1	Name of the subject/project	<p>Creation of Posts for AYUSH Polyclinic, Mandir Marg, AYUSH Wellness Centre, Dharam Marg &amp; Holistic Centre, Aurangzeb Lane as detailed under:-</p> <table border="1"> <thead> <tr> <th data-bbox="641 409 917 493">Name of Ayush Clinic</th> <th data-bbox="917 409 1258 493">Name of Post</th> <th data-bbox="1258 409 1453 493">No of post created</th> <th data-bbox="1453 409 1619 493">Category</th> </tr> </thead> <tbody> <tr> <td data-bbox="641 493 917 913" rowspan="5">Ayush Polyclinic, Mandir Marg</td> <td data-bbox="917 493 1258 577">Yoga &amp; Naturopathy Physician</td> <td data-bbox="1258 493 1453 577">1</td> <td data-bbox="1453 493 1619 577">A</td> </tr> <tr> <td data-bbox="917 577 1258 640">Siddha Physician</td> <td data-bbox="1258 577 1453 640">1</td> <td data-bbox="1453 577 1619 640">A</td> </tr> <tr> <td data-bbox="917 640 1258 745">Siddha Compounder</td> <td data-bbox="1258 640 1453 745">1</td> <td data-bbox="1453 640 1619 745">C</td> </tr> <tr> <td data-bbox="917 745 1258 829">Panchkarma Therapy Technician</td> <td data-bbox="1258 745 1453 829">4 (02 Male, 02 Female)</td> <td data-bbox="1453 745 1619 829">C</td> </tr> <tr> <td data-bbox="917 829 1258 913">Yoga &amp; Naturopathy Therapy Technician</td> <td data-bbox="1258 829 1453 913">4 (02 Male, 02 Female)</td> <td data-bbox="1453 829 1619 913">C</td> </tr> <tr> <td data-bbox="641 913 917 1039">Ayush Wellness Centre, Dharam Marg</td> <td data-bbox="917 913 1258 1039">Panchkarma Therapy Technician</td> <td data-bbox="1258 913 1453 1039">4 (02 Male, 02 Female)</td> <td data-bbox="1453 913 1619 1039">C</td> </tr> <tr> <td data-bbox="641 1039 917 1470" rowspan="5">Ayush Holistic Centre</td> <td data-bbox="917 1039 1258 1102">Naturopathy &amp; Yoga Physician</td> <td data-bbox="1258 1039 1453 1102">1</td> <td data-bbox="1453 1039 1619 1102">A</td> </tr> <tr> <td data-bbox="917 1102 1258 1165">Asstt. Dietician</td> <td data-bbox="1258 1102 1453 1165">1</td> <td data-bbox="1453 1102 1619 1165">B</td> </tr> <tr> <td data-bbox="917 1165 1258 1228">Yoga Expert (Yoga Teacher)</td> <td data-bbox="1258 1165 1453 1228">1</td> <td data-bbox="1453 1165 1619 1228">B</td> </tr> <tr> <td data-bbox="917 1228 1258 1312">Meditation Expert</td> <td data-bbox="1258 1228 1453 1312">1</td> <td data-bbox="1453 1228 1619 1312">B</td> </tr> <tr> <td data-bbox="917 1312 1258 1396">Naturopathy Therapist</td> <td data-bbox="1258 1312 1453 1396">2 (1 male &amp; 1 female)</td> <td data-bbox="1453 1312 1619 1396">C</td> </tr> </tbody> </table>	Name of Ayush Clinic	Name of Post	No of post created	Category	Ayush Polyclinic, Mandir Marg	Yoga & Naturopathy Physician	1	A	Siddha Physician	1	A	Siddha Compounder	1	C	Panchkarma Therapy Technician	4 (02 Male, 02 Female)	C	Yoga & Naturopathy Therapy Technician	4 (02 Male, 02 Female)	C	Ayush Wellness Centre, Dharam Marg	Panchkarma Therapy Technician	4 (02 Male, 02 Female)	C	Ayush Holistic Centre	Naturopathy & Yoga Physician	1	A	Asstt. Dietician	1	B	Yoga Expert (Yoga Teacher)	1	B	Meditation Expert	1	B	Naturopathy Therapist	2 (1 male & 1 female)	C
Name of Ayush Clinic	Name of Post	No of post created	Category																																							
Ayush Polyclinic, Mandir Marg	Yoga & Naturopathy Physician	1	A																																							
	Siddha Physician	1	A																																							
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	Panchkarma Therapy Technician	4 (02 Male, 02 Female)	C																																							
	Yoga & Naturopathy Therapy Technician	4 (02 Male, 02 Female)	C																																							
Ayush Wellness Centre, Dharam Marg	Panchkarma Therapy Technician	4 (02 Male, 02 Female)	C																																							
Ayush Holistic Centre	Naturopathy & Yoga Physician	1	A																																							
	Asstt. Dietician	1	B																																							
	Yoga Expert (Yoga Teacher)	1	B																																							
	Meditation Expert	1	B																																							
	Naturopathy Therapist	2 (1 male & 1 female)	C																																							
2.	Name of the department/departments concerned	Personnel -Health																																								
3.	Brief history of the subject/project	<p>1. On the analogy of Central Govt., NDMC has also opened AYUSH Centers in the NDMC area. Initially, AYUSH Polyclinic was introduced at Mandir Marg and subsequently AYUSH Wellness Centre at Dharam Marg &amp; recently Holistic Wellness Centre at Aurangzeb Lane came up.</p> <p>2. Presently the requirements of manpower at these centers are being met by engaging personnel on consultancy basis. These personnel have been engaged on the recommendation of Central Council for Research in Yoga &amp; Naturopathy (CCRYN), Central Council for Research in Ayurvedic Sciences (CCRAS) and Research Officer (SO Scientist-2), Ministry of AYUSH at the request of NDMC. However, the manpower at the recently opened Holistic Centre at</p>																																								



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Aurangzeb Lane has been engaged from Morarji Desai National Institute of Yoga (MDNIY) on the understanding that it will supply the manpower after following the due procedure and expenditure for the same will be borne by the NDMC.

3. As in due course, these posts are to be filled on regular basis and hence the requirement for creation of posts and framing of recruitment rules.

4. Detailed proposal on the subject/project

1. Section 34 (3) of NDMC Act provides that *the Chairperson may create any category 'B' or category 'C' or Category 'D' post and for a period not exceeding six months any category 'A' post:*

*Provided that no such category 'A' post shall be beyond the said period without the previous approval of the Council.*

2. *The proposal is for creation of category A, B and C posts. Therefore, the proposal as detailed below may be placed before Council for its approval.*

Creation of Posts for AYUSH Polyclinic, Mandir Marg, AYUSH Wellness Centre, Dharam Marg & Holistic Centre, Aurangzeb Lane

Name of Ayush Clinic	Name of Post	No of post created	Category	Pay scale (under 7 <sup>th</sup> CPC)
Ayush Polyclinic, Mandir Marg	Yoga & Naturopathy Physician	1	A	Level 10, Rs. 56100-177500+pre-revised NPA + Other allowances(pre-revised pay scale PB-3 Rs. 15600-39100 + GP Rs. 5400 + NPA + Usual allowances under 6 <sup>th</sup> CPC)
	Siddha Physician	1	A	Level-5 Rs. 29200-92300 + usual allowances (pre-revised pay scale PB-1, Rs. 5200-20200 + GP Rs. 2800 + usual allowances under 6 <sup>th</sup> CPC)
	Siddha Compounder	1	C	Level-5 Rs. 29200-92300 + usual allowances (pre-revised pay scale PB-1, Rs. 5200-20200 + GP Rs. 2800 + usual allowances under 6 <sup>th</sup> CPC)
	Panchkarma Therapy Technician	4 (02 Male, 02 Female)	C	Level-4, Rs. 25500-81100+ usual allowance (pre-revised PB-1, Rs. 5200-20200 + GP Rs. 2400 + usual allowances under 6 <sup>th</sup> CPC)
	Yoga & Naturopathy	4 (02 Male,	C	Level-5 Rs. 29200-92300 +

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	Therapy Technician	02 Female)		usual allowances (pre-revised pay scale PB-1, Rs. 5200-20200 + GP Rs. 2800 + usual allowances under 6 <sup>th</sup> CPC)
Ayush Wellness Centre, Dharam Marg	Panchkarma Therapy Technician	4 (02 Male, 02 Female)	C	Level-4, Rs. 25500-81100+ usual allowance (pre-revised PB-1, Rs. 5200-20200 + GP Rs. 2400 + usual allowances under 6 <sup>th</sup> CPC)
Ayush Holistic Centre	Naturopathy & Yoga Physician	1	A	Level 10, Rs. 56100-177500+pre-revised NPA + Other allowances(pre-revised pay scale PB-3 Rs. 15600-39100 + GP Rs. 5400 + NPA + Usual allowances under 6 <sup>th</sup> CPC)
	Asstt. Dietician	1	B	Level-6, Rs. 35400-112400 (pre-revised pay scale Rs. 9300-34800 + GP 4200 usual allowances under 6 <sup>th</sup> CPC)
	Yoga Expert (Yoga Teacher)	1	B	Level-7, Rs. 44900-142400 (pre-revised pay scale Rs. 9300-34800 + GP 4600 usual allowances under 6 <sup>th</sup> CPC)
	Meditation Expert	1	B	Level-6, Rs. 35400-112400 (pre-revised pay scale Rs. 9300-34800 + GP 4200 usual allowances under 6 <sup>th</sup> CPC)
	Naturopathy Therapist	2 (1 male & 1 female)	C	Level-5 Rs. 29200-92300 + usual allowances (pre-revised pay scale PB-1, Rs. 5200-20200 + GP Rs. 2800 + usual allowances under 6 <sup>th</sup> CPC)

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5. Financial implications of the proposed project/subject	<p>Financial Implication for creation of posts at AYUSH Polyclinics (Per annum)</p> <ol style="list-style-type: none"> <li>1. Ayush Polyclinic at Mandir Marg Monthly expenditure @ Rs. 465540 X 12 = Rs. 55,86,480/-</li> <li>2. AYUSH Wellness Centre, Dharam Marg Monthly expenditure @ Rs. 125712 X 12 = Rs. 15,08,544/-</li> <li>3. Holistic Centre, Aurangzeb Lane Monthly expenditure @ Rs. 292431 X 12 = 35,09,172/-</li> </ol> <p>(Total Financial implications of the three Ayush Centre comes out to be Rs. 1,06,04,196/- Per annum)</p>
6. Implementation schedule with timeliness for each stage including internal processing	<p>The creation of this post shall be regulated as per the scheme approved by the Govt. of India as amended from time to time.</p>
7. Comments of the Finance Department on the subject	<p>Finance Deptt. has concurred in the proposal of Personnel Deptt. subject to the following:-</p> <ol style="list-style-type: none"> <li>i. One post of Yoga Teacher at Ayush Holistic Centre, Aurangzeb Lane may be reduced from the proposal of creation of posts.</li> <li>ii. Financial implication of the proposal may be brought on record.</li> <li>iii. Fee collection statement for the last 3 years of each centre may be brought on record.</li> <li>iv. Pay scale proposed by the department may be checked by Personnel Deptt. in addition to RRs for each post as per guidelines issued by DoPT and Ministry of Ayush from time to time in this regard.</li> <li>v. The post of Dietician is a promotional post from the feeder cadre of Asstt. Dietician. However, RRs for Asstt. Dietician are enclosed.</li> </ol>
8. Comments of the User Deptt. on the comments of the Finance Deptt.	<p>The reply of the user department on the observations of Finance Department ad seriatim are as under:-</p> <ol style="list-style-type: none"> <li>i. One post of Yoga Teacher at Ayush Holistic Centre, Aurangzeb Lane has been reduced from the proposal of creation of posts.</li> <li>ii. Financial implication of creation of posts at the three Ayush Polyclinics is 1,06,04,196/- Per annum may be seen at Point No. 5.</li> <li>iii. Average yearly Fee collection at the Ayush Polyclinic at Mandir Marg and AYUSH Wellness Centre, Dharam Marg is Rs. 4,47,350/ and Rs. 5,88,050/- respectively. NO fee is charged from visiting patients at Ayush Holistic Centre, Aurangzeb Lane</li> <li>iv. The Pay Scale proposed are as per guidelines issued by DoPT and Ministry of AYUSH. The issue of framing of recruitment rules is being taken up separately in consultation with Advisor (RR), NDMC.</li> <li>v. The Medical Services Deptt. has mentioned one post of Dietician, however same is a promotional post. Therefore nomenclature/scale has been corrected as Asstt. Dietician in the pay scale Rs. 9300-34800 + GP Rs. 4200/-.</li> </ol>

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9.	Legal implication of the subject/project	There does not seem to be any legal implication in the proposal.				
10.	Comments of the Law Deptt. on the subject/project	It has been stated by the Law Deptt. that the proposal is purely of administrative nature there being no legal ramifications. It has no objection for laying it before the Council for consideration.				
11.	Comments of the Department on the comments of Law Department	No comments are required from the department.				
12.	Details of previous Council Resolution, existing law of Parliament and Assembly on the subject	Not applicable				
13.	Certification by the Department that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case	Not applicable				
14.	Recommendation	Creation of Posts for AYUSH Polyclinic, Mandir Marg, AYUSH Wellness Centre, Dharam Marg & Holistic Centre, Aurangzeb Lane				
		Name of Ayush Clinic	Name of Post	No of post created	Cate gory	Pay scale (under 7 <sup>th</sup> CPC)
		Ayush Polyclinic, Mandir Marg	Yoga & Naturopathy Physician	1	A	Level-10, Rs. 56100-177500+ pre-revised NPA + Other allowances (pre-revised pay scale PB-3 Rs. 15600-39100 + GP: Rs. 5400 + NPA + Usual allowances under 6 <sup>th</sup> CPC)
			Siddha Physician	1	A	Level-5 Rs. 29200-92300 + usual allowances (pre-revised pay scale PB-1, Rs. 5200-20200 + GP Rs. 2800 +

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	Siddha Compounder	1	C	usual allowances under 6 <sup>th</sup> CPC) Level-5 Rs. 29200-92300 + usual allowances (pre-revised pay scale PB-1, Rs. 5200-20200 + GP Rs. 2800 + usual allowances under 6 <sup>th</sup> CPC)
	Panchkarma Therapy Technician	4 (02 Male, 02 Female)	C	Level-4, Rs. 25500-81100+ usual allowance (pre-revised PB- I, Rs. 5200-20200 + GP Rs. 2400 + usual allowances under 6 <sup>th</sup> CPC)
	Yoga Naturopathy Therapy Technician	& 4 (02 Male, 02 Female)	C	Level-5 Rs. 29200-92300 + usual allowances (pre-revised pay scale PB-1, Rs. 5200-20200 + GP Rs. 2800 + usual allowances under 6 <sup>th</sup> CPC)
Ayush Wellness Centre, Dharam Marg	Panchkarma Therapy Technician	4 (02 Male, 02 Female)	C	Level-4, Rs. 25500-81100+ usual allowance (pre-revised PB- I, Rs. 5200-20200 + GP Rs. 2400 + usual allowances under 6 <sup>th</sup> CPC)
Ayush Holistic Centre	Naturopathy & Yoga Physician	1	A	Level 10, Rs. 56100-177500+ pre-revised NPA + Other allowances (pre- revised pay scale PB-3 Rs. 15600-39100 + GP Rs. 5400 + NPA + Usual allowances under 6 <sup>th</sup> CPC)
	Asstt. Dietician	1	B	Level-6, Rs. 35400-112400 (pre-revised pay scale Rs. 9300- 34800 + GP 4200 + usual allowances under 6 <sup>th</sup> CPC)
	Yoga Expert (Yoga Teacher)	1	C	Level-7, Rs. 44900-142400 (pre-revised pay

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					scale Rs. 9300-34800 + GP 4600 usual allowances under 6 <sup>th</sup> CPC)
		Meditation Expert	1	C	Level-6, Rs. 35400-112400 (pre-revised pay scale Rs. 9300-34800 + GP 4200 usual allowances under 6 <sup>th</sup> CPC)
		Naturopathy Therapist	2 (1 male & 1 female)	C	Level-5 Rs. 29200-92300 + usual allowances (pre-revised pay scale PB-1, Rs. 5200-20200 + GP Rs. 2800 + usual allowances under 6 <sup>th</sup> CPC)
15.	Draft Resolution	Resolved by the Council that the proposal contained in para 14 be approved.			

COUNCIL'S DECISION

Resolved by the Council that the proposal contained in para 14 is approved. The Council further resolved that, in so far as recruitment regulations / service conditions of these posts are concerned, the recruitment rules / service conditions in the Government of India, governing the subject, shall be adopted.

The Council also resolved to direct the concerned Department to examine the possibility of creation of further two posts of Unani Physicians and two posts of Unani Pharmacist in this regard.

*D. Sengupta*

For Secretary  
New Delhi Municipal Council  
New Delhi.

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Dated 21.5.2019

No.1479/SO(HE-II)/SA-I

OFFICE ORDER

In pursuance of decision of the Council vide its resolution no. 06 (H-11) dated 19.09.2018 the following categories of posts are created as under:-

Name of Ayush Clinic	Name of Post	No of post created	Category	Pay Scale (Under 7 <sup>th</sup> CPC)
Ayush Polyclinic, Mandir Marg	Yoga Naturopathy Physician	01	A	Level 10, Rs.56100-177500 + pre-revised NPA + other allowances
	Siddha Physician	01	A	Level 10, Rs.56100-177500 + pre-revised NPA + other allowances
	Siddha Compounder	01	C	Level-5, Rs.29200-92300 + Usual allowances
	Panchkarma Therapy Technician	04 (2 Male, 02 Female)	C	Level-4, Rs.25500-81100 + usual allowances
	Yoga & Naturopathy Therapy Technician	04 (2 Male, 02 Female)	C	Level-5, Rs.29200-92300 + Usual allowances
Ayush Wellness Centre, Dharam Marg	Panchkarma Therapy Technician	04 (2 Male, 02 Female)	C	Level-4, Rs.25500-81100 + usual allowances
Ayush Holistic Centre	Naturopathy & Yoga Physician	01	A	Level 10, Rs.56100-177500 + pre-revised NPA + other allowances
	Assit. Dietician	01	B	Level-6, Rs.35400-112400 + Usual allowances
	Yoga Expert (Yoga Teacher)	01	C	Level-7, Rs.44900-142400 + Usual allowances
	Meditation Expert	01	B	Level-6, Rs.35400-112400 + Usual allowances
	Naturopathy Therapist	02 (1 male & 1 Female)	C	Level-5, Rs.29200-92300 + Usual allowances

2. Further, Council also resolved that recruitment regulations/service conditions of these posts will be governed by the recruitment rules/service conditions in the Government of India, governing the subject shall be adopted.

(Sharad Kumar)  
Jt. Director (Health)  
Tel. No.41501353 -65 Ext. 2223

Copy to:

- i. Director (AYUSH)
- ii. Jt. FA/CAO
- iii. Jt. FA (Budget)

GTM NO. 97 (H-95)

54 - 23-12-2011

D. S. ...  
Annexure - III**NAME OF THE SUBJECT:**

Recruitment Rules for the post of Director (Medical Services).

**NAME OF THE DEPARTMENT:**

Personnel Department

**BRIEF HISTORY OF THE SUBJECT:**

Charak Palika Hospital was commissioned in early 60s as Clinic / Primary Health Centre. Indoor block was constructed in 1968. Construction of OPD Block and upgradation to 50 bedded hospital took place in early 1970s. OPD block was further upgraded and 50 beds were added in 1978. After 1990, new OPD was added with ultra sound services, physiotherapy services, echo & colour doppler services. From 2000 to 2008 X-ray & laparoscopic surgery and advanced Orthopedic (Hip & Knee replacement) services were started. Today CPH is 150 bedded hospital with specialists in ENT, Cardiology, Orthopedic, Gynecologist and Surgery. Over a period of time the number of post in medical Establishment and specializations have increased along with the development of the hospital.

In early eighties, post of MS (CPH) used to be filled up on deputation by officers from the Central Health Services, Ministry of Health and Family Welfare as Internal cadre was deficient in terms of experience and qualification for the MS (CPH) post. By early 1990's, NDMC had medical officers (Specialists) with sufficient experience to occupy MS (CPH) post.

The post fell vacant on 30/06/1990, after repatriation of Dr. P.P. Kapoor, deputationist. Dr. A.K. Aggarwal & Dr. R. Dixit, CMD filed a writ in Hon'ble High Court praying that no outsider should be appointed on the post of MS (CPH) and that the post of M.S. should be given to someone from amongst insider specialists. In view of above petition, RRs were revised through Resolution dated 29/11/1991 and it was decided that selection for the post of MS (CPH) should be made by inviting application from NDMC doctors as well as outsider by publishing the same in newspapers. The High Court upheld these RRs and disposed off the petition by observing that the petitioners were within zone of consideration for MS (CPH) post and so nothing survives in the petition. Dr. R. Dixit worked as MS (CPH) from 1991. On account of revised RRs, Dr. A.K. Aggarwal was selected as MS (CPH) for 3 years, w.e.f. 24/05/94.

As the hospital and consequently medical establishment further developed and matured, under the approval of Chairperson, it was decided in 2002 to make the post of MS (CPH) as regular selection post to be filled in by departmental promotion. Accordingly, RRs for the post were prepared and sent to U.P.S.C. for concurrence.

Tenure of Dr. A.K. Aggarwal expired on 23/05/97. It was extended from time to time and last extension was valid for upto 23/11/2001 (total extension - 4 1/2 years). It was again decided that the post of MS (CPH) should be filled up through selection made by inviting applications. Selection committee again recommended Dr. A.K. Aggarwal for the post of MS (CPH) on adhoc basis, till regular selection is made by UPSC.

From 2003 onwards, efforts were made to separate Medical Services and Sanitation wings. Representations were received regarding conferring equal status to MS (CPH) on lines of MOH and to remove discrepancies between the powers of MOH and MS (CPH). It was contended that officers from Public Health/Sanitation wing were not competent



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to separate works of specialist doctors. As the medical establishment had developed substantially, it was requested that MS (CPH) be made Head of Department.

It was noted by NDMC that there is no proper demarcation of work/responsibilities between MOH and MS (CPH) though MOH was dealing with sanitation services. To give MOH overall control of hospital and dispensaries, and to reduce demoralization among medical doctors, it was decided to separate Medical Services and Sanitation departments. As per the provisions of NDMC Act 1994 and bye laws, it was decided to have two independent HODs one each for Sanitation and Medical wing in Health Deptt. There is supersession of all previous orders regarding distribution of works, the allocation of work of Health Department was finalized vide O.O. No. 931/HE-II/SA-I dt 23.04.2004 (Annexure 'A' See pages 59-61). As per above mentioned orders, the situation of work is as under

- A. The following Officers with their Units function under the superintendence and control of MS (CPH) to be designated as Director (Health / Medical Services):
  - i) M.S. (Paika Integretna Hospital)
  - ii) CMO (Medical)
  - iii) CMO (ISM)

Director (Health / Medical Services) is also responsible for the centralized purchase and distribution arrangement of medicines, equipment and other surgical materials being managed through Central Medical Store

- B. The following Officers with their Units function under the superintendence and control of MS (CPH) to be designated as Director (Sanitation, P.H. & M.C.H.):
  - i) Dy. MCH
  - ii) CMO (Maternal and Child Health Unit)
  - iii) CMO (Malaria)
  - iv) In-charge inoculation Centre / Birth and Death Registration Centre
  - v) Epidemiologist
  - vi) Veterinary Officer

- iii. The following Officers with their units shall function under the superintendence and control of M.M.C. (Buzurg) to be designated as licensing officers:
  - i) CMO (Food Handler Unit)

The posting and transfer of staff posted in Sanctioned, Health Enforcement Malaria, Food Handler Unit, Epidemiology, Veterinary, MCH Unit are to be done only on the recommendation of the concerned HoD and with the approval of the Secretary, NDMC

Based on this Dr. A.Z. Aggarwal has functioning as Director (MS). The RRs for the post of Director (MS) have still not been finalized

**4. DETAILED PROPOSAL ON THE SUBJECT:**

As per section 43 of New Delhi Municipal Council Act 1994, the service regulations are to be approved by the Council. Accordingly the draft RRs (Annexure B See pages 62-63) for the post is placed for the approval by the Council. The RRs provided for recruitment for the post of Director (MS) through promotion from among eligible candidate through Departmental promotion of New Delhi Municipal Council failing which by Deputation

**5. FINANCIAL IMPLICATIONS OF THE PROPOSED SUBJECT:**

Nil

**6. IMPLEMENTATION SCHEDULE WITH TIMELINES FOR EACH STAGE INCLUDING INTERNAL PROCESSING**

Nil

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On confirmation of the minutes of the Council, simultaneous follow up action for seeking approval of the UPSC for Recruitment Rules for the post of Director(MS) will be taken.

7. COMMENTS OF THE FINANCE DEPARTMENT ON THE SUBJECT:

Finance has no objection to concur the Draft RRs for the post of Director(MS) placed at correspondence side as this post is already in NDMC right from 2004.

8. COMMENTS OF THE DEPARTMENT ON COMMENTS OF FINANCE DEPARTMENT:

No comments

9. LEGAL IMPLICATIONS OF THE SUBJECT:

Framing of Recruitment Regulations is an administrative matter. Hence no legal implications involved on the subject.

10. DETAILS OF PREVIOUS COUNCIL RESOLUTIONS, EXISTING LAW OF PARLIAMENT AND ASSEMBLY ON THE SUBJECT:

Nil

11. COMMENTS OF THE LAW DEPARTMENT ON THE SUBJECT

This is as per NDMC Act and has no legal infirmity.

12. COMMENTS OF THE DEPARTMENT ON THE COMMENTS OF THE LAW DEPARTMENT

No comments

13. Certification by the Department that all CVC guidelines have been followed while processing the case:

Not applicable

14. RECOMMENDATIONS

It is recommended that Council may approve Recruitment Rules for the post Director (MS).

COUNCIL'S DECISION

Resolved by the Council to accord approval to the proposed Recruitment Rules for the post Director (MS) with amendment that in column 9 and 12 of the RR for this newly created post, the words "MD/MS degree" or "post graduate MD / MS degree" may be replaced by "MBBS degree" and that "MD / MS degree in any branch of medical sciences recognized by MCI" may be added as Desirable condition in column 9 appropriately.

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Annexure - B

**RECRUITMENT RULES FOR THE POST OF DIRECTOR(MEDICAL SERVICES)**

Sr. No.	Name	Remarks
1	Name of Post	Director(Medical Services)
2	No. of Post	01
3	Classification	Category 'A'
4	Scale of Pay	Pay Band - 4 Rs.37400-67000/- + Grade Pay Rs.10,000/- +NPA + Rs.1000/- Special Pay
5	Whether selection or non-selection	Selection
6	Whether benefit of added years of service admissible	N.A.
7	Age limit for direct recruitment	N.A.
8	Educational & other qualification required for direct recruits	N.A.
9	Whether age & education qualification prescribed for direct recruits will apply in the case of promotees.	Age - N.A. Educational Qualification - MD/MS degree in any branch of Medical Sciences recognized by MCI
10	Period of probation, if any	One year
11	Method or recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	Promotion from amongst the eligible officers, failing which by deputation.
12	In case of recruitment by promotion/deputation/absorption grades from which promotion / deputation/absorption to be made	Officer in SAG Scale with 3 years regular service in the grade and possessing a post graduate MD/MS degree in any branch of Medical Sciences specified in any of the schedule to the Indian Medical Council Act, 1956 from a recognized university/institute under MCI. <b>Deputation:</b> a) Officers under the Central/State Govt./ Union Territories/ Universities/Recognized Research Institutions/PSUs/ Recognized or Autonomous or Statutory Organizations i) Holding analogous post on regular basis in the parent cadre/department ii) With three years service in the grade rendered after appointment thereto on a regular basis in SAG Scale of Rs.37400-67000 + GP 10,000/- + NPA b) Possessing the following educational qualifications

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	- 58	and experience: i) Possessing a post graduate MD/MS degree in any branch Medical Sciences specified in any of the schedule to the Indian Medical Council Act, 1956 from a recognized university/Institute under MCI.
13	If a DPC exists what is its composition	Group 'A' DPC as decided by the Competent Authority
14	Circumstances in which UPSC is to be consulted in making recruitment	As per the provisions provided in the New Delhi Municipal Council Act, 1994.

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Copy of Reso. No. 23 (H-20)  
of  
Council's Ordinary Meeting  
Dated 16-01-2008

Annexure-IV

ITEM NO. 23 (H-20)

1. NAME OF THE SUBJECT:

Regulations relating to the qualifications of candidates and manner of selection for appointments to posts referred to in Section 43(1)(c) of the N.D.M.C. Act, 1994; (in common parlance called "Recruitment Regulations").

2. NAME OF THE DEPARTMENT

Personnel Department.

3. BRIEF HISTORY OF THE SUBJECT:

(I) Section 43(1)(c) of the N.D.M.C. Act, 1994 provides that the Council may make regulations in respect of the qualifications of candidates for appointment to the post of Secretary and Chief Auditor of the Council and of category "A" and category "B" posts included in the Schedule referred to in Section 34(1) of the Act, and the manner of selection for appointment to such posts. (These common parlance are called "Recruitment Regulations").

(II) Section 43(2) of the said Act further provides that no regulations referred to above shall be made except after consultation with the UPSC.

(III) Section 387(2) of the said Act stipulates that no regulations made by the Council shall have effect until it has been approved by the Central Government and published in the Official Gazette.

Under the above provisions, N.D.M.C. is required to have the recruitment regulations for the following post :-

- I. Security Guard in the pay scale of Rs.2550-3200.
- II. Head Guard in the pay scale of 3050-4900.
- III. Supervisor/Head Constable in the pay scale of 3200-4900 all in the under 5<sup>th</sup> CPC.

The existing RRs have been considered to be lacking with the provisions as per DOPT guidelines regarding the age limits for direct recruitment as well as other similar requirements.

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18/12/08

[Signature]

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4. **DETAILED PROPOSAL ON THE SUBJECT:**

(i) with a view to expedite finalization of the Recruitment Regulations, it has been proposed to obtain approval of the Council to the above recruitment regulations for the post.

5. **FINANCIAL IMPLICATIONS OF THE PROPOSED SUBJECT:**

There are no additional financial implications except those already provided in the Budget statement of the A.P.R.

6. **IMPLEMENTATION SCHEDULE WITH TIMELINESS FOR EACH STAGE INCLUDING INTERNAL PROCESSING.**

After the approval of the Regulations by the Council, the same shall be adopted by the Council and the Government.

7. **COMMENTS OF THE FINANCE DEPARTMENT ON THE SUBJECT:**

Department has not responded the scale of pay in the proposed RRs to the post of Security Guards.

As per the scale of pay in G.O. Dept. of Pers & Trg. OM No. AB-14017/2/97-Estt. (RR) dated 25.5.93 regarding amendments to Service Rules/ Recruitment Rules, there will be revision of pay scale as recommended by the 5<sup>th</sup> CPC. No revised qualifying service for the feeder grade from the pay scale of Rs. 2550-3200 to 3050-3590 has been prescribed here. This means no promotion from the pay scale of Rs. 2550-3200 or given direct to the pay scale of Rs. 3050-3590. The basis on which pay scale of Rs. 3050-3590 has been proposed to the promotional post of Head Guard by the Department.

When a post of Head Guard has been proposed as "Non-Selection" departments person shall have to pass essential educational qualification has been mentioned in the notification (denying security guards of VII pass or equivalent minimum prescribed qualification for the post of security guard) the right of getting promotion after serving minimum qualified service.

As per the M.P. No. 12/93 E (S-ward)/93 dated 25.11.93, no post can be created without finalizing recruitment rules. Department must keep in mind that after finalization of RRs for these posts, approval of the competent authority with the

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-61- 101

concurrence of finance department for sanction/ creation of new posts would be needed.

8. **COMMENTS OF THE DEPARTMENT ON COMMENTS OF FINANCE DEPARTMENT.**

- a) The pay scales proposed for each post have been indicated against the relevant, Col. Of the Rits at Annexures - 'A', 'B' & 'C'. (See pages 148 - 154)
- b) The RR's for the post of Head Guard have been framed on the basis of RR's prevailing in MHA. As such, the reference quoted regarding DOPT guidelines in Para -2 is not relevant. There is no bar in MHA notification for promotion in the pay scale of Rs. 3050-4590 on the basis of service rendered in the feeder cadre of Security Guard.
- c) The post of Head Guard has been proposed as Non-selection on the basis of MHA guidelines on Page- 16/C. The Security Guards shall be given two years time period for acquiring essential qualification required for promotion to the post of Head Guard.
- d) This is a case where 45 Nos. of Security Guards are already working in the pay scale of Rs. 2550-3200 and as such the question of creation of posts do not arise. The case is being mooted to organize the work force already working in the Security Staff and prepare a proper hierarchy under the administrative control of the C.S.O.

9. **LEGAL IMPLICATION OF THE SUBJECT:**

There are no legal implications.

10. **DETAILS OF PREVIOUS COUNCIL RESOLUTIONS, EXISTING LAW OF PARLIAMENT AND ASSEMBLY ON THE SUBJECT:**

Not applicable.

11. **COMMENTS OF THE LAW DEPARTMENT ON THE SUBJECT:**

Law Department has concurred in the proposal.

12. **COMMENTS OF THE DEPARTMENT ON THE COMMENTS OF THE LAW DEPARTMENT.**

In view of the concurrence of the Law Department, no comments are required.

13. **RECOMMENDATION:**

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- 62 -

e) It is recommended that the Council may approve the Recruitment for the following posts as per Annexures -- 'A', 'B' & 'C'. (See pages 148 - 154) .

- I. Security Guard in the pay scale of Rs.2550-3200.
- II. Head Guard in the pay scale of 3050-4900.
- III. Supervisor/Head Constable in the pay scale of 3200-4900 all in the under 5<sup>th</sup> CPC.

14. DRAFT RESOLUTION:

Resolved by the Council that the Recruitment Regulations for the above posts as per Annexures -- 'A', 'B' & 'C'. (See pages 148 - 154) are approved.

COUNCIL'S DECISION

Resolved by the Council that the Recruitment Regulations for the posts (As per Annexures A, B & C) are approved with following modifications :-

1. The designation for the post of Head Constable/Supervisor will be known as 'Supervisor' and the word 'Head Constable' is to be deleted.
2. In column No. 12 of the RRs for the post of Supervisor, the eligibility criteria is substituted by 'Head Guard with 3 years of regular service in the grade of 8-years of combined service as Head Guard & Security Guard subject to the condition that Incumbent is physically and mentally fit.

For Secretary  
New Delhi Municipal Council  
Falika Kendra, New Delhi



Over...

Subject: Restructuring of Security Department & Amendment of Recruitment Rules - 63-

AM  
12/12/23

The Security Department is a subject...  
...for the purpose of...  
...recruiting...  
...Security Department...  
...amendment...

AM  
12/12/23

- 1. The restructuring of the Security Department...
- 2. The following Sub-Committee of the following officers...
- 3. Director, Planning
- 4. Director, Office
- 5. Chief Financial Officer
- 6. Chief Personnel Officer
- 7. Secretary to Government

The Committee shall have the authority to...  
...change or...  
...competent authority...  
...Security Department

Chief Secretary

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Revised Structure of Security Department

S.No	Name of the Post	Pay Scale	Existing sanctioned strength	Proposed revised Strength	Method of Filling up	Remarks
1	Chief Security Officer (CSC)	Rs. 5600-39100-GP	1 (one)	1 (one)	Deputation	The Grade Pay(GP) of CSC raised from Rs 6500- to Rs 7000-
2	Dy. OSO (S.P. Dy. OSO)	Rs. 7500-39100-GP	Nil	1 (one)	Deputation	A New post of Dy. OSO to be created.
3	Security Officer (Inspection)	Rs. 5400-34800-GP	Nil	2 (two)	Promotion	One more post of Security Officer to be created to provide better promotional avenues for the security personnel
4	Security Officer (Inspection)	Rs. 5400-34800-GP	Nil	2 (two)	Promotion	One more post of Dy. Secy. to be created to have proper oversight structure and also to provide favorable promotional avenues.
5	Asst. Security Officer (S.P. Asst. Secy.)	Rs. 5400-34800-GP	Nil	2 (two)	Promotion	Six more posts of Asst. Security Officer to be created to have proper pyramidal structure and also to provide reasonable promotional avenues.
6	Asst. Security Officer (S.P. Asst. Secy.)	Rs. 5400-34800-GP	Nil	2 (two)	Promotion	Six more posts of Asst. Security Officer to be created to have proper pyramidal structure and also to provide reasonable promotional avenues.

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7.	Head Security Guard/Security Guard (Constable)	2400	Rs. 5200 - 20200+GP 1900	174	174	50% vacancies by promotion from the post of Head Security Guard on completion of 8 years combined service as Head Security Guard/Security Guard	Security Supervisor merged and existing strength proposed to be increased from 32 to 48 to provide better promotional avenues. It is not possible to have pattern proposed for the posts of Head Security Guard/Security Guard as we are proposing to have direct recruitment also at this level.
		Rs. 5200 - 20200+GP 1800				Security Guard on completion of three years service will be re-designated as Head Security Guard and placed in the Rs. 5200 - 20200+GP 1900/- subject to vigilance clearance and good work and conduct report.	

There is a demand for creation of 11 posts of Technical Officer in the scale of pay of Rs. 9300 -34800+GP 4200/- and 4 posts of Commando Trainer in the scale of pay Rs. 5200 -20200+GP 2400/2800/-. Technical Officers are to be deployed on the X-ray screening machines. Commando Trainers are meant for training purposes. No decision was taken with regard to these posts in the meeting held on 06.07.2016. A view needs to be taken whether there is a need for creation of these posts separately or alternatively, existing security personnel may be assigned this job by imparting training and sanctioning some Spl. Pay for the period they hold these charges.

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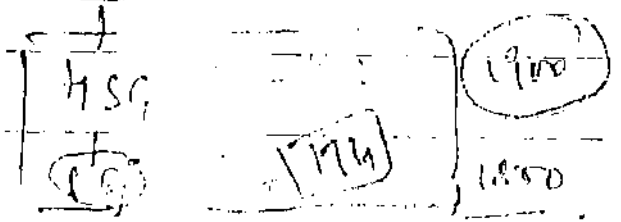
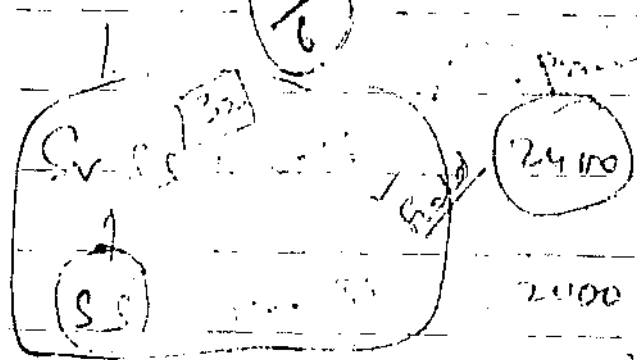
Chief SO 7600

by CSO 5400

Security Office 4600

D&I 4200

ASO 2800

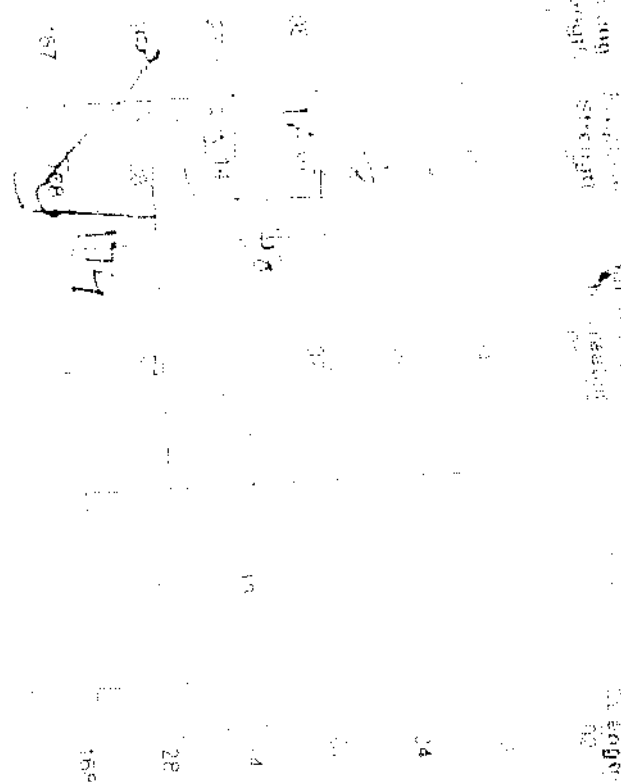


Xs Bikes

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SR Security	13500 GP
SR Security/Head	14000 GP
SR Security	19500 GP
SR Security	14200 GP
SR Security	16100 GP
SR Security	14200 GP
SR Security	12800 GP
SR Security	15200 GP
SR Security	12400 GP
SR Security	16100 GP
SR Security	15200 GP
SR Security	12000 GP
SR Security	15200 GP
SR Security	11900 GP
SR Security	16100 GP



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## Security Department

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Sr. No.	Name of the Post	Pay Scale	Sanctioned Posts	Man on Roll	Vacant	Method of recruitment	Remarks
1.	Chief Security Officer	Rs.15600-39100 + Rs.6600/- Grade Pay (CPC)	01	01	--	Deputation	
2.	Security Officer	Rs.9300-34800 + Rs.4600/- Grade Pay (CPC)	01	--	01	Deputation	
3.	Asstt. Security Officer	Rs.5200-20200 + Rs.2400/- Grade Pay (CPC)	02	--	02	Direct Recruitment	
4.	Supervisor	Rs.5200-20200 + Rs.2000/- Grade Pay (CPC)	04	04	--	Promotion	
5.	S.I. Police	Rs.9300-34800 + Rs.4,200/- Grade Pay (CPC)	03	--	03	Deputation	
6.	Head Constable	Rs.5200-20200 + Rs.2,400/- Grade Pay (CPC)	03	03	--	Deputation	
7.	Constable	Rs.5200-20200 + Rs.2,000/- Grade Pay (CPC)	20	14	06	Deputation	
8.	Head Guard	Rs. 5200-20200 Grade Pay (CPC)	07	--	07	Promotion	
9.	Security Guard	Rs. 2400-20200 Grade pay (CPC)	167	73	94	Direct Recruitment	
10.	Gunman	Rs. 1800-20200 Grade pay (CPC)	07	03	04	Departmental	
11.	Wireless Attendant	Rs. 5200-20200+ Rs. 1800 grade pay (CPC)	35	--	35	Direct Recruitment	
12.	Santry	Rs. 5200-20200+ Rs. 1800 grade pay (CPC)	02	02	--	Departmental / Direct Recruitment	

**Brief Note on restructuring of Security Department and amendment/framing of Recruitment Rules of different categories of posts in the Security Department.**

The proposal for restructuring of Security Department and amendment/framing of Recruitment Rules of different categories of posts in the Security Department is under consideration for the last few months. The proposal envisages creation of different categories of posts. The proposal is under consideration in the matter but no decision in the matter has been taken yet. The details of the proposal relating to creation of different categories of posts in the Security Department (SD) is at **Annex-I**.

Annex-II of the proposal of the Security Department of the IA made the following observations:

- (i) a new recruitment study should be conducted in which the posts to be recruited
- (ii) approval of the removal of the Competent Authority should be obtained
- (iii) Budgetary details of the proposal should be worked out

Annex-III of the Security Department's proposal envisages the following:

- (i) The posts of clerical grade in based on the reserve proposal **Annex-IV** and sub-categories constituted for the purpose
- (ii) The financial provision of the restructuring proposal will be worked out

On 10/11/2023 while perusal of the proposal of the Security Department was going on with a draft plan for discussion and decision.

Finally, taking into proposed restructuring of posts in the Security Department (k) a) to increase the number of posts to increase promotional facilities in the Security Department, b) some technical posts have also been proposed in the Security Department, c) some new posts have also been proposed in the Security Department, d) some new posts have also been proposed in the Security Department, e) some new posts have also been proposed in the Security Department. An organization chart of the Security Department after restructuring prepared by the Security Department is at **Annex V**.

It is observed that the Security Department is being restructured and the posts of clerical, technical and technical posts are also being created. The restructuring of the Security Department is being worked out for the Security Department and the Police for using their training facilities and to keep the Security Department staff and keep them busy with their work.

The restructuring of the Security Department (RPs) are to be considered. The restructuring of the Security Department is being worked out for the Security Department and the Police for using their training facilities and to keep the Security Department staff and keep them busy with their work.

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LETTER OF APPOINTMENT

Whereas the Government of Karnataka has decided to create the post of...

And whereas the Government of Karnataka has decided to appoint...

That the Government of Karnataka has decided to appoint the person named in the Schedule to this Letter of Appointment to the post of...

That the Government of Karnataka has decided to appoint the person named in the Schedule to this Letter of Appointment to the post of...

This appointment is subject to the following conditions...



ANNEX II

Security Department

-71 - 120

Ref: Overleaf

Subject: Restructuring of Security Department & Amendment of Recruitment Rules

Clarification of points raised by Finance Department is as under:

1. The Sub-committee constituted for the purpose has already approved the re-organization of Security Department (P-41/42 C). The same has already been discussed by the Finance Department and desired to place the same before the Sub-Committee (P-10/N). Further Finance Department has advised that this is an Administrative matter and pertains to personnel department (P-10/N).

2. The study of the restructuring of the Security Department has already been done by the Sub-committee of the following officers:

- (i) Director, Personnel
- (ii) Chief Security Officer
- (iii) Director, Establishment
- (iv) Consultant, Establishment
- (v) Section Officer, Establishment

Minutes of the meeting dated 17.07.2014 may study be made at P-41/42 C.

3. Total financial implication after restructuring works out to Rs. 15,684.00 which is 3.33% above the present expenditure. Calculation sheet placed in the file at P-19/C1.

Further it is observed by Finance at overleaf, the case may kindly submitted before the competent authority for obtaining Administrative Approval for restructuring of Security Department.

  
Chief Security Officer

Secretary

Chairman

secy Yes - however case with draft plan to discuss & finalize. K.

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**Brief Note on restructuring of Security Department and amendment/framing of Recruitment Rules of different categories of posts in the Security Department.**

Proposal for restructuring of Security Department and amendment/framing of Recruitment Rules of different categories of posts in the Security Department has been under consideration for the last few years but without any final decision. The proposal envisages creation, deletion and re-arrangement of certain categories of posts. The proposal has been sent to the Finance Department for its final decision in the matter has been received. A statement indicating details of the proposal relating to creation, deletion and re-arrangement of posts in the Security Department is at **Annex-I**.

This case was placed on 10.10.2014 (**Annex-II**) of the Finance Department along with the approval of the P.A. made the following observations:

- a) As per the progress work study Unit should be constituted and if possible additional posts are to be created.
- b) In principle approval of the Competent Authority in the proposed restructuring should be obtained.
- c) Financial implications of the proposal should be worked out.

In response to the Finance Department's observations on the case, the Director (S.D) vide his note dated 30.10.2014 (**Annex-III**) submitted the following:

The proposed restructuring is based on the recommendations of **Annex-IV** of a sub-committee constituted for the purpose.

- a) Final financial implications of the restructuring proposal will be worked out by 31.12.2014.

Director (S.D) on 10.11.2014 while principally agreeing to the proposal of restructuring of posts in the Security Department has come up with a draft plan for disbursement of posts in the Security Department.

Director (S.D) in the proposed restructuring seeks to re-organise the paramedical structure in the Security Department akin to United States Organizations (USO) and also to increase promotional avenues for the security personnel. Some technical posts have also been suggested. It is envisaged that the proposed security scenario necessitates checking of baggage in sensitive buildings. An organization chart for the Security Department after restructuring prepared by the Security Department is at **Annex-V**.

Now that the Security Department is being restructured on 70 posts in the paramedical, clerical and technical posts are also being created. Training modalities have to be worked out for the force based staff. Only some CPDs of the Police for using their training facilities can be deployed to the skill of the security staff and keep them posted with the force security needs.

Recruitment and employment of RRs are two separate exercises and the subject requires separate consideration. Since a final decision with respect to the restructuring has not been taken, proposal for framing and amendment of the recruitment rules for different posts can be formulated in consultation with the CSO.

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Table with 3 columns (left, middle, right) containing financial data and codes. The right column includes codes such as 'SE-1', '72600- GP', '74200- GP', '75000- GP', '75100- 2023E', '75200- 2023E+', '75300- GP', and '75400- GP'. The middle column contains numerical values like '168', '100', '100', '100', '100', '100', '100'. The left column contains various alphanumeric codes.



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12/11/23

12

FINANCE DEPARTMENT

Subject: Resubmission of Security Department & State Emblem of India, 1950 File

Reference is made to the above subject and the fact that the Security Department has been advised that the State Emblem of India, 1950 is a common property of the Government of India and the same should be filed in the same file as the same is the property of the State Emblem of India.

The Government of India wishes to be advised that the State Emblem of India, 1950 is a common property of the Government of India and the same should be filed in the same file as the same is the property of the State Emblem of India.

The Government of India wishes to be advised that the State Emblem of India, 1950 is a common property of the Government of India and the same should be filed in the same file as the same is the property of the State Emblem of India.

The Government of India wishes to be advised that the State Emblem of India, 1950 is a common property of the Government of India and the same should be filed in the same file as the same is the property of the State Emblem of India.

Yours faithfully,  
Secretary

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Security Department

Ref: - Overleaf

Subject: Restructuring of Security Department & Amendment in Recruitment Rules

Clarification of points raised by Finance Department is as under:

1. The Sub-committee constituted for the purpose has already approved the justification of required restructuring (P-41-42/C). The case has already been examined by the Finance Department and desired to place the same before the Sub-Committee (P-10/N). Further, Finance is also of the view that this is an Administrative matter and pertains to personnel department (P-5/N).

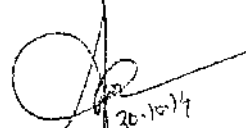
2. The study of the restructuring of the Security Department has already been done by the Sub-Committee of the following officers:

- a) Director - Personnel
- b) Chief Security Officer
- c) Jt. Director, Establishment
- d) Consultant, Establishment
- e) Section Officer, Establishment

Minutes of the Meeting dated 17.07.2014 may kindly be seen at P-41-42/C.


3. Total financial implication after restructuring works out to ₹4,10,37,684.00 which is 3.33% above the present expenditure (Calculation sheet placed in the file at P- 19/C).

Further, as observed by Finance at overleaf, the case may kindly be submitted before the competent authority for obtaining Administrative Approval for restructuring of Security Department.

  
30.10/14  
Chief Security Officer  
SECRETARY, DABA

Secretary

Chairman

  
20/11/14  
Nipini Kumar  
Secretary

Secy Yes - however come with a draft plan to discuss & finalise.  
K. 21/11

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No	Name of the Post	Pay Scale	Existing sanctioned strength	Proposed strength	Proposed mode of recruitment	Remarks
1	C.S.O (SP level)	Pay Band 10,000-15,000 Grade Pay Rs. 2000	1	1	Deputation/Assignment/Re-employment of ex-servicemen.	Post sanctioned under the provision of I.R.G.F. vide G.O. No. 100/2019. Regularly sanctioned. Regularly posted. Regularly on duty. Annual salary Rs. 2,00,000.
2	C.S.O (SP level)	Pay Band 10,000-15,000 Grade Pay Rs. 2000	Nil	1	Deputation	New recruitment. Regularly taken on deputation. Will act as C.S.O.
3	Security officer (Insp. or level 7)	Pay Band 10,000-15,000 Grade Pay Rs. 2000	1	1	Promotion failing which by deputation	Regularly sanctioned. Regularly posted. Regularly on duty. Regularly on deputation.
4	D7 Security Officer (SP level)	Pay Band 10,000-15,000 Grade Pay Rs. 2000	1	1	66.67% vacancies by promotion failing which by deputation 33.33% vacancies by deputation	New vacancies introduced by promotion failing which by deputation provide deputation vacancies.
5	Assistant Security Officer (SP level)	Pay Band 10,000-15,000 Grade Pay Rs. 2000	2	2	Promotion failing which by deputation	Increased vacancies for promotion and deputation. Regularly sanctioned.
6	Security Supervisor (SP level)	Pay Band 10,000-15,000 Grade Pay Rs. 2000	12	12	75% vacancies by direct recruitment and 25% vacancies by promotion	The vacancies sanctioned under the provision of I.R.G.F. and deputation. Regularly sanctioned. Regularly on duty. Regularly on deputation. Proposed recruitment 75% of vacancies by promotion.

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Rs. 7000

Head Security Guard/Head Guard (Constable)	Level 164	183	164
	Rs. 5200	20200	100
	Rs. 1900	Level 1	
	Rs. 5200	20200	
	Rs. 1800		

It is stated by the Recruiting Officer that the proposed strength of 183 (164 Head Security Guard/Head Guard + 20 Constables) is more than the existing strength of 164 (164 Head Security Guard/Head Guard + 0 Constables). The proposed strength of 183 (164 Head Security Guard/Head Guard + 20 Constables) is to be merged into a combined cadre to be called Security Guard/Head Security Guard. 25% of the combined cadre strength may be operated at the level of Head Security Guard on non-functional basis. Security Guards on completion of three years of regular service may be considered for being placed as Head Security Guard against this 25% quota.

3.3 Recruitment Rules

Consequent upon the aforementioned re-structuring proposal, the proposed RRs for all posts in the Security Department have been revised and proposals for their amendment in the prescribed Annexure-III (See pages 1209 - 1213 & 1220 - 1243) in respect of existing posts and in the prescribed Annexure-II (See pages 1214 - 1219) with regard to newly created posts of the Dy. Chief Security Officer and Dy. Security Officer have been formulated keeping in view the latest guidelines on the subject on framing/amendment of RRs.

3.4 FINANCIAL IMPLICATIONS OF THE PROPOSAL

The proposal will result in savings to the extent of Rs. 27 lakhs approx. per annum. An expenditure statement is enclosed (Annexure-4, see pages 1207-1208).

3.5 TIMELY IMPLEMENTATION SCHEDULE FOR EACH STAGE - INCLUDING INTERNAL PROCESSING

After the approval of the Regulations by the Council, the same will be sent to the UPSC in cases of category 'A' and 'B' posts and thereafter...

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Review of the  
 Draft Agenda

## DRAFT AGENDUM

### 1. NAME OF SUBJECT

Review of cadre structure, recruitment regulations of the posts in the Security Department and merger of isolated security related posts in the cadre of security department at appropriate level

### 2. NAME OF THE DEPARTMENT

Security Department

### 3. BRIEF HISTORY OF THE SUBJECT

- i) Section 34(3) of the NDMC Act, 1994 provides that the Council may create any category 'B' or category 'C' or category 'D' post and for a period not exceeding six months any category 'A' post provided that no such category 'A' post shall be beyond the said period without the previous approval of the Council
- ii) Section 43(1) of the NDMC Act, 1994 provides that the Council may make regulations in respect of the qualifications of candidates for appointment to posts specified in Section 33 and of Category 'A' and Category 'B' posts included in the Schedule referred to in Section 34(1) of the Act and the manner of selection for appointment to such posts. (These regulations and bye-laws are called 'Recruitment Regulations')
- iii) Section 43(2) of the said Act further provides that no regulations referred to above shall be made except after consultation with the posts of Category 'A' and Category 'B' posts
- iv) Section 36(2) of the said Act stipulates that no regulations made by the Council shall have effect until it has been approved by the Central Government and published in the Official Gazette

### 4. DETAILED PROPOSAL ON THE SUBJECT

4. The Security Department has been entrusted with the responsibility of ensuring Safety, Security and Regulation & Parking of vehicles within NDMC Premises, monitoring - CCTV Control Room, 24x7 Kendra NDMC Phase II & Palika Parking, providing assistance to various field formations of the NDMC in performance of their municipal functions.
4. A proposal for restructuring of Security Department and revision of Recruitment Regulations of different categories of posts in the Department has been under consideration for the last few years.
4. A Sub-Committee was constituted to consider restructuring of the Security Department. The Sub-Committee which went into the issue of



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restructuring recommended increase in strength of the supervisory staff in the Security Department observing that the security of any location cannot be left entirely to security staff deployed through outsourced contractor without any kind of supervision over them. The proposal had been examined in consultation with the Finance Department a number of times but it could not be given finality due to one or the other reason.

- 4.4 The restructuring proposal which remained dormant for some time has now been revived and considered in a meeting with the personnel of the security department taken by the Chairperson.

#### 5 Deliberations in the Meeting taken by the Chairperson

- 5.1 The issue of the mandate of the Security Department came up for discussion and it was observed that the role and functions of the Security Department should not go beyond its mandate. It was emphasized that the functions of the Security Department should not overlap or come in conflict with the local police. It was agreed that the role of the security personnel of the Committee has to be kept confined to watch and warn duties only as distinct from policing.
- 5.2 It was clarified that the security personnel of the Council are primarily responsible for providing security to the NDMC buildings and its installations. The role of personnel of Security Department in the Council can to some extent be compared to the duties of guarding Central Govt. buildings now being performed by the CISF.
- 5.3 Apart from personnel of the Security Department, this job has also been outsourced to a private security agency. As a matter of fact deployment of security personnel of private security agency is more than five times the total sanctioned strength of the Security Department.
- 5.4 The proposed restructuring aims to create a pyramidal structure in the Security Department akin to Central Police Organizations (CPOs) for proper control and command which will also lead to betterment of their promotional avenues.
- 5.5 For proper command and control of the regularly appointed personnel in the Security Department, a proper hierarchy, to some extent on the pattern of CPOs, needs to be put in place. Apart from proper control and command, reasonable promotional avenue to keep the security personnel motivated is necessary. Career progression in any cadre is a normal legitimate human expectation for continued commitment and devotion to duty.

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- 5.5 After discussing various aspects of the issue including the report of the Sub-Committee and the earlier proposal, the proposed creation of a pyramidal hierarchy for efficient functioning of the Department was found to be justified. It was felt that the following proposals for restructuring of the Security Department be placed before the Council for consideration and approval.
- 5.6.1 Post of the Chief Security Officer be upgraded to the level of other departmental heads at Level-12 (Pre-revised PB 3 ₹ 15600-39100+ GP ₹ 7600/-) and provision for permanent absorption of a really deserving and outstanding officer already working as CPO on deputation and having at least five service left before superannuation is proposed to be made in the RRs.
  - 5.6.2 An additional post of Dy. CSO at Level 10 (Pre-revised PB ₹ 15600-39100+ GP ₹ 5400/-), who can act as 2<sup>nd</sup> in Command during the absence of CSO, be created.
  - 5.6.3 Both these posts be filled by taking officers on deputation from the CPOs so that they could provide proper leadership and emerge as the security personnel of the Committee on the basis of their experience in the CPOs.
  - 5.6.4 Posts of Security Officer (Inspector level) be increased from existing one to two.
  - 5.6.5 Two third of the vacancies at the level Deputy Security Officer (Sub level) are proposed to be reserved for promotion as against earlier 100% deputation to improve promotional avenues of the cadre officials.
  - 5.6.6 The cadre strength of Assistant Security Officer (A.S.O. level) to be increased from the existing two to six.
  - 5.6.7 The cadre of Sr. Security Supervisor (5 posts) and Security Supervisor (27 posts) be merged as Security Supervisor (Head Constable level) with 32 posts.
  - 5.6.8 The cadres of the Security Guard/Head Security Guard may be treated as a combined cadre of Security Guard/Head Security Guard. On combining the cadres of Security Guard and Head Security Guard, 25% of their combined cadre strength may be operated at the level of Head Security Guard on non-functional basis. Security Guards on completion of three years of regular service may be considered for being placed as Head Security Guard against this 25% quota subject to vigilance clearance and good work and conduct report. Under this arrangement the duties and functions of the Head Security Guard and Security Guard would remain same. Security Supervisor (Head Constable level) would be the first supervisory level.

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5.7 The cadre of Santry and Gunman who are performing security related duties may be merged in the cadre of Security Department at appropriate level for better control and command. This will also open up promotional opportunities for the incumbents of these posts. There are two sanctioned posts of Santry and seven posts of Gunman. Out of these only four posts of Gunman are filled up and the remaining four posts of Santry-Gunman are lying vacant.

5.8 Since a number of existing sanctioned posts of Security Guard are lying vacant, there is no need to increase the strength at this level even after merger of cadre of Santry/Gunman into the cadre of Security Department. Rather some posts of the Security Guard can be surrendered to keep the cadre restructuring proposal expenditure neutral. Accordingly, 10 high posts of Santry/Gunman after induction of the five incumbents into the cadre of Security Guard and another 10 posts of Security Guard which are 95 posts lying vacant are proposed to be abolished.

5.9 Based on the discussions in the meeting and views of the departmental officers, the revised proposed structure of the Security Department may be as follows:

S No	Name of the Post	Pay Scale	Existing Sanctioned Strength	Proposed Strength	Proposed mode of recruitment	Remarks
1	C.S.O (SP level)	Level 12 (Pre-revised PB-3) ₹15600 (9100+ GP) ₹7600	1	1	Deputation/Absorption/Re-employment of servicemen	Post upgraded from the existing level. Grade Pay ₹ 6600. Level 12 (Grade Pay ₹ 7600) & provision for absorption of deputationist. Public interest made. The amendment proposed.
2	Dy C.S.O (SP level)	Level 11 (Pre-revised PB-3) ₹15600 (9100+ GP) ₹5400(A)	Nil	1	Deputation	Post proposed. Grade pay ₹ 6600. Provision for deputationist.

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3	Security officer (Inspector level)	Level 3 (Pre-revised) PB-2 ₹5300 GP ₹4800+ GP ₹4800	1	2	Promotion failing which by deputation	increase in posts under command and hierarchy
4	Dy Security Officer (SI level)	Level 4 (Pre-revised) PB-2 ₹9300 GP ₹8500+ GP ₹4200	3	3	66.67% vacancies by promotion which by deputation 33.33% vacancies by deputation	Let vacant posts diverted by promotion to improve avenues for officers
5	Assistant Security Officer (ASI level)	Level 5 (PB-2) ₹5200 GP ₹2800	2	6	Promotion failing which by deputation	Increased posts to 6 for proper control of command and hierarchy, promotions avenues
6	Security Supervisor (Head Constable)	Level 6 (Pre-revised) PB-1 ₹5200 GP ₹20200+ GP ₹2400	32	32	25% vacancies by direct recruitment and 75% vacancies by promotion	The posts of Security Supervisor and Security Supervisor have been merged. It is proposed to fill up 25% of vacancies at this level by direct recruitment. It has to be specified with and experience at this level.

Head Security Guard (Constabular)	Level 2 (Pre-revised PB-1 ₹5200-30200/- GP ₹1900)	183	164
	Level 1 (Pre-revised PB-1 ₹5200-30200/- GP ₹1800)		

The cadres of the Security Guard/Head Security Guard to be merged into a combined cadre to be called Security Guard/Head Security Guard. 25% of the combined cadre strength may be operated at the level of Head Security Guard on non-functional basis. Security Guards on completion of three years of regular service may be considered for being placed as Head Security Guard against this 25% quota.

Decrease in cadre strength of Security Guard is 16 posts and abolition of posts of Section Head Gunman. The posts of Head Security Guard/Security guard have been clubbed together.

**5.10 Recruitment Rules**

Consequent upon the aforementioned re-structuring proposal, the existing RRs for all posts in the Security Department have been reviewed and proposals for their amendment in the prescribed Annexure-III in respect of existing posts and in the prescribed Annexure-II with regard to the newly created posts of the Dy. Chief Security Officer and Dy. Security Officer have been formulated keeping in view the latest guidelines of the DoPT on framing/amendment of RRs.

**6. FINANCIAL IMPLICATIONS OF THE PROPOSAL**

The proposal will result in savings to the extent of ₹27 Lakh approx. per annum. An expenditure statement is enclosed (Annex-I)

**7. TIMELY IMPLEMENTATION SCHEDULE FOR EACH STAGE INCLUDING INTERNAL PROCESSING**

After the approval of the Regulations by the Council, the same will be sent to the UPSC in cases of category 'A' and 'B' posts and thereafter to the Government of India (MHA) for approval. After completing these formalities, the same will be referred to Govt. of NCT of Delhi for Notification in the official Gazette.

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8. **COMMENTS OF THE FINANCE DEPARTMENT ON THE SUBJECT**

Finance Department has concurred to the proposal.

9. **COMMENTS OF THE DEPARTMENT ON COMMENTS ON FINANCE DEPARTMENT**

No comments

10. **LEGAL IMPLICATIONS ON THE SUBJECT**

There are no legal implications.

11. **DETAILS OF PREVIOUS COUNCIL RESOLUTIONS, EXISTING LAW OF PARLIAMENT AND ASSEMBLY ON THE SUBJECT**

N/A

12. **COMMENTS OF THE LAW DEPARTMENT ON THE SUBJECT**

Not applicable

13. **COMMENTS OF THE DEPARTMENT ON THE COMMENTS OF THE LAW DEPARTMENT**

Not applicable

14. **CERTIFICATION BY THE DEPARTMENT THAT ALL CVC GUIDELINES HAVE BEEN FOLLOWED WHILE PROCESSING THE CASE.**

Not applicable

15. **RECOMMENDATIONS**

It is recommended that the Council may approve the proposals regarding cadre re-structuring, encadrement of ex-cadre posts of Santalwala mode of filling up of various categories of posts and draft order of Security Department contained in para 5.7 to 5.10 above.

## EXPENDITURE STATEMENT RELATING TO THE PROPOSED RESTRUCTURING OF THE SECURITY DEPARTMENT.

AVERAGE COST OF POSTS RELATING TO SECURITY DEPARTMENT

S. No	Post	Average Pay (In Rupees)	D.A. (In Rupees)	H.R.A. (In Rupees)	Transport Allowance (In Rupees)	Cost p.m. (In Rupees)	Cost p.a. (In Rupees)	Remarks
1.	CSO (upgraded scale)	1,26,600/-	2532/-	37,980/-	7,200/-	1,74,372/-	20,92,464/-	
2.	CSO (existing scale)	1,19,000/-	2,380/-	35,700/-	7,200/-	1,64,280/-	19,71,360/-	
2.	Dy. CSO (DSP level)	98,400/-	1968/-	29520/-	7200/-	1,37,088/-	16,45,056/-	
3.	Security Officer (Inspector level)	78,800/-	1576/-	23,640/-	3600/-	1,07,616/-	12,91,392/-	
4.	Asstt. Security Officer (ASI level)	51,100/-	1022/-	15,330/-	1350/-	68,802/-	8,25,624/-	
5.	Security Supervisor	44,800/-	896/-	13,440/-	1350/-	60,486/-	7,25,832/-	
6.	Gunman/Security Guard	38300/-	766/-	11490/-	1350/-	51,906/-	6,22,872/-	

**(A) Financial liability on account of proposed creation of additional posts**

Cost of 1 posts of CSO = Rs. 20,92,464/-  
 Cost of 1 post of Dy. CSO = Rs. 16,45,056/-  
 Cost of 1 post of Security Officer = Rs. 12,91,392/-  
 Cost of 5 posts of Asstt. Security Officer = Rs. 41,28,120/-  
 Cost of upgradation of 34 posts of the Security Guard to that of Head Security Guard. (Presently there are seven posts of Head Security Guard. Under the restructuring proposal, the strength of Head Security Guard is getting increased from 7 to 41 i.e. an increase of 34) = Rs. 18,84,960/-  
**Total additional cost = Rs.1,10,41,992/-**

**(B) Savings due to abolition of posts**

One post of CSO in the existing scale = Rs. 19,71,360/-  
 Cost of 9 posts of Gunman = Rs. 56,05,848/-  
 Cost of 10 posts of Security Guard = Rs. 62,28,720/-  
**Total = Rs. 1,38,05,928/-**  
**\*Net Savings: (B minus A) = Rs.27,63,936/-**

\* There will be some additional expenditure on implementation of the proposal for grant of non-functional promotion as Head Security Guard to the Security Guards on completion of three years service which will be well within the projected savings.

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DRAFT AGENDUM

*How no. 18 (1)-06*  
*16/12/2017*

1. **NAME OF SUBJECT**  
Review of cadre structure recruitment regulations of the posts in the Security Department and merger of isolated security related posts in the cadre of security department at appropriate level
2. **NAME OF THE DEPARTMENT**  
Security Department
3. **BRIEF HISTORY OF THE SUBJECT**
  - (i) Section 34(3) of the NDMC Act, 1994 provides that the Chairperson may create any category 'B', or category 'C', or category 'D' post and for a period not exceeding six months any category 'A' post provided that no such category 'A' post shall be beyond the said period without the previous approval of the Council.
  - (ii) Section 43(1) of the NDMC Act, 1994 provides that the Council may make regulations in respect of the qualifications of candidates for appointment to posts specified in Section 33 and of Category 'A' and Category 'B' posts included in the Schedule referred to in Section 34(1) of the Act and the manner of selection for appointment to such posts. (These in common parlance are called 'Recruitment Regulations')
  - (iii) Section 43(2) of the said Act further provides that no regulations referred to above shall be made except after consultation with the UPSC
  - (iv) Section 387(2) of the said Act stipulates that no regulations made by the Council shall have effect until it has been approved by the Central Government and published in the Official Gazette.
4. **DETAILED PROPOSAL ON THE SUBJECT**
  - 4.1 The Security Department has been entrusted with the responsibility of ensuring Safety, Security and Regulation & Parking of vehicles in NDMC Premises, monitoring C.C.TV Control Rooms at Halika Kera.



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NDCC Phase-II & Palika Parking, providing assistance to various field formations of the NDMC in performance of their municipal functions.

4.2A proposal for restructuring of Security Department and review/framing of Recruitment Regulations of different categories of posts in that Department has been under consideration for the last few years.

4.3A sub-committee was constituted to consider restructuring of the security Department. The sub-committee which went into the issue of restructuring recommended increase in strength of the supervisory staff in the Security Department observing that the security of any location cannot be left entirely to security staff deployed through outsourced contractor without any kind of supervision over them. The proposal has been examined in consultation with the Finance Department a number of times but it could not be given finality due to one or the other reason.

4.4 The restructuring proposal which remained dormant for some time has now been revived and considered in a meeting with the personnel of the security department taken by the Chairperson.

## 5. Deliberations in the Meeting taken by the Chairperson

- 5.1 The issue of the mandate of the Security Department came up for discussion and it was observed that the role and functions of the Security Department should not go beyond its mandate. It was emphasized that the functions of the Security Department should not overlap or come in conflict with the local police. It was agreed that the role of the security personnel of the Committee has to be kept confined to watch and ward duties only as distinct from policing.
- 5.2 It was clarified that the security personnel of the Council are primarily responsible for providing security to the NDMC buildings and its installations. The role of personnel of Security Department in the Council can to some extent be compared to the duties of guarding Central Govt. buildings now being performed by the CISF.
- 5.3 Apart from personnel of the Security Department, this job has also been outsourced to a private security agency. As a matter of fact deployment of security personnel of private security agency is more than five times the total sanctioned strength of the Security Department.
- 5.4 The proposed restructuring aims to create a pyramidal structure in the Security Department akin to Central Police Organisations (CPOs) for

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proper control and command which will also lead to betterment of their promotional avenues.

5.5. For proper command and control of the regularly appointed personnel in the Security Department a proper hierarchy, to some extent in the pattern of CPOs, needs to be put in place. Apart from proper control and command, reasonable promotional avenues to keep the security personnel motivated is necessary. Career progression in any cadre is a normal legitimate human expectation for continued commitment and devotion to duty.

5.6. After discussing various aspects of the issue including the report of the sub-committee and the earlier proposal, the proposed creation of a pyramidal hierarchy for efficient functioning of the Department was found to be justified. It was felt that the following proposals for restructuring of the Security Department be placed before the Council for consideration and approval:

- 5.6.1. Post of the Chief Security Officer be upgraded to the level of other departmental heads at Level-12 (Pre-revised PB 3 Rs 15810-38100+ GP Rs 7600/-) and provision for permanent absorption of a really deserving and outstanding officer already working as CPO on deputation and having at least five service left before super-annuation is proposed to be made in the RRs.
- 5.6.2. An additional post of Dy. CSO at Level 10 (Pre-revised PB 3 Rs 15600-39100+ GP Rs.5400), who can act as 2<sup>nd</sup> in command during the absence of CSO, be created.
- 5.6.3. Both these posts be filled by taking officers on deputation from the CPOs so that they could provide proper leadership and regulate the security personnel of the Committee on the basis of their experience in the CPOs.
- 5.6.4. Posts of Security Officer (Inspector level) be increased from existing one to two.
- 5.6.5. Two third of the vacancies at the level Deputy Security Officer (A.S.I. level) are proposed to be reserved for promotion as against the 100% deputation to improve promotional avenues of the class officials.
- 5.6.6. The cadre strength of Asstt. Security Officer (A.S.I. level) be increased from the existing two to six.

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- 5.6.7 The cadre of Sr. Security Supervisor ( 5 posts and Security Supervisor (27 posts) be merged as Security Supervisor (Head Constable level) with 32 posts.
- 5.6.8 The cadres of the Security Guard/Head Security Guard may be treated as a combined cadre of Security Guard/Head Security Guard. On combining the cadres of Security Guard and Head Security Guard, 25% of their combined cadre strength may be operated at the level of Head Security Guard on non-functional basis. Security Guards on completion of three years of regular service may be considered for being placed as Head Security Guard against this 25% quota subject to vigilance clearance and good work and conduct report. Under this arrangement the duties and functions of the Head Security Guard and Security Guard would remain same. Security Supervisor (Head Constable level) would be the first supervisory level.
- 5.7 The cadre of Sentries and Gunman who are performing security related duties may be merged in the cadre of Security Department at appropriate level for better control and command. This will also open up promotional opportunities for the incumbents of these posts. There are two sanctioned posts of Sentry and seven posts of Gunman. Out of these only five posts of Gunman are filled up and the remaining four posts of Sentry/Gunman are lying vacant.
- 5.8 Since a number of existing sanctioned posts of Security Guard are lying vacant, there is no need to increase the strength at this level even after merger of cadre of Sentry/Gunman into the cadre of Security Department. Rather some posts of the Security Guard can be surrendered to keep the cadre restructuring proposal expenditure neutral. Accordingly, the nine posts of Sentry/Gunman after induction of the five incumbents into the cadre of Security Guard and another 10 posts of Security Guard from the 95 posts lying vacant are proposed to be abolished.
- 5.9 Based on the discussions in the meeting, and views of the departmental officers, the revised proposed structure of the Security Department may be as follows:

No	Name of the Post	Pay Scale	Existing Sanctioned Strength	Proposed Strength	Proposed mode of recruitment	Remarks
	C.S.O (SI level)	Level 12 (Revised PE Rs. 15000/- to Rs. 19000/-) GP Rs. 7300/-	1	1	Deputation/Adoption/ Re-employment of ex-servicemen	Post upgraded from the existing level 11(GP 6600/-) to Level 12 (GP 7600/-) & provision for absorption of deputationist on public interest also made in the amendments proposal
	Dy. CSO (DIP level)	Level 13 (Revised PE Rs. 15000/- to Rs. 19000/-) GP Rs. 8400/-	Nil	1	Deputation	New Post Incumbent to be taken on deputation with effect as 2 <sup>nd</sup> 10
3	Security officer (Inspector level)	Level 7 (Revised PE Rs. 9300/- to Rs. 14300/-) GP Rs. 4800/-	1	2	Promotion failing which by deputation	Increase of one post for better control and hierarchy
4	Dy. Security Officer (SI level)	Level 7 (Revised PE Rs. 9300/- to Rs. 14300/-)	3	3	66.67% vacancies by promotion failing which by deputation 33.33%	Two are being diverted to improve promotional

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		GP Rs.4200 /-)			vacancies by deputation.	avenues of cadre officials.
5.	Assistant Security Officer (ASI level)	Level 5 ( PB 1 Rs.5200 - 20200/- + GP Rs.2800 /-)	2	6	Promotion failing which by deputation.	Increased from 2 to 6 for proper control/ command and open up promotional avenues.
6.	Security Supervisor (Head Constable)	Level 4 (Pre revised PB 1 Rs.5200 - 20200/- + GP Rs.2400 /-)	32	32	25 % vacancies by direct recruitment and 75% vacancies by promotion	The posts of Sr. Security Supervisor and Security Supervisor have been merged. It is proposed to fill up 25% of vacancies at this level by direct recruitment to have to mix of qualified youth and experience. at this level
7.	Head Security Guard/ Security Guard (Constable)	Level 2 (Pre- revised PB 1 Rs.5200 - 20200/- + GP Rs.1900 /-)Level 1 ( Pre- revised PB 1 Rs.5200 -20200/- + GP Rs.1800 /-)	183	164	The cadres of the Security Guard/Head Security Guard to be merged into a combined cadre to be called Security Guard/Head Security Guard.  25% of the combined cadre strength may be operated at the level of Head Security Guard on non- functional	Decrease in Cadre strength of Security Guard by 10 posts and abolition of 9 posts of Sentries and Gunman. The posts of Head Security Guard/Security guard have been clubbed together.

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basis Security Guards on completion of three years of regular service may be considered for being placed as Head Security Guard against this 25% quota

#### 5.10 Recruitment Rules

Consequent upon the aforementioned re-structuring proposal, the existing RRs for all posts in the Security Department have been reviewed and proposals for their amendment in the prescribed Annexure-III in respect of existing posts and in the prescribed Annexure-II with regard to the newly created posts of the Dy Chief Security Officer and Dy Security Officer have been formulated keeping in view the latest guidelines of the 1997 on framing/amendment of RRs

#### 6. FINANCIAL IMPLICATIONS OF THE PROPOSAL

The proposal will result in savings to the extent of Rs 27 lakh approx per annum. An expenditure statement is enclosed (Annex-I)

#### 7. TIMELY IMPLEMENTATION SCHEDULE FOR EACH STAGE INCLUDING INTERNAL PROCESSING

After the approval of the Regulations by the Council, the same will be sent to the UPSC in cases of category 'A' and 'B' posts and thereafter to the Government of India (MHA) for approval. After completing these formalities, the same will be referred to Govt of India for Notification in the official Gazette.

#### 8. COMMENTS OF THE FINANCE DEPARTMENT ON THE SUBJECT

Finance Department has concurred to the proposal.

#### 9. COMMENTS OF THE DEPARTMENT ON COMMENTS ON FINANCE DEPARTMENT

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No comments.

10. **LEGAL IMPLICATIONS ON THE SUBJECT**

There are no legal implications.

11. **DETAILS OF PREVIOUS COUNCIL RESOLUTIONS, EXISTING LAW OF PARLIAMENT AND ASSEMBLY ON THE SUBJECT**

N.A

12. **COMMENTS OF THE LAW DEPARTMENT ON THE SUBJECT**

Not applicable

13. **COMMENTS OF THE DEPARTMENT ON THE COMMENTS OF THE LAW DEPARTMENT**

Not applicable

14. **CERTIFICATION BY THE DEPARTMENT THAT ALL CVC GUIDELINES HAVE BEEN FOLLOWED WHILE PROCESSING THE CASE.**

Not applicable

15. **RECOMMENDATIONS**

It is recommended that the Council may approve the proposals regarding cadre re-structuring, encadrement of ex-cadre posts of Sentry/Gunman mode of filling up of various categories of posts and draft RRs in the Security Department contained in para 5.7 to 5.10 above.

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**Checklist for Revival of posts (Siddha Physician)**

Sl. No.	Particulars	
1	Name/Designation of the post	Siddha Physician
2	No. of posts to be revived	01
3	Pay Level of the post in Pay Matrix (7 <sup>th</sup> CPC)	Level-10 (Rs.56100 – 177500) in the 7 <sup>th</sup> pay matrix.
4	Date of vacancy (for each post)	19.09.2018 (i.e. the date of creation of post)
5	Mode of Recruitment as per RRs (enclose copy of RRs Promotion / DR / Deputation / Any other)	RRs yet not notified.
6	Duties and responsibilities of the post	<p>To provide medical care and conducting research To promote and propagate Siddha Medicine To offer postgraduate courses and doctoral research programs.</p> <p>Physicians' general responsibility is to check, diagnose, and treat a patient's condition to improve their overall wellness. A physician could be General Practitioners or Specialist Physicians, wherein General Practitioners are physicians who provide regular checkups for patients depending on their needs and refer them to a Specialist Physicians who are more skilled in a particular field of expertise for a thorough diagnosis. Physicians monitor a patient's medical history and ensure follow-up checkups to observe if the condition of a patient is changing over time. A physician may refer a patient to other health professionals for further examination as needed.</p> <p>Here are examples of responsibilities from real physician resumes representing typical tasks they are likely to perform in their roles.</p> <ol style="list-style-type: none"> <li>1. Manage catheters and dress wounds.</li> <li>2. Maintain ACLS and BLS certifications.</li> <li>3. Treat complicated oncology cases in ICU and emergency.</li> <li>4. Schedule new, follow-up and diagnostic testing for cardiology patients.</li> </ol>



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5. Attend radiation oncology clinic for new patients beginning treatment as well as follow-ups for returning patients.
6. Schedule tests and procedures (including radiology, cardiology, and respiratory) utilizing the hospital and clinic computer systems.
7. Practice include general medicine, pediatrics, obstetrics-gynecology, and minor surgery.
8. Offer medical consults in areas relate to general medicine, gynecology and obstetrics.
9. Act as assistant surgeon/1st surgical assistant in emergency operative cases in general surgery, obstetrics, and orthopedics
10. Provide urgent medical services including resuscitation, stabilization and assessment and diagnosis, treatment and referral as necessary.
11. Provide acute & chronic medical care for veterans.
12. Experience with Athena and NextGen electronic health records.
13. Take patient's vital signs on pediatrics and adults.
14. Administer first aid, CPR, and coordinate team effort.
15. Full service office, including x-ray, lab and on site MRI.

7	Functional justification of revival of the post (each posts separately)	Revival may be required for obtaining approval of UPSC/MHA for framing of RRs.
8	Efforts made to fill up the post, since date of vacancy (in chronological order with relevant documents)	Not applicable, as RRs yet not notified.
9	How the work is being managed in the absence of the post and why this arrangement cannot be continued?	No arrangement made on this post yet.
10	Possibility of outsourcing / keeping personnel on contract for the work	No
11	Hierarch of the Cadre to which the posts belongs	Not Applicable
12	Whether any court case is / was pending in any Court / CAT	No

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13	Concurrence of Secretary / FA may be obtained before referring the proposal to DoE - 96 ✓	Concurrence obtained from FA for placing of Agenda in Council who is competent in NDMC
14	Details of posts with level of pay proposed to be surrendered under para 5.2(v) of the guidelines	Not Applicable as revival of the post is under progress.
1.	Name of the Department / Organization	NDMC
2	Hierarchy of different cadres in the organization	Not Applicable
3	Status of Organization (HQ of Ministry or Department / Attached Office / Subordinate Office / Statutory Body / Autonomous Body)	Autonomous Body
4	Detailed sanctioned strength of organization (category wise) with level of pay and vacancy position (with date of vacancy) / person-in position	Not applicable
5.	Any other information	Nil

Checklist for Revival of posts (Yoga & Naturopathy Physician)

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Sl. No.	Particulars	
1	Name/Designation of the post	Yoga & Naturopathy Physician
2	No. of posts to be revived	02
3	Pay Level of the post in Pay Matrix (7 <sup>th</sup> CPC)	Level-10 (Rs.56100 – 177500) in the pay matrix.
4	Date of vacancy (for each post)	19.09.2018
5	Mode of Recruitment as per RRs (enclose copy of RRs Promotion / DR / Deputation / Any other	RRs yet not notified.
6	Duties and responsibilities of the post	<p>1) Perform mobilizations and high-velocity adjustments to joints or soft tissues, using principles of massage, stretching, or resistance.</p> <p>2) Maintain professional development through activities such as post-graduate education, continuing education, preceptorships, and residency programs.</p> <p>3) Order diagnostic imaging procedures such as radiographs (x-rays), ultrasounds, mammograms, and bone densitometry tests, or refer patients to other health professionals for these procedures.</p> <p>4) Administer treatments or therapies, such as homeopathy, hydrotherapy, Oriental or Ayurvedic medicine, electrotherapy and diathermy, using physical agents including air, heat, cold, water, sound, or ultraviolet light to catalyze the body to heal itself.</p> <p>5) Administer, dispense, or prescribe natural medicines such as food or botanical extracts, herbs, dietary supplements, vitamins, nutraceuticals, and amino acids.</p> <p>6) Conduct physical examinations and physiological function tests for diagnostic purposes.</p> <p>7) Interview patients to document symptoms and health histories.</p> <p>8) Educate patients about health care management.</p> <p>9) Advise patients about</p>

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therapeutic exercise and  
nutritional medicine regimens.

10) Diagnose health conditions based on patients' symptoms and health histories, laboratory and diagnostic radiology test results, or other physiological measurements, such as electrocardiograms and electroencephalographs.

11) Perform venipuncture or skin pricking to collect blood samples.

12) Treat minor cuts, abrasions, or contusions.

13) Prescribe synthetic drugs under the supervision of medical doctors or within the allowances of regulatory bodies.

14) Document patients' histories, including identifying data, chief complaints, illnesses, previous medical or family histories, or psychosocial characteristics.

15) Perform minor surgical procedures, such as removing warts, moles, or cysts, sampling tissues for skin cancer or lipomas, and applying or removing sutures.

16) Consult with other health professionals to provide optimal patient care, referring patients to traditional health care professionals as necessary.

17) Report patterns of patients' health conditions, such as disease status and births, to public health agencies.

18) Monitor updates from public health agencies to keep abreast of health trends.

19) Conduct periodic public health maintenance activities such as immunizations and screenings for diseases and disease risk factors.

20) Obtain medical records from previous physicians or other health care providers for the purpose of patient evaluation.

	-99-	In short, Diagnose, treat, and help prevent diseases using a system of practice that is based on the natural healing capacity of individuals. May use physiological, psychological or mechanical methods. May also use natural medicines, prescription or legend drugs, foods, herbs, or other natural remedies.
7	Functional justification of revival of the post (each posts separately)	Revival may be required for obtaining approval of UPSC/MHA for framing of RRs.
8	Efforts made to fill up the post, since date of vacancy (in chronological order with relevant documents)	Not applicable, as RRs yet not notified.
9	How the work is being managed in the absence of the post and why this arrangement cannot be continued?	No arrangement made on this post yet.
10	Possibility of outsourcing / keeping personnel on contract for the work	No
11	Hierarch of the Cadre to which the posts belongs	Not Applicable
12	Whether any court case is / was pending in any Court / CAT	No
13	Concurrence of Secretary / FA may be obtained before referring the proposal to DoE	Concurrence obtained from FA for placing of Agenda in Council who is competent in NDMC
14	Details of posts with level of pay proposed to be surrendered under para 5.2(v) of the guidelines	Not Applicable as revival of the post is under progress.
1.	Name of the Department / Organization	NDMC
2.	Hierarchy of different cadres in the organization	Not Applicable
3.	Status of Organization (HQ of Ministry or Department / Attached Office / Subordinate Office / Statutory Body / Autonomous Body)	Autonomous Body
4.	Detailed sanctioned strength of organization (category wise) with level of pay and vacancy position (with date of vacancy) / person-in position	Not applicable
5.	Any other information	Nil

Checklist for Revival of posts (Director (Medical Services))

Sl. No.	Particulars	
1	Name/Designation of the post	Director (Medical Services)
2	No. of posts to be revived	01
3	Pay Level of the post in Pay Matrix (7 <sup>th</sup> CPC)	Level-14 (Rs.144200 - 218200)
4	Date of vacancy (for each post)	23.11.2011 (i.e. the date of creation of post)
5	Mode of Recruitment as per RRs (enclose copy of RRs Promotion / DR / Deputation / Any other	RRs yet not notified.
6	Duties and responsibilities of the post	<ol style="list-style-type: none"> <li>1. Recruiting and managing physicians, nurses, paramedics and other medical and non-medical staff.</li> <li>2. Examining and coordinating the facility's activities to guarantee medical quality.</li> <li>3. Assisting with training, continuing education and promotion of subordinate staff.</li> </ol>
7	Functional justification of revival of the post (each posts separately)	Revival may be required for obtaining approval of UPSC/MHA for framing of RRs.
8	Efforts made to fill up the post, since date of vacancy (in chronological order with relevant documents)	Not applicable, as RRs yet not notified.
9	How the work is being managed in the absence of the post and why this arrangement cannot be continued?	The charge assigned to Senior Most officer from time to time being Administrative post of Health Services in NDMC.
10	Possibility of outsourcing / keeping personnel on contract for the work	No.
11	Hierarch of the Cadre to which the posts belongs	Specialist and Medical Officer of SAG Level.
12	Whether any court case is / was pending in any Court / CAT	No
13	Concurrence of Secretary / FA may be obtained before referring the proposal to DoE	Yes, the proposal is being submitted before the NDMC Council.
14	Details of posts with level of pay proposed to be surrendered under para 5.2(v) of the guidelines	Not Applicable as revival of the post is under progress.
1.	Name of the Department / Organization	NDMC
2.	Hierarchy of different cadres in the organization	Not Applicable
3.	Status of Organization (HQ of Ministry or Department / Attached Office / Subordinate Office / Statutory Body / Autonomous Body)	Autonomous Body
4.	Detailed sanctioned strength of organization (category wise) with level of pay and vacancy position (with date of vacancy) / person-in position	Not applicable
5.	Any other information	Nil

## Checklist for Revival of posts (Deputy Chief Security Officer)

Sl. No.	Particulars	
		- 101 -
1	Name/Designation of the post	Deputy Chief Security Officer
2	No. of posts to be revived	01
3	Pay Level of the post in Pay Matrix (7 <sup>th</sup> CPC)	Level-10 (Rs.56100-177500)
4	Date of vacancy (for each post)	04.04.2018 (i.e. the date of creation of post)
5	Mode of Recruitment as per RRs (enclose copy of RRs)	RRs yet not notified.
6	Promotion / DR / Deputation / Any other Duties and responsibilities of the post	
7	Functional justification of revival of the post (each posts separately)	Revival may be required for obtaining approval of UPSC/MHA for framing of RRs.
8	Efforts made to fill up the post, since date of vacancy (in chronological order with relevant documents)	Not applicable, as RRs yet not notified.
9	How the work is being managed in the absence of the post and why this arrangement cannot be continued?	No arrangement made on this post yet.
10	Possibility of outsourcing / keeping personnel on contract for the work	No.
11	Hierarch of the Cadre to which the posts belongs	Specialist and Medical Officer of SAG Level.
12	Whether any court case is / was pending in any Court / CAT	No
13	Concurrence of Secretary / FA may be obtained before referring the proposal to DoE	Concurrence obtained from FA for placing of Agenda in Council who is competent in NDMC
14	Details of posts with level of pay proposed to be surrendered under para 5.2(v) of the guidelines	Not Applicable as revival of the post is under progress.
1.	Name of the Department / Organization	NDMC
2.	Hierarchy of different cadres in the organization	Not Applicable
3.	Status of Organization (HQ of Ministry or Department / Attached Office / Subordinate Office / Statutory Body / Autonomous Body)	Autonomous Body
4.	Detailed sanctioned strength of organization (category wise) with level of pay and vacancy position (with date of vacancy) / person-in position	Not applicable
5.	Any other information	Nil

24/01/2024

## ITEM NO. 05 (Personnel)

1	Name of the Subject	Notification of the RRs for the posts of Junior Assistant of the Secretary's Establishment Branch of NDMC - Corrigendum thereof.
2	Name of the department	Personnel Department - (Secretary Establishment Branch).
3	Brief History of the subject	This item was placed before the Council in its meeting vide Item No. 07 (Personnel) dated 27/07/2023. The copy of the same enclosed <b>(Annexure-I)</b> (See pages 105-121)
4	Detailed proposal on the subject	<p>1. This item was placed before the Council in its meeting vide Item No. 07 (Personnel) dated 27/07/2023.</p> <p>The Council Decided that</p> <p><i>"Resolved by the Council to accord approval to the proposal of the Department as mention in Para 4 of the agenda, with following changes to be included appropriately in Recruitment Rules, i.e Clerical Assistants and DEOs (Grade- A) appointed on contract basis or ad-hoc basis on or before the 31<sup>st</sup> January, 2017, who continue to render service in Council on the date of commencement of these rule, on the basis of possessing requisite education qualification and experience prescribed for the post and being found fit, shall deemed to have been appointed under these Rules in the respective grade and they shall members of the cadre from the date of commencement of these Rules.</i></p> <p><i>The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes."</i></p> <p>2. The proposal for amendment in Recruitment Rules of Junior Assistant were submitted to the MHA. The MHA has pointed out the ambiguity caused by the mention of <b>"respective grade"</b> in the Resolution which gives a sense that the contractual Data Entry Operator - Grade 'A' and Clerical Assistant are to be regularized as Data Entry Operator - Grade 'A' and Junior Assistant receptively. Accordingly minor amendment in the approval is required.</p> <p>3. Now, therefore the Personnel Department proposes to slightly amend the aforementioned decision, as desire by MHA which is as under</p> <p><b>Proposal</b></p> <p>Resolved by the Council to accord to the proposal of the Department as mentioned in Para 4 of the agenda (Council Resolution. No. 07 dated 27/07/2023), with following changes to be included appropriately in Recruitment Rules for the post of Junior Assistant to the effect that Clerical Assistants and Data Entry Operator - Grade 'A' appointed on contract or ad-hoc basis on or before the 31<sup>st</sup> January, 2017, who continue to render service in Council on the date of commencement of these rule, on the basis of possessing requisite education qualification and experience prescribed for the post and being found fit, with one time relaxation in age and mode of recruitment, shall deemed to have been appointed against the vacancies under these Rule of Junior Assistant and they shall members of the cadre from the date of commencement of the regulations.</p>



5	Financial implications of the proposed subject	The proposal doesn't involve any additional financial liability.
6	Implementation schedule with timeliness for each stage including internal processing	After approval of the Council, the proposal will be submitted to Ministry of Home Affairs for their concurrence and approval. After approval of M.H.A the same to be send to Delhi Government for Notification in Delhi Gazette.
7	Comments of the Finance Department on the subject	The Finance Department concurred the proposal and suggest to Personnel Department to certify and ensure to workout the financial implication, amendment is with the consonance of Council earlier decision, CVC guidelines followed, action plan for regularization of other contractual categories.
8	Comments of the Personnel Department on the comments of the Finance Department	The proposal doesn't involve any additional financial liability as to what has been decided vide Reso. No. 07(Personnel) dated 27.7.2023. but is a proposal for regularization of services of contractual employees, viz., Clerical Assistant and Data Entry Operator Grade-'A' of NDMC as Junior Assistant in NDMC.
9	Legal implications of the subject	No legal implication is involved.
10	Comments of the Law Department on the subject	The Department may ensure the correctness of facts, word and figure mentioned therein, and the other guidelines on the subject if any has been complied with. Further, concurrence of DSSSB and MHA under section 387 (2) of NDMC Act, 1994 may also obtained.
11	Comments of the Personnel Department on the comments of the Law Department	Necessary approval from such authorities stipulated under Section 387 (2) to finalize the RRs would be taken.
12	Details of previous Council Resolution, existing law of parliament and Assembly on the subject	Council Resolution. No. 07 dated 27/07/2023.
13	Certification by the Department that all the Central Vigilance Commission (CVC) guidelines have been followed while processing the case	It is certified that all the CVC Guideline is being followed.
14	Recommendation	The proposal made at para-4.3 above may be approved.
15	Draft Resolution	Resolved by the Council to amend the decision taken vide Item No. 07 (Personnel) dated 27/07/2023 to read as under: <i>"Resolved by the Council to accord to the proposal of the Department as mentioned in Para 4 of the agenda (Council Resolution. No. 07 dated 27/07/2023), with following changes to be included appropriately in Recruitment Rules for the post of Junior Assistant to the effect that</i>

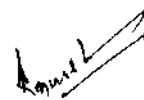
		<p><i>Clerical Assistants and Data Entry Operator - Grade 'A' appointed on contract or ad-hoc basis on or before the 31<sup>st</sup> January, 2017, who continue to render service in Council on the date of commencement of these rule, on the basis of possessing requisite education qualification and experience prescribed for the post and being found fit, with one time relaxation in age and mode of recruitment, shall deemed to have been appointed against the vacancies under these Rule of Junior Assistant and they shall members of the cadre from the date of commencement of the regulations."</i></p>
--	--	--

**COUNCIL'S DECISION**

Resolved by the Council to amend the decision taken vide Item No. 07 (Personnel) dated 27/07/2023 to be read as under:

"Resolved by the Council to accord approval to the proposal of the Department as mentioned in Para 4 of the agendum (Council Resolution, No. 07 dated 27/07/2023), with following changes to be included appropriately in Recruitment Rules for the post of Junior Assistant to the effect that Clerical Assistants and Data Entry Operator - Grade 'A' appointed on contract or ad-hoc basis on or before the 31<sup>st</sup> January, 2017, who continue to render service in Council on the date of commencement of these rule, on the basis of possessing requisite educational qualification and experience prescribed for the post and being found fit, with one time relaxation in age and mode of recruitment, shall deemed to have been appointed against the vacancies under these Rule of Junior Assistant and they shall be members of the cadre from the date of commencement of the regulations."

The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes.



**For Secretary  
New Delhi Municipal Council,  
New Delhi.**

## ITEM NO. 07 (Personnel)

-105-

1. Name of the subject / project	Notification of the RRs for the posts of Junior Assistant of the Secretary's Establishment Branch of NDMC.																					
2. Name of the department/ departments concerned	Personnel Department (Secretary Establishment Branch)																					
3. Brief history of the subject / project	<p>The existing Recruitment Rules for the Post of Junior Assistant was framed prior to NDMC Act-1994, at that time the post of Junior Assistant was known as Junior Clerk. (Annexure-I) (See page 56)</p> <p>2. The post of Clerical Assistant was created under CPC Scales of Rs. 950-1500 (4th CPC) &amp; separate Recruitment Rules was also framed/approved on 22.05.1998. (Annexure-II) (See pages 57 - 58 )</p> <p>3. Later on, the post of Clerical Assistant (175 Nos.) was merged with Junior Assistant (378 Nos.) thereby Total Sanctioned Posts of Junior Assistants become 553 Nos. vide Office Order No. SO(E)/7715/SA-III dated 04.02.2015 (Annexure-III) (See page 59).</p> <p>4. Further, as per existing Recruitment Rules to the post of Junior Assistant the sanctioned post is 553 Nos.</p> <p>5. At present, 45 Nos. of Junior Assistants are working against the sanctioned post of 553 Nos.</p> <p>6. There is acute shortage of staff of Junior Assistant, as Junior Assistant post is the feeder cadre post of Ministerial Cadre. The hierarchy of Ministerial Cadre is as under:-</p>																					
<table border="1"> <thead> <tr> <th>S. No.</th> <th>Name of Post</th> <th>Sanctioned Post</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Joint Director</td> <td>04 Nos.</td> </tr> <tr> <td>2</td> <td>Deputy Director</td> <td>16 Nos.</td> </tr> <tr> <td>3</td> <td>Section Officer</td> <td>50 Nos.</td> </tr> <tr> <td>4</td> <td>Head Assistant</td> <td>148 Nos.</td> </tr> <tr> <td>5</td> <td>Senior Assistant</td> <td>484 Nos.</td> </tr> <tr> <td>6</td> <td>Junior Assistant</td> <td>553 Nos.</td> </tr> </tbody> </table>		S. No.	Name of Post	Sanctioned Post	1	Joint Director	04 Nos.	2	Deputy Director	16 Nos.	3	Section Officer	50 Nos.	4	Head Assistant	148 Nos.	5	Senior Assistant	484 Nos.	6	Junior Assistant	553 Nos.
S. No.	Name of Post	Sanctioned Post																				
1	Joint Director	04 Nos.																				
2	Deputy Director	16 Nos.																				
3	Section Officer	50 Nos.																				
4	Head Assistant	148 Nos.																				
5	Senior Assistant	484 Nos.																				
6	Junior Assistant	553 Nos.																				
<p>7. As per Recruitment Rules, the post of Junior Assistant is a promotional post of Clerical Assistant but after merger, now the initial post in the Ministerial Cadre has become now Junior Assistant. The Recruitment Rules of Junior Assistant has not been framed/amended yet, as a result New Delhi Municipal Council is not in a position to send the requisition to filling up the vacant post of Junior Assistant through DSSSB.</p>																						
<p>8. Further, it is to mention here that the candidates sponsored by DSSSB in the years 2017, 2018 and 2019 against the requisition</p>																						

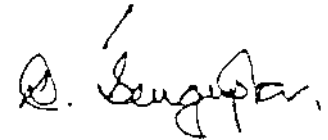
	<p>filed by NDMC in the year 2013 for the post of Clerical Assistant in the pay scale of Rs. 5200-20200 + GP Rs. 1900 (6th CPC), they were appointed as Junior Assistant in the pay Rs. 19900-63200 (Level 2) under 7th CPC pay Matrix (Annexure-IV) (See pages 60 -64) with the approval of Competent Authority, NDMC as the initial post in the Ministerial Cadre is Junior Assistant after merger of post of Clerical Assistant.</p> <p>9. Moreover, the appointment on compassionate ground were made in the year 2018 &amp; 2019, the candidates were appointed as Junior Assistant in the Pay Level-2 (Rs. 19900-63200) under 7th CPC pay Matrix with the approval of Competent Authority, NDMC.</p> <p>10. Recently, Department framed a draft Recruitment Rules for the post of Junior Assistant on the basis of Delhi Government as well as Central Government and as per DoP&amp;T OM dated 13.10.2015 (Annexure-V) (See page 65) the same was placed on the NDMC website to obtained the objection, if any from the stakeholders.</p> <p>11. In response 13 Nos. objections were received, all the objections received in similar nature vide which Contractual Employees are requesting therein to regularize their service in NDMC on the same analogy, which was earlier adopted in the case of Contractual Doctors. (at Note#116)</p>
4. Detailed proposal on the subject	The Council may approve the proposal for framing/amendment of Recruitment Rules for the post Junior Assistant (Annexure-VI) (See pages 66 - 68) (DFA/53168).
5. Financial implications of the proposed project/subject	The proposal doesn't involve any additional financial liability.
6. Implementation schedule with timeliness for each stage including internal processing	After approval of the Council, the proposal will be submitted to Ministry of Home Affairs for their concurrence and approval. After approval of M.H.A. the same shall be send to Delhi Government for Notification in Delhi Gazette.
7. Comments of the Finance Department on the subject	The comments of Finance Department is attached at (Annexure-VII) (See page 69).
8. Comments of Personnel Department on the comments of Finance Department	No comments on the comments of Finance Department.
9. Legal implication of the subject/project	There are no legal implications is involved.
10. Comments of the Law Department on the subject/project	The comments of Law Department is attached at (Annexure- VIII) (See page 70).
11. Comments of Personnel Department on the comments of Law Department	No comments on the comments of Law Department.
12. Certification by the Department that all	

	Central Vigilance Commission (CVC) guidelines have been followed while processing the case	Not Applicable
13	Recommendation	The proposal mentioned at Para-4 may be approved.
14	Draft Resolution	

### COUNCIL'S DECISION

Resolved by the Council to accord approval to the proposal of the Department as mentioned in para 4 of the agenda, with following changes to be included appropriately in the Recruitment Rules, i.e. Clerical Assistants and DEOs (Grade-A) appointed on contract basis or ad-hoc basis on or before the 31<sup>st</sup> January, 2017, who continue to render service in the Council on the date of commencement of these rules, on the basis of possessing requisite education qualification and experience prescribed for the post and being found fit, shall be deemed to have been appointed under these Rules in the respective grade and they shall be members of the cadre from the date of commencement of these Rules.

The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes.



For Secretary  
New Delhi Municipal Council  
New Delhi.

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- 7/c -

37562/AD/26  
-18-

RECRUITMENT RULES FOR THE POST OF JUNIOR CLERK

- 1. Name of post : Junior Clerk
- 2. Classification : Ministerial Group - 14
- 3. Scale of pay : Rs. 1200-2190
- 4. Whether selection or non-selection post : Non-selection
- 5. Age limit for direct recruitment : 18-25 years
- 6. Education & other qualification for:
  - a) Direct recruitment :
  - b) Departmental recruitment :
- 7. Whether age prescribed for direct recruitment will apply in the case of promotion. : N.A.
- 8. Period of probation, if any : One year
- 9. Method of recruitment whether by direct or by promotion or deputation/transfer. No. of vacancies to be filled by various methods. : By promotion from an Clerical Assistants in five years service qualified the type 1
- 10. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. : --
- 11. If a DPC exists what is its composition. : Is constituted from
- 12. Remarks : Clerical Assistant the RRS will be gilt against the existing Jr. Clerks on comp 5 years, subject to

30/-  
DIRECTOR

Number of posts - 109 - 254  
CLERICAL ASSISTANT

NAME OF POST FOR THE POST OF

Clerical Assistant

Name of Post

Ministerial Group 'C'

Classification

Rs. 950-1500 (IV, CPC)

Scale of Pay

Selection

Whether selection or non selection post

18-25 years

Age limit for direct recruitment

1) Matriculation or equivalent from a recognised Board/University

Educational & Other Qualification for

2) Typing Speed 30 WPM in Eng. or 25 WPM in Hindi

a) Direct recruitment

3) Knowledge of computer operation

b) Departmental recruitment

DESIRABLE

7. Whether age prescribed for direct recruitment will apply in the case of promotions.

1) Computer Course recognised by All India Council of Technical Education.

8. Period of probation, if any

NO

9. Method of recruitment whether by direct or by promotion/or deputation/transfer. No. of vacancies to be filled by various methods.

One Year

10. In case of recruitment by promotion deputation/transfer, grades from which promotion/deputation/transfer to be made.

90% by direct recruitment and 10% by promotion from amongst regular Group 'D' employees.

11. If a DPC exists what is its composition.

Promotion quota from amongst Group 'D' employees.

12. Remarks

As constituted from time to time.

This will be on initial Clerical post. Candidates appointed without qualifying type test will not be granted annual increments till qualifying the said test.

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- 728

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NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA : NEW DELHI

RECRUITMENT RULES FOR THE POST OF CLERICAL ASSISTANT

1. Name of Post	Clerical Assistant
2. Classification	Ministerial Group 'C'
3. Scale of Pay	Rs. 950-1500
4. Whether selection or non-selection post	Selection
5. Age limit for direct recruitment.	18-25 years
6. Education another qualification for:-	
a) Direct recruitment	1) Senior Secondary Examination or equivalent 2) Typing Speed @ 30 w.p.m. in English. OR Typing Speed @ 25 w.p.m. in Hindi.
b) Departmental Recruitment.	-do-
7. Whether age prescribed for director recruitment will apply in the case of promotion.	NO
8. Period of probation if, any.	One Year.
9. Method of recruitment whether by director or by promotion or Deputation/ Transfer. No. of vacancies to be filled by various methods	90% by direct recruitment and 10 % by promotion from amongst regular Group 'D' Employees.
10. In case of recruitment by promotion/ deputation/ transfer grades from which promotion/ deputation/ transfer to be made..	Promotion quota from amongst eligible Group 'D' Employees.
11. If a DPC exists, what is its composition.	As constituted from time to time.
12. Remarks	This will be an initial clerical post. Candidates appointed without qualifying type test will not be granted annual increment till qualifying the said test.

*S/Asst*

Sd/-  
DIRECTOR (PERSONNEL)



- III -  
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NEW DELHI MUNICIPAL COUNCIL Secy-Estt.  
PALIKA KENDRA : NEW DELHI  
SECRETARY'S ESTT. BRANCH

7/4299/2022/SECRETARY ESTT

No.SO(E)/ 7715 /SA-III

Dated : 4-2-15

OFFICE ORDER

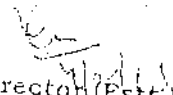
In continuation of office order No. SO(E)/477/SA-III/2014 dated 25.08.2014 and in pursuance of decision taken vide office order No. 1/CGIT Cell/13/HA dated 02.06.2014 regarding grant of SS Scale to all left out categories and consequent upon recommendations of the Sub-Committee constituted under the chairmanship of Director (Accounts) for deciding the DTL Scale as well as merging of posts of Jr. Stenographer, Clerical Asstt. and Helper, are hereby merged w.e.f. 01.04.1998 as under :-

Sr. No.	Existing post	Post merged with
01.	Junior Stenographer	Stenographer
02.	Clerical Assistant	Junior Assistant
03.	Helper	Peon

Further, it is also decided that :-

1. The benefits of pay fixation/grant of TBPS shall be available to these categories w.e.f. 01.04.1998. However, for the purpose of grant of Time Bound Promotional Scale, their service will be counted from the date of appointment/promotion as Jr. Stenographer, Clerical Asstt. and Helper respectively. Merging of these posts shall have take effect w.e.f. 01.04.1998.
2. The inter-se-seniority after merging of these posts will be applicable as per rules.
3. The entry post in direct recruitment will be counted as Stenographer, Jr. Asstt. and Peon instead of Jr. Stenographer, Clerical Asstt. and Helper respectively w.e.f. 01.04.1998 and their RRs will be reviewed separately.
4. Promotions earned before the date of merger will be ignored for the purpose of grant of Time Bound Promotional Scale.

This issues with the concurrence of Finance Deptt. and with the approval of the Competent Authority.

  
Dy. Director (Estt.)

Copy to :-

1. PS to Chairman
2. PS to Secretary
3. PA to FA
4. Director (Accounts)
5. Council Members
6. Jt./Dy. Directors of all Estt. Units
7. AO (IAB)
8. AO (CBS)
9. Incharge (CGIT Cell)
10. SO (Estt.)
11. Section Officers of all Estt. Units
12. PA to Director (P)



11	a.380-12-440-EB-15-560-EB-20-640 b.425-15-530-EB-15-560-20-600	1350-30-1440-40-1800-EB-50-2200	S-8	4500-125-7000	PB-1	5200-20200	2800	5	29200
12	a.425-15-560-EB-20-640 b.425-15-500-EB-15-560-20-700 c.455-15-560-EB-20-700	1400-40-1800-EB-50-2300							
13	a.425-15-500-EB-15-560-20-640-EB-20-700-25-750 b.470-15-530-EB-20-650-EB-25-750	1400-40-1600-50-2300-EB-60-2600	S-9	5000-150-8000					
14	a.550-20-650-25-750 b.550-20-650-25-800	1600-50-2300-EB-60-2660							
15	a.500-20-700-EB-25-900 b.550-25-750-EB-30-900	1640-60-2600-EB-75-2900	S-10	5500-175-9000	PB-2	9300-34800	4200	6	35400
16	a.650-30-740-35-800-EB-40-960 b.700-35-880-40-1000	2000-60-2300-EB-75-3200		6500-200-10500					
17	650-30-740-35-810-EB-35-880-40-1000-EB-40-1200	2000-60-2300-EB-75-3200-100-3500	S-12						
18	a.840-40-1040 b.840-40-1000-EB-40-1200	2375-75-3200-EB-100-3500	S-13	7450-225-11500	PB-2	9300-34800	4600	7	44900
19		2500-4000 (Proposed new scale in pre revised by V CPC)	S-14	7500-250-12000	PB-2	9300-34800	4800	8	47600
20	a.700-40-1100-50-1300 b.700-40-1100-50-1600	2200-75-2800-100-4000 2300-100-2800	S-15	8000-275-13500	PB-2	9300-34800	5400	9	53100





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No.AB-14017/61/2008-Estt.(RR)  
Government of India  
Ministry of Personnel P.G.& Pensions  
Department of Personnel & Training  
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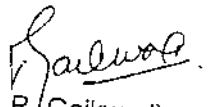
North Block, New Delhi  
Dated: 13/10/2015

OFFICE MEMORANDUM

Attention is invited to this Department's O.M. No. AB.14017/48/2010-Estt (RR) dated 31<sup>st</sup> December, 2010 vide which Guidelines on framing / amendment/relaxation of Recruitment Rules and Service Rules were issued.

2. In this context it has been decided that before referring any proposal for framing/amendment in the Recruitment Rules of any post in Ministries/Departments and their subordinate and attached office, the proposed amendments/revision in the Recruitment Rules would be put up on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders. Thereafter, taking into account the comments so received, the proposal would be sent to DoPT, UPSC and Ministry of Law for finalisation.

4. All the Ministries/Departments are, therefore, requested to adhere to these instructions scrupulously. Proposal referred to this Department without following the aforesaid procedure, would not be entertained.

  
(Jitendra R. Gaikwad)  
Under Secretary (RR)

To

All Ministries/Departments of Government of India

Copy to:

1. The President's Secretariat, New Delhi.
2. The Prime Minister's Office, New Delhi.
3. The Cabinet Secretariat, New Delhi.
4. The Rajya Sabha Secretariat, New Delhi.
5. The Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Union Public Service Commission, New Delhi.
8. The Staff Selection Commission, New Delhi.
9. All Attached Offices under the Ministry of Personnel, Public Grievances and Pensions.
10. Establishment Officer and Secretary, ACC
11. All Officers and Sections in the Department of Personnel
12. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi
13. All Staff Members of National Council (JCM)
14. All Staff Members of the Departmental Council (JCM),
15. Ministry of Personnel, PG and Pensions
16. Establishment (RR Division) (20 copies)
17. NIC for uploading on the Department's website.

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Name of post	Number of Posts	Classification	Pay Level in the Pay Matrix	Whether Selection Post or Non-Selection post	Age-limits for Direct Recruits
(1)	(2)	(3)	(4)	(5)	(6)
Junior Assistant	553 (2022) (subject to variation dependent on work load).	Category 'C'	Level 2 (Rs. 19900-63200) in the Pay Matrix	(Non-Selection)	Between 18 and 27 years  Note:1- Upper age limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government from time to time.  Note:2- The crucial date for determining the age-limit shall be as advertised by DSSSB.

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for Direct recruitment will apply in the case of promotees	Period of Probation, if any	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation, grades from which promotion or deputation/absorption to be made.				
(7)	(8)	(9)	(10)	(11)				
Essential Qualification :- i) 12th class (Senior Secondary School Examination) passed from recognized B	Age: No Education Qualification: Yes	Two years for direct recruits  Note: Direct recruits would be	<table border="1"> <tr> <td>Direct Recruitment</td> <td>Promotion</td> </tr> <tr> <td>90%</td> <td>10%</td> </tr> </table>	Direct Recruitment	Promotion	90%	10%	Promotion from Category 'C' employees of NDMC, designated as Palika Sahayak in
Direct Recruitment	Promotion							
90%	10%							

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<p>board/University</p> <p>(ii) Speed in typing 35 wpm (English) or 30 wpm (Hindi) on computer</p> <p>Note 1: Qualifications are relaxable at the discretion of the competent authority in case of candidates otherwise well qualified.</p> <p>Note 2. The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>		<p>required to successfully complete a mandatory induction training of at least two weeks duration or longer duration as prescribed by the competent authority, for completion of probation.</p>		<p>Level 1 of Pay Matrix as notified in NDMC Notification No. 550/CGIT Cell(E) dated 10<sup>th</sup> February, 2023, with five years regular service in the grade and having requisite qualification as mentioned column 7.</p> <p>2. Preference shall be given to Palika Sahayak (Sthapna) in Level-1 of Pay Matrix, subject to fulfillment of all essential qualification.</p>
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If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
(12)	(13)
<u>Departmental Promotion Committee</u>	Not Applicable
1. Director(Personnel)-Chairperson 2. Joint Director (Concerned/Other Branch)-Member 3. Joint Director (Personnel)-Member 4. Representative of SC/ST (Liaison Officer)-Member	

Annexure-VII

**FINANCE DEPARTMENT**

I/N 138397

**Subject: Notification of the RRs for the posts of Junior Assistant of the Secretary's Establishment Branch of NDMC- DRAFT AGENDA.**

1. The case is received in FD for comments on Draft Agenda (**DFA/ 88198**) to be placed before the Council for **Notification of the RRs for the posts of Junior Assistant of the Secretary's Establishment Branch of NDMC.**
2. The case has been examined by Associate Finance i.e. Sr.A.O.(Estt.) at Note#151.
3. Department has stated in the said Draft Agendum that being an administrative matter and there is no financial implication involved, FD has no objection to place the proposed Draft Agendum (**DFA/88198**) to Chairman, NDMC for consideration and placing the same before the Council, NDMC.
4. While submitting the proposal to the higher authorities, Department may ensure and certify the following :-
  - I. Proposed RRs are framed as per extant Rules and Regulations of DoPT.
  - II. Correctness of Data, Facts and information submitted.
5. The above concurrence of FD as well as the reply of the department be incorporated in Draft Agendum at Sr.No.07 and 08 respectively.

**(This issues with the approval of F.A.)**

**Annexure-VIII**

**LAW DEPARTMENT**

**Sub : Notification of the RRs for the posts of Junior Assistant of the Secretary's Establishment Branch of NDMC.**

**Deptt.: Personnel Department (Secretary Establishment Branch)**

1. The case is regarding the proposal for Notification of the RRs for the posts of Junior Assistant (at Annexure-VI). After approval of the Council, the proposal will be submitted to Ministry of Home Affairs for their concurrence and approval. After approval of M.H.A. the same shall be send to Delhi Government for Notification in Delhi Gazette.
2. The agenda primarily involves financial and technical issues; the same have already been examined by the Finance Department & Personnel Department (Secretary Establishment Branch) respectively.
3. Having examined the contents of the draft agenda from the legal point of view, it is observed that no specific legal hurdle is involved at this stage. However, the concerned department may take administrative decision on the advise rendered by the Advisor(Personnel) at Note#121.
4. Further, the department may ensure the correctness of facts, words and figures mentioned therein are correct and the guidelines / OMs issued by the DoP&T, GoI (as amended up to date) on the subject, if any, has been complied with.

## ITEM NO. 06 (Personnel)

1	Name of the Subject	Approval for adoption of Office Memorandum No. Z.28015/4/2008.E-1 (AYUSH) dated 25, April 2011, in light of OM No. Z.28015/04/200.E-1 (AYUSH) dated 15 Sep 2021 issued by Ministry of Health & Family Welfare, Department of AYUSH regarding Extension of Dynamic Assured Career Progression (DACP) to the practitioners of Indian System of Medicines and Homeopathy.
2	Name of the department	Personnel-Health Establishment Unit-II.
3	Brief History of the subject	<p>Earlier, the Council vide Reso. No. 3 (xxxvii) dated 28.08.2001 had resolved that the proposal regarding implementation of the recommendations of 5<sup>th</sup> CPC in respect of ISM and Homeopathy Physician as OM No. A-11019/2/97-ISM (E-I) dated 25.01.1999 issued by Ministry Of Health and Family Welfare (AYUSH). The Resolution provided for grant of Non-Functional Selection Grade (NFSG) (Scale of Rs. 14,300-18,300) to 15% of Senior Duty Posts in the grade of Senior Medical Officer (Rs. 10,000-15,200/- and Chief Medical Officer (Rs. 12000-16,500/-). <b>(ANNEXURE-I AND II)</b> (See pages 128 - 131)</p> <p>2. Later on, the Council vide Reso. No. 24 (H-12) dated 17.12.2008 had resolved that the existing ceiling of 15% for grant of NFSG to the Ayurvedic and Homeopathic Doctors in NDMC is enhanced to 30% of senior duty posts w.e.f. 22.08.2001 and 100% w.e.f. 25.08.2006 strictly; as per conditions of OM No. A-11018/3/2004-E-1 (AYUSH) dated 26.03.2008 issued by the Department of AYUSH, Ministry of Health &amp; Family Welfare Government of India <b>(ANNEXURE-III)</b> (See pages 132 - 136).</p> <p>3. In the year, 2011, Ministry of Health &amp; Family Welfare, Department of Ayush issued another Office Memorandum No. Z.28015/4/2008.E-1 (AYUSH) dated 25, April, 2011 wherein as per the 6th Pay Commission report, recommended that the Dynamic Assured Career Progression (DACP) Scheme recommended by it for Allopathic Doctors should be extended to mutatis mutandis to the doctor of various streams of Indian System of Medicines. Accordingly the DACP Scheme (as recommended by the 6th Central Pay Commission) up to the revised pat structure of grade pay of Rs. 8700/- in the Pay Band (PB-4) to the Practitioners of Indian System of Medicines and Homeopathy. <b>(Annexure-IV)</b> (See</p>

pages 137 - 139).

3.1 In pursuant to the above, following decisions were taken for implementing the DACP to practitioners of the Indian System of Medicines and Homeopathy possessing the medical qualifications approved by the Central Council of Indian Medicines/ Central Council for Homeopathy :

(a) First time bound in situ promotion from the level of Medical Officer/Research Officers (PB; 3 GP Rs. 5400/-) to the level of Senior Medical Officers/Assistant Adviser (PB 3; GP Rs. 6600/-) shall be on completion of four years of regular service as Medical Officer / Research Officer in the Grade of Rs. 5400/- in PB 3 including the service rendered in the pre-revised scale of Rs. 8000 - 13500/-. Such promotion will be based on 'seniority-cum-fitness' criterion.

(b) Second time bound in situ promotion from the level of Senior Medical Officer / Assistant Adviser to Chief Medical Officer / Deputy Adviser (PB; GP Rs. 7600/-) shall be on completion of Five years regular service as Senior Medical Officer /Assistant Adviser in the Grade Pay of Rs. 6600/- in PB 3 including service rendered in the pre-revised scale of Rs. 10000 - 15200/- or on completion of nine years of combined regular service as Medical Officer / Research Officer and Senior Medical Officer / Assistant Adviser of which at least two years shall be as Senior Medical Officer / Assistant Adviser on the basis of seniority-cum-fitness, without linkage to the vacancies.

(c) The placement of Chief Medical Officers / Deputy Advisers in the Non-Functional Selection Grade (NSFG) of Pay Band 4; Grade Pay Rs. 8700/- shall be on completion of thirteen years of regular service in Group 'A' posts or on completion of four years of regular service as Chief Medical Officer / Deputy Adviser in Grade Pay of Rs. 7600/- in PB 3 including service rendered in the re-revised pay scale of Rs. 1200-16500/, without linkage to the vacancies.

3.2 Further, as per Para 4 of Ministry of Health & Family Welfare, Department of Ayush, Office Memorandum No. Z.28015/4/2008.E-1(AYUSH) dated 25, April 2011, the above orders shall apply prospectively, after the Recruitment Rules are amended and notified in Consultation with nodal Departments. Till the time the RRs

are amended, the earlier instructions issued vide Office Memorandum No. A-11019/2/97-ISM(E-1) dated 25.01.1999 and A.11018/3/2004.E-I(AYUSH) dated 26.03.2008 will apply for grant of DACP. **As a result, the same could not be implementing in NDMC till date, due to non amendment of Recruitment Rules for the post of Ayurvedic and Homeopathic Physician.**

4. Further, Department of AYUSH vide Office Memorandum No. Z.28015/4/2008.E-1 dated 05th September, 2014 intimated that in continuation to their O.M. dated 25.04.2011 it has been decided to extend the DACP Scheme upto SAG in the revised Pay structure of Pay Band 4 with Grade Pay of Rs. 10000/- to the practitioners of Indian System of Medicines and Homeopathy, which is now known as Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homeopathy (AYUSH). Accordingly AYUSH Doctors with 7 years of regular service in the Grade Pay of Rs. 8700 in Pay Band 4 including service rendered in the pre-revised scale of Rs. 14300-18300 or 20 years of regular service shall be eligible for up gradation to Senior Administrative Grade level under the DACP Scheme. **(Annexure-V)** (See page 140)

4.1 The above Office Memorandum No. Z.28015/4/2008.E-1 dated 05th September, 2014 of Govt of India, Ministry of Health & Family Welfare (Department of Ayush) was adopted in NDMC with the approval of Chairman, NDMC. Accordingly, Office Order No. 466/SO(HE-II)/SA-VI dated 12/02/2015 was issued. **(Annexure-VI)** (See page 141)

5. Now, Govt of India, Ministry of AYUSH, vide their Office Memorandum No. F.No. Z.28015/4/2008-E.1(AYUSH) dated, 15th September, 2021 **(Annexure-VII)** (See page 142) has substituted / modified the Paragraph 4 of Govt of India, Ministry of Health & Family Welfare, Department of AYUSH, Office Memorandum No. Z.28015/4/2008.E-1(AYUSH) dated April 25, 2011 as under :-

**FOR:-** "4. The above orders shall apply prospectively, after the Recruitment Rules are amended and notified in consultation with nodal Departments. Till the time the RRs are amended, the earlier instructions issued vide Office Memorandum No. A-11019/2/97-ISM(E-1) dated 25.01.1999 and A.11018/3/2004.E-

4	Detailed proposal of the subject.	<p>1(AYUSH) dated 26.03.2008 will apply for grant of DACP."</p> <p><b>READ:-</b>"4. The above order shall be applicable with immediate effect i.e. from 25.04.2011."</p> <p>It is proposed to adopt the Office Memorandum No. Z.28015/4/2008.E-1(AYUSH) dated 25, 2011 in light of Office Memorandum No. F.No. Z.28015/4/2008-E.1(AYUSH) dated, 15th September, 2021 issued by Ministry of Health &amp; Family Welfare, Department of AYUSH, wherein as per the 6th Pay Commission report, recommended that the Dynamic Assured Career Progression (DACP) Scheme recommended by it for Allopathic Doctors should be extended to mutatis mutandis to the doctor of various streams of Indian System of Medicines.</p> <p>Accordingly, following decisions were taken for implementing the DACP to practitioners of the Indian System of Medicines and Homeopathy possessing the medical qualifications approved by the Central Council of Indian Medicines/Central Council for Homeopathy :-</p> <p>(a) First time bound in situ promotion from the level of Medical Officer/Research Officers (PB; 3 GP Rs. 5400/-) to the level of Senior Medical Officers/Assistant Adviser (PB 3; GP Rs. 6600/-) shall be on completion of four years of regular service as Medical Officer / Research Officer in the Grade of Rs. 5400/- in PB 3 including the service rendered in the pre-revised scale of Rs. 8000 – 13500/-. Such promotion will be based on 'seniority-cum-fitness' criterion.</p> <p>(b) Second time bound in situ promotion from the level of Senior Medical Officer / Assistant Adviser to Chief Medical Officer / Deputy Adviser (PB; GP Rs. 7600/-) shall be on completion of Five years regular service as Senior Medical Officer /Assistant Adviser in the Grade Pay of Rs. 6600/- in PB 3 including service rendered in the pre-revised scale of Rs. 10000 – 15200/- or on completion of nine years of combined regular service as Medical Officer / Research Officer and Senior Medical Officer / Assistant Adviser of which at least two years shall be as Senior Medical Officer / Assistant Adviser on the basis of seniority-cum-fitness, without linkage to the vacancies.</p> <p>(c) The placement of Chief Medical Officers / Deputy Advisers in the Non-Functional Selection</p>
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		<p>Grade (NSFG) of Pay Band 4; Grade Pay Rs. 8700/- shall be on completion of thirteen years of regular service in Group 'A' posts or on completion of four years of regular service as Chief Medical Officer / Deputy Adviser in Grade Pay of Rs. 7600/- in PB 3 including service rendered in the re-revised pay scale of Rs. 12000-16500/ without linkage to the vacancies.</p> <p>3.2 Further, the Ministry of Health &amp; Family Welfare, Department of Ayush, Office Memorandum No. Z.28015/4/2008.E-1(AYUSH) dated 25, April 2011 shall be applicable with immediate effect i.e. 25.04.2011 in terms of OM dated 15.09.2021.</p>
5	Financial implications of the proposed subject	It is a committed expenditure on account of implementing the scheme as per Ministry of Health & Family Welfare, Department of AYUSH.
6	Implementation schedule with timeliness for each stage including internal processing	After approval of Council, necessary office order of DACP scheme to AYUSH doctors in NDMC, will be issued.
7	Comments of the Finance Department on the subject	The Finance Department concurred the proposal vide diary No. I/NE 150579 dated 19.01.2024 with certain modifications and asked the department to ensure and certify that no undue benefit is being extended and ensuring correctness of the data/information provided.
8	Comments of the Personnel Department on the comments of the Finance Deptt.	Draft agendum corrected as per the prescribed format and as suggest necessary correction have been made in the draft agenda. No undue benefit is being extended and the correctness of the data/information have been ensured.
9	Legal implication on the subject	There is no legal implication.
10	Comments of the Law Deptt. on the subject	The Law Department concurred the proposal and asked the department to ensure the correctness of facts, words and figures mentioned therein and correct and the GFR guidelines, OMs issued by the DoP&T, GOI (as amended upto date) and any other guidelines on the applicable subject, if any, has been complied with.
11	Comments of the Personnel Department on the comments of the Law Deptt.	The correctness of the data/information have been ensured and proposal is based on the OM issued by Ministry of Health & Family Welfare, Department of AYUSH.
12	Details of previous Council Resolution, existing law of parliament and Assembly on the subject	<ol style="list-style-type: none"> <li>1. Council Reso. No. 3 (xxxvii) dated 28.08.2001.</li> <li>2. Council Reso. No. 24 (H-12) dated 17.12.2008</li> </ol>
13	Certification by the Department that all Central	All Central Vigilance Commission (CVC) guidelines have been followed.



	Vigilance Commission (CVC) guidelines have been followed while processing the case	
14	Recommendation	Proposal as mentioned at Para-4 above may be approved.
15	Draft Resolution	Resolved by the Council to accord approval to the proposal of the department as mentioned in Para-4 of the agendum.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval to the proposal of the department as mentioned in para 4 of the agendum.

The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes.

  
 For Secretary  
 (New Delhi Municipal Council.)  
 New Delhi.

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Copy of Council Resolution No. 3(xxxvii) of January 1999 dated on 28.1.99

ITEM NO. 3(xxxvii)

IMPLEMENTATION OF THE RECOMMENDATIONS OF VIIH CPC TO THE ISM & HOMOEOPATHIC STREAM OF NDMC.

The VIIH CPC has recommended the general parity of Career Progression of ISM & Homoeopathic Physicians with General Duty Medical Officers accepted by the Govt. of India. M/o Health & Family Welfare Deptt of ISM & Homoeopathy vide O.M. No.A-11019/2/97-ISM (E-1) dated 25.1.99 as under :-

(P)

Handwritten notes and signatures on the left margin, including "3A-4", "785", and "5/1/2001".

1. The first time bound promotion from the level of Medical Officers (Rs 8000-13500) to the level of Sr. Medical Officers (Rs.10000-15200) shall be on completion of 4 years of regular service on seniority-cum-fitness basis.
2. The second time bound promotion from the level of Sr. Medical Officer (Rs.10000-15200) to Chief Medical Officer (Rs 12000-16500) shall be on completion of 6 years of regular service as Sr. Medical Officer or on completion of 10 years of combined regular service as Medical Officer of which atleast two years shall be as Sr. Medical Officer on the basis of seniority-cum-fitness subject to their clearing the bench mark of 'Good' with no zone of selection & without linkage to vacancies.
3. The promotions from the level of Medical Officer to Sr. Medical Officers and from the level of Sr. Medical Officer to Chief Medical Officers may be in part and personal to the officers promoted and without linkage to vacancies. Fifteen percent of the Senior Duty posts in the grade of Sr. Medical Officer (Rs 10000-15200) & Chief Medical Officer (Rs.12000-16500) shall be converted to the post of Chief Medical Officer (Non-functional selection Grade) (Rs 14300-18300).
5. The placement of CMO in the grade of Rs.14300-18300 shall be on completion of 14 years of regular service in group 'D' posts subject to overall good performance with atleast two 'Very Good' assessments during the preceding 5 years.
6. Chief Medical Officers in the scale of Rs 14300-18300 with 3 years regular service in the scale of Rs.14300-18300 or total 17 years of Group 'A' service.

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(13)

service shall be eligible for promotion to Sr. Admn. Grade level posts (Rs. 18400-22400) subject to availability of vacancies.

The above time bound promotions are subject to the following conditions -

- i) The ISM & Homocopathic Physicians should stand included in the Central Indigenous and Homoeo Medical Services in due course
- ii) For future recruitment to the service, UPSC should be associated and UPSC standards of written examinations and interview should be applicable.

The matter regarding implementation of the above recommendations of Vth CPC to the ISM & Homoeopathic stream of Council have been examined at various levels including the Finance. The Finance Department concurred in the proposal for acceptance of recommendation of Vth CPC contained in the O.M. referred above except the S. No.6 as no such Sr. Admn. Grade level post is available in Council in Allopathic/Ayurvedic/Homoeopathic streams. Further recruitment of Ayurvedic & Homoeopathic Physicians will be made through UPSC besides future promotions/NFSG scale will also be granted in consultation/approval of the UPSC. The Chairperson has seen and approved the proposal for approval of the Council.

The case is laid before the Council for approval of the proposal mentioned in para 1 to 5 to bring general parity with the Career Progression of GDMO for the Ayurvedic & Homocopathic Physicians of Council.

### COUNCIL'S DECISION

Resolved by the Council that the proposal regarding implementation of the recommendations of the 5<sup>th</sup> CPC in respect of ISM and Homocopathic Physicians as per O.M. No. A-11019/2/97-ISM (E-1) dated 25.1.99 is adopted/approved.

*Mansingh*  
Secretary  
New Delhi Municipal Council,  
New Delhi.

New Delhi, 110001  
January 25, 1999

OFFICE MEMORANDUM

Subject:- Fifth Central Pay Commission - Recommendations relating to Career Progression of Physicians of ISM & II vis-à-vis General Duty Medical Officers of CHS.

The undersigned is directed to say that the Fifth Central Pay Commission in its report has recommended general parity of career progression of ISM & II Physicians with General Duty Medical Officers of CHS.

2. The recommendation of Fifth Central Pay Commission has been considered by the Government and following decisions have been taken for implementing the time-bound promotion to the ISM & II Physicians possessing the medical qualifications approved by the Central Council of Indian Medicines / Central Council of Homocopathy on the pattern already available to General Duty Medical Officers of CHS:-

- (1) The first time-bound promotion from the level of Medical Officers (Rs.8000-13,500) to the level of Senior Medical Officers (Rs.10,000 - 15,200) shall be on completion of 4 years of regular service on seniority-cum-fitness basis.
- (2) The second time-bound promotion from the level of Senior Medical Officer (Rs.10,000-15,200) to Chief Medical Officer (Rs.12,000-16,500) shall be on completion of 6 years of regular service as Senior Medical Officer or on completion of 10 years of combined regular service as Medical Officer of which atleast two years shall be as Senior Medical officer on the basis of seniority-cum-fitness subject to their clearing the bench mark of 'Good' with no zone of selection and without linkage to vacancies.
- (3) The promotions from the level of Medical Officer to Senior Medical Officers and from the level of Senior Medical Officers to Chief Medical Officers may be in-situ and personal to the officers promoted and without linkage to vacancies.
- (4) Fifteen percent of the Senior Duty posts in the grade of Senior Medical Officer (10,000 - 15,200) and Chief Medical Officer (Rs.12,000-16,500) shall be converted to the post of Chief Medical Officer (Non-functional Selection Grade) (Rs.14,300-18,300).

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The promotion of Chief Medical Officers in the Grade of Rs. 14,300-Rs. 18,300 shall be on completion of 14 years of regular service in Group 'A' posts subject to overall good performance with atleast two "Very Good" assessments during the preceding 5 years.

(6) Chief Medical Officers in the scale of Rs. 14,300 - 18,300 with 3 years regular service in the scale of Rs. 14,300 - 18,300 or total 17 years of Group 'A' regular service shall be eligible for promotion to Senior Administrative Grade level posts (Rs. 18,400 - 22,400) subject to availability of vacancies.

3. The time bound promotions are subject to the following conditions:-

- (i) The ISM & H Physicians should stand included in the Central Indigenous and Homoeo Medical Services in due course.
- (ii) For future recruitment to the service, UPSC should be associated and UPSC standards of written examinations and interview should be applicable.

4. The amendment to the Central Government Health Scheme and the Department of Indian Systems of Medicine and Homoeopathy Group 'A' Posts Recruitment Rules, 1997, wherever necessary, consequent upon the above decisions, will be issued in due course.

5. The above orders shall apply prospectively and shall take effect from the date of issue of this Office Memorandum. This issues with the approval of Department of Personnel & Training vide their Dy.No.1121/Secy.(Pers.) dated 5.5.1998 and Department of Expenditure, Ministry of Finance approval vide their U.O.No.1928/E.III(A)/98 dated 20.1.1999.

*O.S. Veerwal*  
(O.S. VEERWAL)  
Director (ISM & H)

To

1. Department of Personnel & Training, North Block, New Delhi.
2. Department of Expenditure, Ministry of Finance, North Block New Delhi.
3. Secretary, Union Public Service Commission, Dhoolpur House, New Delhi.
4. Director General of Health Services (Dr. S.P. Aggarwal, DGHS), Nirman Bhavan, New Delhi.
5. Finance Division, Ministry of Health & F.W., Nirman Bhavan, New Delhi.

**NEW DELHI MUNICIPAL COUNCIL**  
**PALIKA KENDRA : NEW DELHI**  
**COUNCIL'S MEETING NO. 12/2008-09 DATED 17.12.2008 AT 3-00 P.M.**  
**Arrangement of business**

ITEM NO.	SUBJECT	PAGE	ANNEXURE
01 (C-33)	Confirmation and signing of the minutes of the Council's Adjourned Meeting No. 11/2008-09 dated 19.11.2008.	3	4 - 6
02 (A-69)	S/R of roads in NDMC area. SH.:Improvement to lane by lanes under Lane Improvement Plan in R-V Division.	7 - 9	
03 (A-70)	S/R of Roads in NDMC Area. SH: Riding Quality Improvement Programme (Phase-II).	10 - 15	
04 (A-71)	Pavement Improvement Programme. SH: Improvement to footpaths under jurisdiction of Sub-division-II of EE(R-II).	16 - 18	
05 (A-72)	Installation of Road Signages in NDMC Area. SH:-Providing and fixing signages at Rotaries (three leaf type).	19 - 22	
06 (A-73)	Pilot project for Construction of Kiosks in NDMC Area.	23 - 28	29 - 30
07 (A-74)	Sub.: Streetscaping of roads in NDMC roads. SH : Streetscaping of Baba Kharak Singh Marg.	31 - 36	
08 (A-75)	Improvement to Palika Niwas Housing complex, Lodhi Colony. SH: Renovation of flats at Palika Niwas Housing complex, Lodhi Colony.	37 - 39	
09 (A-76)	Development of various Markets in NDMC area. Sub - Head:- Façade Improvement for Yusuf Zai Market.	40 - 43	44 - 48
10 (A-77)	Rehabilitation of old sewer line. Desilting and rehabilitation of 600 to 1000mm dia NP2 pipe line from Bhai Veer Singh Marg to Sansad Marg & 1200 mm dia sewer line from Q. Point to Zakir Hussain Marg - Preliminary estimate thereof.	49 - 52	
11 (A-78)	Disaster preparedness in respect of NDMC Schools, SH:- Construction of fire escape staircase and underground tanks in various NDMC Schools.	53 - 54	
12 (A-79)	Upgradation of water quality monitoring lab (Public Health at Amrit Bhawan)	55 - 57	
13 (I-1)	Implementation of e-Procurement System in NDMC w.e.f 01/09/2008.	58 - 62	
14 (A-80)	Community and Multipurpose Halls. SH:- Improvement to Barat Ghar, Khan Market.	63 - 66	
15 (B-18)	Estimate for purchase of testing and measuring equipment for Protection Division.	67 - 70	
16 (A-81)	Strengthening of Water Supply System in NDMC Area. SH : Construction of Water Boosting Station at Panchsheel Marg-Sardar Patel Marg Crossing.	71 - 74	75
17 (A-82)	Imp. to Palika Dham Housing Complex.	76 - 78	
18 (A-83)	Desilting / Cleaning of main sewer line by Super Sucker Machine in NDMC area.	79 - 84	
19 (B-19)	Special repair of A.C. Plant and modernization of lifts in Palika Kendra and Palika Parking. SH:- Replacement and Up gradation of 4 No. passenger lifts at Palika Parking, Cannought Place, New Delhi.	85 - 87	
20 (B-20)	Installation of 2 x 990 KVA unitized substations in Palika Niwas, Lodhi Colony, New Delhi.	88 - 89	
21 (B-21)	Replacement/Augmentation of transformer and LT panels in M/N division (Phase-II)	90 - 93	94 - 95

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22 (H-10)	Framing of Recruitment Regulations for the posts of Statistical Officer and Senior Statistical Investigator Grade -I.	96 - 98	99 - 104
23 (H-11)	Up-gradation of the post of Bio-chemist as Specialist Bio-chemist, inclusion of the same in the Non-teaching specialist sub-cadre and amendment of Recruitment Regulations for the post.	105 - 107	108 - 112
24 (H-12)	Increase in ceiling for grant of Non-functional Selection Grade (NMSG) to Ayurvedic and Homeopathic doctors in NDMC.	113 - 114	115 - 117
25 (G-3)	Management of NDMC Surplus Power.	118 - 119	120 - 132
26 (A-84)	Imp. to Yashwant Place Shopping Complex. SH : Imp. to circulation space opposite lifts in office-cum-residential complex & providing parking space and traffic management in the complex.	133 - 139	
27 (H-13)	Creation of posts for new Allopathic, Homeopathic and Ayurvedic Dispensaries proposed to be opened at Dharm Marg.	140 - 143	
28 (H-14)	Grant of regular promotion and/ or regularization of ad hoc promotion granted to eligible employees of Group 'A' and 'B' categories subsequent to enactment of NDMC, Act 1994 and prior to notification of Recruitment Rules for the respective posts.	144 - 146	
29 (B-22)	Providing Light Fixture at New Delhi City Center Phase-II (Special Type).	147 - 148	
30 (C-34)	Naming-renaming of road in NDMC area.	149 - 153	154 - 187
31 (B-23)	Replacement of oil filled transformers with dry type transformers in North of Rajpath & South of Rajpath (Phase-IV)	188 - 191	192
32 (D-5)	Customization of e-financial Software.	193 - 195	
33 (A-85)	Strengthening of Water Supply System in NDMC Area. SH: Construction of Water Boosting Station at Panchsheel Marg-Sardar Patel Marg Crossing.	196 - 199	
34 (N-3)	Handing over possession of land measuring 2135 sq.mt. out of the land presently used by NDMC for park at Bangla Sahib Gurudwara to DMRC for Airport Express Link of Delhi MRTS project, Phase-II on temporary basis.	200 - 202	203 - 206
35 (A-86)	Improvement to Palika Bhawan. SH : Imp. to Palika Bhawan such as P/F floor tiles, repair of existing damaged grit washed on outer surface and external surface.	207 - 209	
36 (B-24)	Purchase of 10,000 nos. Single Phase & 5,000 nos. Three Phase Micro Processor Based Electronic Energy Meter of Class-I Accuracy.	210 - 213	
37 (E-10)	Administrative Approval and expenditure sanction of Rs.110 Lakhs for purchase of 4 Nos. of Basic Life Support Ambulances for CPH, PMH & Palika Kendra Dispensary.	214 - 219	
38 (S-2)	Approval of the New Delhi Municipal Council (Imposition of Fine on Municipal Employees) Regulations, 2006.	220 - 222	223 - 232
39 (C-35)	Contracts/Schemes involving an expenditure of Rs. 1 Lac but not exceeding Rs. 50 Lacs.	233	234 - 242
40 (C-36)	Action Taken Report on the status of ongoing schemes/works approved by the Council.	243	244 - 272
41 (C-37)	Reconstitution of New Delhi Municipal Council.	273 - 274	275 - 276

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**ITEM NO. 01 (C-33)**

Confirmation and signing of the minutes of the Council's Meeting No. 11/2008-09 dated 19.11.2008 (**See pages 4-6**).

**COUNCIL'S DECISION**

Minutes confirmed.



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**ITEM NO. 24 (H-12)**

**1. Name of the subject/project**

Increase in ceiling for grant of Non-functional Selection Grade (NFSG) to Ayurvedic and Homeopathic doctors in NDMC.

**2. Name of the Department : Personnel Department**

**3. Brief history of the subject/project**

The fifth Central Pay Commission's recommendation regarding general parity of career progression amongst the Indian System of Medicine and Homeopathic (ISMH) physicians with General Duty Medical Officers (GDMO) was accepted by the Government of India, Ministry of Health & Family Welfare vide OM No. A-11019/2/97-ISM (E-1) dated 25.1.1999. The said recommendations were adopted by the Council vide Resolution No. 3(xxxvii) dated 28.8.2001 (**Annexure I, See pages 115 - 116**). The Resolution provided for grant of Non Functional Selection Grade (NFSG) (scale of Rs. 14,300-18,300/-) to 15% of Senior Duty Posts in the grade of Senior Medical Officer (Rs. 10,000-15,200/- and Chief Medical Officer (Rs. 12,000-16,500/-)

Department of AYUSH, Ministry of Health & Family Welfare, Government of India vide its recent OM No. A 11018/3/2004-E-I (AYUSH) dated 26<sup>th</sup> March 2008 (**Annexure II, See page 117**) has increased the percentage ceiling for grant of NFSG to ISMH physicians in terms of Department of Personnel & Training's OM No. 22/1/2000-CDR dated 6<sup>th</sup> June 2000 to 30% of senior duty posts with effect from 22.8.2001 and 100% with effect from 25.8.2006. The eligibility and other criteria for operating the NFSG are to be as per guidelines issued by DoP&T, as amended from time to time.

DoP&T's OM dated 6<sup>th</sup> June 2000 referred in the OM issued by the Ministry of Health & Family Welfare, specifically refer to the following conditions:

- (i) The officer shall first hold the post in the basic grade of Junior Administrative Grade(JAG) before he could be considered for appointment to NFSG;
- (ii) No officer shall be eligible for appointment to NFSG until he has entered the fourteenth year of service on the 1<sup>st</sup> January of the year calculated from the year following the year of examination on the basis of which the member was recruited; and
- (iii) Appointment to NFSG shall be made subject to suitability in terms of DoP&T's O.M. No.28038/1/88-Estt(D) dated 9.10.1989.

**4. Detailed proposal on the subject/project**

It is proposed to adopt the recommendations of the Government of India and to enhance the existing ceiling of 15% for grant of NFSG to Ayurvedic and Homeopathic doctors in NDMC to 30% w.e.f. 22.8.2001 and 100% w.e.f. 25.8.2006 as per OM issued by Ministry of Health & Family Welfare. Similar recommendations in respect of allopathic doctors have already been adopted by the Council.

**5. Financial implication of the proposed project/subject**

The financial implication of increase in ceiling for grant of NFSG to eligible Ayurvedic and Homeopathic doctors including payment of arrears would be about Rs. 6.50 lakhs.

**6. Implementation schedule with timeliness for each stage including internal proceeding.**

On adoption of the recommendations by the Council, meetings of the Screening Committees would be convened within a period of 3 months for giving the benefit to eligible Ayurvedic and homeopathic doctors.

**7. Comments of the Finance Department on the subject**

Finance Department has no objection to the proposal.

**8. Comments of the department on comments of Finance Deptt.**

No comments.

**9. Legal Implications of the Subject**

No legal implications. NDMC has already adopted similar recommendations in respect of Allopathic Doctors.

**10. Details of previous Council Resolution, existing law of Parliament and Assembly on the subject**

Resolution No. 3(xxxvii) dated 28.8.2001

**11. Comments of the Law Deptt. on the subject**

Sixth Pay Commission report is applicable from 1.1.06 and the proposal is under Vth Pay Commission from 25.8.06. The position from 1.1.06 may be indicated by the Department.

**12. Comments of the Deptt. on comments of Law Deptt.**

The proposal is based on Office Memorandum No. A 11018/3/2004-E-I (AYUSH) dated 26<sup>th</sup> March 2008 of Department of Ayush, Ministry of Health & Family Welfare, Govt. of India, which has allowed Non-Functional Selection Grade @ 30% of the senior duty posts w.e.f. 22.8.2001 and 100% w.e.f. 25.8.06. Specific instructions regarding changes, if any, in the Time Bound Promotion scheme for medical doctors, subsequent to acceptance of the report of the Sixth Central Pay Commission are yet to be issued by the Government of India. The same would be considered appropriately on receipt of orders from Govt. of India.

**13. Recommendation**

Recommended that existing ceiling of 15% for grant of NFSG to Ayurvedic and Homeopathic doctors in NDMC be enhanced to 30% w.e.f. 22.8.2001 and 100% w.e.f. 25.8.2006 as per instructions issued by Department of AYUSH, Ministry of Health & Family Welfare, Government of India.

**14. Draft Resolution**

Resolved that the existing ceiling of 15% for grant of NFSG to Ayurvedic and Homeopathic doctors in NDMC is enhanced to 30% of senior duty posts w.e.f. 22.8.2001 and 100% w.e.f. 25.8.2006 as per OM No. A 11018/3/2004-E-I (AYUSH) dated 26<sup>th</sup> March 2008 issued by Department of AYUSH, Ministry of Health & Family Welfare, Government of India. The Department should take urgent follow-up action for granting the benefit to eligible Ayurvedic and Homeopathic doctors.

**COUNCIL'S DECISION**

Resolved by the Council that the existing ceiling of 15% for grant of NFSG to the Ayurvedic and Homeopathic doctors in NDMC is enhanced to 30% of senior duty posts w.e.f. 22.8.2001 and 100% w.e.f. 25.8.2006 strictly; as per conditions of OM No. A 11018/3/2004-E-I (AYUSH) dated 26<sup>th</sup> March 2008 issued by the Department of AYUSH, Ministry of Health & Family Welfare, Government of India. The Department should take urgent follow-up action for granting the benefit to the eligible Ayurvedic and Homeopathic doctors.

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## ANNEXURE-IV

No. Z.28015/4/2008.E-I (AYUSH)  
Government of India  
Ministry of Health and Family Welfare  
Department of AYUSH  
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2<sup>nd</sup> Floor, IRCS Building Annexe,  
Red Cross Road, New Delhi - 110 001  
Dated April 25, 2011

OFFICE MEMORANDUM

Subject:- Extension of Dynamic Assured Career Progression (DACP) Scheme - reg.

The undersigned is directed to say that the 6<sup>th</sup> Central Pay Commission vide para 3.6.13 of its report, recommended that the Dynamic Assured Career Progression (DACP) Scheme recommended by it for Allopathic Doctors should be extended *mutatis mutandis* to the doctors of various streams of Indian System of Medicines.

2. Accordingly, the matter regarding grant of DACP benefits has been considered in consultation with Department of Expenditure, Ministry of Finance and it has been decided to extend the said Scheme (as recommended by the 6<sup>th</sup> Central Pay Commission) up to the revised pay structure of grade pay of Rs. 8700/- in the Pay Band (PB) 4 to the practitioners of Indian System of Medicines and Homoeopathy.

3. Pursuant to the above, following decisions have been taken for implementing the DACP to the practitioners of the Indian System of Medicines and Homoeopathy possessing the medical qualifications approved by the Central Council of Indian Medicines/Central Council for Homoeopathy:

- (i) First time bound *in situ* promotion from the level of Medical Officer/Research Officers (PB 3; GP Rs. 5400/-) to the level of Senior Medical Officers/Assistant Adviser (PB 3; GP Rs. 6600/-) shall be on completion of four years of regular service as Medical Officer/Research Officer in the Grade Pay of Rs. 5400/- in PB 3 including the service rendered in the pre-revised scale of Rs. 8000-13500/-. Such promotion will be based on 'seniority-cum-fitness' criterion.
- (ii) Second time bound *in situ* promotion from the level of Senior Medical Officer/Assistant Adviser to Chief Medical Officer /Deputy Adviser (PB 3; GP Rs. 7600/-) shall be on completion of five years regular service as Senior Medical Officer/Assistant Adviser in the Grade Pay of Rs. 6600/- in PB 3 including service rendered in the pre-revised scale of Rs. 10000-15200/- or on completion of nine years of combined regular service as Medical Officer/Research Officer and Senior Medical Officer/Assistant Adviser of which at least two years shall be as Senior Medical Officer/Assistant Adviser on the basis of seniority-cum-fitness, without linkage to the vacancies.
- (iii) The placement of Chief Medical Officers/Deputy Advisers in the Non-Functional Selection Grade (NSFG) of Pay Band 4; Grade Pay Rs. 8700/- shall be on completion of thirteen years of regular service in Group 'A' posts or on completion of four years of

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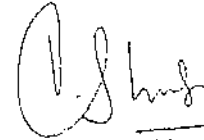
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-2-

regular service as Chief Medical Officer /Deputy Adviser in Grade Pay of Rs. 7600/- in PB 3 including service rendered in the pre-revised pay scale of Rs. 12000-16500/-, without linkage to the vacancies.

4. The above orders shall apply prospectively, after the Recruitment Rules are amended and notified in consultation with nodal Departments. Till the time the RRs are amended, the earlier instructions issued vide Officer Memorandum No. A-11019/2/97-ISM(E-I) dated 25.01.1999 and No. A.11018/3/2004.E-I (AYUSH) dated 26.03.2008 will apply for grant of DACP.

5. This issues with the approval of the Ministry of Finance (Department of Expenditure) vide ID No. 831790/E-II(A), dated 25<sup>th</sup> January, 2011.



Chandra Shekhar  
Under Secretary to the Govt. of India  
Tel. No. 23327688  
E-mail: [shkhar.chandra@nic.in](mailto:shkhar.chandra@nic.in)

To

- (i) Director General of Health Services, Nirman Bhavan, New Delhi. 4584
- (ii) Director, Central Government Health Scheme, Nirman Bhavan, New Delhi. 4585
- (iii) Additional Director, CGHS (HQ), 9 Bikaner House, New Delhi. 4586
- (iv) All Additional Director, CGHS. This may kindly be circulated to all concerned officers
- (v) Department of ISM, UTs for considering the applicability of these orders
- (vi) Secretary, UPSC, Dholpur House, New Delhi. 4602
- (vii) Ministry of Finance (Department of Expenditure, E-III (A) Branch), North Block, New Delhi. 4605
- (viii) US (F)/Director (F), Department of AYUSH
- (ix) Notice Board/Guard File.
- (x) NJC- for uploading on the website.
- (xi) Hindi Section - for Hindi translation.

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- vi. Department of ISM, UTs for considering the applicability of these orders.
  - vii. The Secretary, UPSC, Dholpur House, Shahjahan Road, New Delhi.
  - viii. Ministry of Finance (Department of Expenditure, E-III (A) Branch), North Block, New Delhi.
  - ix. Notice Board/Guard File.
  - x. NIC- for uploading on the website.
  - xi. Hindi Section — for Hindi translation.
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"AYUSH Bhawan"

"B" Block, GPO Complex,

INA, New Delhi - 110023.

Dated, the 5th September, 2014

OFFICE MEMORANDUM

Subj: Implementation of the Dynamic Assured Career Progression (DACP) Scheme up to Senior Administrative Grade (SAG) level to AYUSH Doctors - reg.

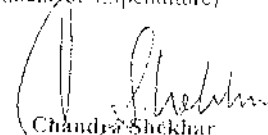
The undersigned is directed to refer to this Department's O.M. of even number dated 25.04.2011 and to say that the matter regarding grant of Dynamic Assured Career Progression (DACP) benefits to AYUSH Doctors up to Senior Administrative Grade (SAG) level has been under consideration of the Government pursuant to the judgment dated 26.11.2013 of the Hon'ble Central Administrative Tribunal, New Delhi.

1. It has been decided to extend the said Scheme (as recommended by the 6<sup>th</sup> Central Pay Commission) up to the SAG in the revised pay structure of Pay Band 4 with Grade Pay Rs. 10000/- to the practitioners of Indian System of Medicines and Homoeopathy, which is now known as Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homoeopathy (AYUSH).

2. Accordingly, AYUSH Doctors with 7 years of regular service in the Grade Pay of Rs. 8700 in Pay Band 4 including service rendered in the pre-revised scale of Rs. 14300-18300 or 20 years of regular service shall be eligible for upgradation to Senior Administrative Grade level under the DACP scheme.

3. The applicability of this order shall take effect from 29.10.2008.

4. This issues with the approval of the Ministry of Finance (Department of Expenditure) vide ID No. 78148/3-III(A)/2014, dated 7<sup>th</sup> July, 2014.



Chandrashekhar

Under Secretary to the Govt. of India

Tel. No. 24651644

E-mail: shekhar.chandra@nic.in

To:

1. Director General of Health Services, Nirman Bhavan, New Delhi.
2. Director, Central Government Health Scheme, Nirman Bhavan, New Delhi
3. Additional Director, CGHS (HQ), 9 Bikaner House, New Delhi
4. All Additional Director, CGHS - this may be circulated to all concerned officers.
5. Department of ISM, UTs - for considering the applicability of these orders.
6. Secretary, UPSC, Dholpur House, New Delhi.
7. Ministry of Finance (Department of Expenditure, E-III (A) Branch), North Block, New Delhi.
8. US (F)/Director (F), Department of AYUSH.
9. Pay and Accounts Officer (Secy.), M/o Health & Family Welfare, Nirman Bhavan, New Delhi
10. Cash Section (AYUSH).
11. Notice Board/Guard File.
12. NIC - for uploading on the website.
13. Hindi Section - for Hindi translation.

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2015  
ANNEXURE-VI

**NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA: NEW DELHI  
HEALTH ESTABLISHMENT UNIT-II**

No. 466 /SO(HE-II)/SA-VIDated: 12/02/2015

**OFFICE ORDER**

As per Office Memorandum No. Z.28015/4/2008.E-I dated 05.09.2014 issued by Govt. of India, Ministry of Health & Family Welfare, Department of Ayush & with the approval of Competent Authority, NDMC, the DACP Scheme (as recommended by the 6<sup>th</sup> CPC) upto the SAG in the revised pay structure of Pay Band-4 with Grade Pay Rs. 10000/- to the doctors of Indian System of Medicine and Homeopathy, which is now known as Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homeopathy (AYUSH) is granted.

Ayush Doctors (Ayurvedic and Homeopathy doctors) with 7 years of regular service in the Grade Pay Rs. 8700 in the Pay band-4 including service rendered in the pre-revised scale of Rs. 14300-18300 or total 20 years of regular service shall be eligible for up-gradation to Senior Administrative Grade level under the DACP scheme. The applicability of this order shall take effect from 29.10.2008.

This issues with the approval of Chairman, NDMC.

**Copy to:-**

1. Director (MS)
2. Director (P)
3. PS to Chairman, NDMC-for information please
4. PS to Secretary, NDMC-for information please
5. CMO (ISM)
6. P/file.

2/2/15  
Jt. Director (Health)

*[Signature]*  
4/2/15

Government of India

Ministry of AYUSH

\*\*\*\*\*

ANNEXURE-VII

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"AYUSH Bhawan", B-Block,  
GPO Complex, INA,  
New Delhi - 110023.  
Dated, 15<sup>th</sup> August, 2021

OFFICE MEMORANDUM

Subject:- Extension of Dynamic Assured Career Progression (DACP) Scheme — reg.

The undersigned is directed to refer to the OM of even number dated 25.04.2011 (Annex) issued by the then Department of AYUSH, Ministry of Health and Family Welfare on the subject mentioned above and to say that Paragraph 4 of the said OM is substituted/modified to read as under:-

FOR

"4. The above orders shall apply prospectively, after the Recruitment Rules are amended and notified in consultation with nodal Departments. Till the time the RRs are amended, the earlier instructions issued vide Office Memorandum No.A.11019/2/97-ISM (E-I) dated 25.01.1999 and No. A.11018/3/2004.E-I (AYUSH) dated 26.03.2008 will apply for grant of DACP".

READ

"4. The above order shall be applicable with immediate effect i.e. from 25.04.2011".

2. This issues with the approval of the Ministry of Finance ( Department of Expenditure) vide their ID No.14/2/2019-E.III (A) dated 24.06.2021.

*Abdul Sadiq Khan*  
(Abdul Sadiq Khan)

Under Secretary to the Govt. of India

Tel. 24651961

Email: Khan.as@gov.in

To

- i. The Director General of Health Services, Nirman Bhavan, New Delhi.
- ii. The Director, Central Government Health Scheme, Nirman Bhavan, New Delhi.
- iii. The Additional Director, CGHS (HQ), Sector-13, R.K. Puram, New Delhi.
- iv. The Joint Director (AYUSH), Sector-13, R.K. Puram, New Delhi.
- v. All Additional Director, CGHS. This may kindly be circulated to all concerned officers



**ITEM NO. 07 (Education)****1. Name of the subject/project:**

Proposal for up-gradation of 29 computer labs in NDMC & Navyug Schools for a period of 5 years with onsite comprehensive warranty for the maintenance of the Computer labs.

**2. Name of the Department/Departments concerned:**

Education Department, NDMC

**3. Brief history of the subject/project:**

**3.1** New Delhi Municipal Council has 29 secondary and Sr. Secondary schools in its jurisdiction under the Brand name of Atal Adarsh Vidyalaya and Navyug Schools. NDMC schools have an USP of academic excellence. It has been an endeavour of NDMC to enhance the quality of education and impart useful skills and innovative thinking in the class curriculum so as to make the learning interesting and useful with creativity imbibed in the minds of students.

**3.2** The impact of computer education is expected to grow with improvements in computer hardware and software. Therefore, Education Department intends to establish well designed computer labs having latest computer hardware, software required for senior classes as per CBSE curriculum, networking, fiber based internet connectivity.

**3.3** The most important purpose of this initiative is to ensure no student is left in the access to learn how to operate and use the computers in their day to day life. Besides actual syllabus teaching, children can take advantage of upgraded technologies in learning through computer literacy. It is hoped that by leveraging tools of Information Technology in this manner, the teaching-learning process would gain an added depth of understanding and make the journey of education more interesting and interactive.

**3.4** "As per New Education Policy the focus is on using digital pedagogy. All NDMC and Navyug Schools have computer Laboratories but these labs have old generation computers which were purchased long time ago. Therefore, it is proposed to upgrade all computer labs with new generation computers in the coming session."

**4. Detailed proposal on the subject/project:-**

The proposal is regarding the up gradation of Computer Labs in 29 NDMC and Navyug Schools which includes the procurement of Computers and its peripherals including Preloaded windows with MS office and Antivirus software, networking, Interactive Flat Panel and Printer with onsite comprehensive warranty for 5 years for the maintenance of the Computer labs.

#### 4.1 Technical Specifications:

The Technical specifications which are mandatory at GeM Portal and referred as Golden Parameters are recommended as follows:

1.	Desktops including All-in-One for Educational Institutes under TTE and Higher Education (as per DoIT circular)		
	Processor	Processor Make	Intel/AMD
		Processor Generation	Minimum 12th Generation or higher / 5000 series or higher for other processors.
		Processor Description	Intel core i5 / AMD Ryzen 5
		Number Of Cores Per Processor	06 or higher
	Graphics	Graphics type	Integrated
	Monitor	Monitor Resolution (PIXELS)	1920*1080 or higher
		Monitor Size	21.5 inches or higher
	Audio out System	Availability Of Speakers Integrated With CPU	Yes
		If Yes, Number Of Speakers Available	2 internal speakers
	Audio In System	In build Microphone	Yes
	Webcam	Webcam	Yes
	Warranty	On Site OEM Warranty (Year)	5
	Operating System	Operating System (Factory Pre-Loaded)	Window 11 Educational or higher
	Memory	RAM Size (GB)	16 GB or higher
		Total SSD Capacity (GB)	1 TB or higher
	Connectivity	Wireless Connectivity	Yes
		Number of Ethernet Ports	1
		Bluetooth Connectivity	Yes
		Mouse connectivity	Wired
		Keyboard Connectivity	Wired
	Mouse	Type of Mouse	Optical Mouse (Same OEM make/brand as system)
	Keyboard	Type of Keyboard	Standard with Rupee Symbol (Same OEM make/brand as system)
	Certification	EPR and BIS	Yes
2.	Ms Office		

i.	MS OFFICE SOFTWARE	Latest version with 05 years subscription Educational version
3.	Anti Virus	
i.	Anti Virus Software	Preloaded Anti-Virus latest version 5 year per user with Data Protection/Removable Media scan functionality
4.	Networking	
i	W-LAN	Wi-Fi routers / access point supporting at-least 30 concurrent system at a time.
ii	On Site OEM Warranty (Year)	05
5.	Interactive Flat Panel	
	Screen Size (Diagonal)	65' inch / 165.1 cm or higher
	Panel Technology	IPS with LED Backlight
	Sensing Technology	Infrared or Better
	Native Resolution	3840(H) x2160 (V) ultra HD (4K)
	Screen type	Touch
	In built Sinage Software	Available
	Orientation	Landscape
	Aspect Ratio	16:9
	Brightness (Typ.)	minimum 350 nits or higher after passing through Toughened Glass and Anti-Glare Coating
	Contrast Ratio(Typ.)	1200:1
	Response Time	8 ms or Faster
	Touch type	IR recognition
	System Version	Android 12.0 or higher
	RAM	4 GB
	ROM	64 GB
	Touch Glass Thickness	4mm
	Touch Accuracy	Any Opaque object <5mm
	Viewing Angle(H/V)	178 degree (H) : 178 degree (V)
	Speaker Type	Built in Speaker 10W*2
	BIS Certification	Only BIS marked
	Accessories To Be Supplied : AC Power Cord, Remote Control, User Manual,	Yes. Including mounting stand according to size of display unit

	Wall Mount Bracket, Necessary Cables And Connectors	
	On Site OEM Warranty (Year)	05
6.	Printer	
i.	Printer	Printing Technology
		Laser-Monochrome
		Function
		Print
		Paper Size
		A4
		Duplexing Feature
		Yes
		Wireless Connectivity
		Yes
		Network connectivity
		Yes
		On Site OEM Warranty (Years)
		5
		Type Of Printing
		Mono
		Print Speed
		Minimum 20 ppm or higher;
		Duty cycle
		Minimum 2000 per month;

**4.2 Terms & Conditions:** Following Terms & conditions have been proposed keeping in view of various OM's and circulars regarding Public procurement policy:

	EMD	2%.
	Performance Security/ Guarantee	5%.
	Manufacture's Authorization	Whenever authorized distributors submit bids, Manufacturer's Authorization form (MAF) / Certificate should also be submitted for Desktop, IFP, Printer, Networking equipment.
	Average turnover of the bidder during last 3 years ending 31st March, 2023.	The turnover for OEM must be 400% of the estimated cost of the project. The turnover of bidder must be 50% of the estimated cost of the project.
	Experience as on 31st March, 2023	The bidder or OEM should have supplied same or similar category products and have the experience of establishment of ICT lab for the project cost of 80% of the bid in at least one of the last 03 years before the bid date to any central/state/Govt./PSUs. In case of bunch bidding, the category related to primary product having highest bid value should meet this criterion.
	EMD exemption for MSME	Yes
	Exemption to verified MSE and Start ups for Turnover and Experience	Yes: For turnover Yes : For experience
	Scope of work	Bid price shall include supply, installation, testing, commissioning and maintenance(including parts) for 05 years

Pre-bid meeting	Yes
MII compliance	Yes (No splitting of quantity in the bid is allowed)
OEM Warranty	OEM warranty for computer desktop, Network equipment, IFP and printer should be 5 years, OEM declaration regarding warranty on computer desktop, IFP, Printer and network equipment to be uploaded along with the bid.
Not be Black listed	The bidder should not be black listed as on bid submission date by any Govt. department in India and there should not be any pending litigation against the bidder with the Central/ State government department. (Bidder self-declaration to be submitted)
Positive Net Worth	The bidder should be a profitable company and should have a positive net worth during each of the last 03 Financial years. (Audited Balance sheets or CA certificate for the same to be submitted.)
Land Border declaration	As per the compliance of restrictions under Rule 144(xi) of GFR 2017; restrictions on procurement from a bidder of country which shares land border with India. Bidder and OEM has to undertake compliance to the same
Lab Set up	Successful bidder is required to set up overall lab which includes installation, commissioning and functioning of supplied items and networking connectivity or any other additional items required for installation of labs.
Payment terms	95% upfront payment on installation of hardware and software. 5% may be paid in 05 yearly installments of 1% each at the end of each year.
Pre-Integrity Pact	Yes

#### 5. Financial implications of the proposed subject/project:

5.1 The total estimated cost for up-gradation of 01 lab would be approx. Rs. 17,25,209 /- (Rupee Seventeen Lakh Twenty five thousand two hundred Nine only) and up-gradation of 29 NDMC & Navyug Schools would be approximately Rs. 5,00,31,061/- including GST as per estimated rates derived through GeM Portal.

5.2 A part file vide No.101533 was sent to NDMC Smart City Limited for seeking the funds from smart city. Competent Authority, NDMC Smart City Ltd. had approved the proposal for inclusion of the project in the list of Smart City projects under NDMCSCL. Now, the Part file vide No.101533 is again submitted to NDMCSCL for consent for revised AA&ES of Rs. 5,00,31,061/- (inclusive of GST).

#### 6. Implementation schedule with timelines for each stage including internal processing :

Bid will be created on GeM as soon as the proposal is approved by the Council.

#### 7. Final Comments of the Finance Department on the subject:-

Finance Department has concurred the proposal vide Note#232 of e-file no: X-17011/366/2021-D.E.O.(C) subject to consent of NDMCSCL with the comment that Department needs to ensure and certify the following :

- I. The proposal has been regulated in accordance with O.M dated 26.10.2023 issued by Nodal Cell, Finance Department.
- II. Specifications do not favour a particular firm or restrict/hinder competition in anyway.
- III. The proposed procurement is compliant with PPP-MII Order and doesn't include restrictive and discriminatory conditions against the local suppliers.
- IV. Specifications are general in nature and are not brand specific.
- V. Correctness of data, information and computation.

**8. The Comments of Education Department on Final comments of Finance Department:**

The following is ensured and certified by the dept.:

- I. The proposal has been regulated in accordance with O.M dated 26.10.2023 issued by Nodal Cell, Finance Department and the representative of IT Dept. is included in TEC.
- II. Specifications do not favour a particular firm or restrict/hinder competition in anyway.
- III. The proposed procurement is compliant with PPP-MII Order and doesn't include restrictive and discriminatory conditions against the local suppliers.
- IV. Specifications are general in nature and are not brand specific.
- V. Correctness of data, information and computation.
- VI. A Part file vide No.101533 is submitted to NDMCSCL for consent for revised AA&ES of Rs. 5,00,31,061/- (inclusive of GST).

**9. Legal implication of the subject/Project:**

No legal implication of the subject.

**10. Detail of previous Council Resolutions, existing law of Parliament and Assembly on the subject:**

None

**11. Final comments of the Law Department on the subject/project:**

Examined from a legal point of view that no legal issue is involved at this stage However department concern may stick to all the CVC guidelines and provisions of GFR rules. Further the concerned department may ensure that the facts and figure mentioned therein are correct and will serve their purpose.

**12. The Comments of Education Department on Final comments of Law Department:**

Department will stick to all the CVC guidelines and provisions of GFR rules. Further the facts and figure mentioned therein are correct.

**13. Certification by the Department that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case:**

It is certified that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case and it will be ensured during the implementation of the project as well. It is also submitted that an **Integrity Pact** as per CVC guidelines will also be signed by the bidders as a pre-requisite for participation in the bid at GeM portal.

**14. Recommendations:**

In view of above ,the following proposals are submitted before the Council for consideration and according approval:

- i. To up-grade computer labs in 29 NDMC & Navyug which includes the procurement of Computers and their peripherals including Preloaded windows with MS office and Antivirus software, networking, Interactive Flat Panel and Printer with onsite comprehensive warranty for 5 years for the maintenance of the Computer labs as detailed in para - 4 above through bidding on GeM.
- ii. Revised A/A and E/S of Rs. 5,00,31,061/- including GST against existing A/A & E/S of Rs.3,51,86,019/- including GST as estimated cost for up-gradation of 29 computer lab in NDMC & Navyug Schools with onsite comprehensive warranty for 5 years for the maintenance of the Computer through bidding on GeM.

**15. Draft Resolution :**

Resolved by the Council that the proposals contained in Para-14 above are approved.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval to the following :-

- (i) To up-grade computer labs in 29 NDMC & Navyug which includes the procurement of Computers and their peripherals including Preloaded windows with MS office and Antivirus software, networking, Interactive Flat Panel and Printer with onsite comprehensive warranty for 5 years for the maintenance of the Computer labs as detailed in para-4 of the agendum through bidding on GeM.
- (ii) Revised Administrative approval and expenditure sanction amounting to Rs.5,00,31,061/- including GST against existing administrative approval and expenditure sanction of Rs.3,51,86,019/- including GST as estimated cost for up-gradation of 29 computer lab in NDMC & Navyug Schools with onsite comprehensive warranty for 5 years for the maintenance of the Computer through bidding on GeM.

The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes.

  
 For Secretary  
**New Delhi Municipal Council**  
**New Delhi.**

**ITEM NO. 08 (Education)****1. Name of the subject/project:**

Proposal for distribution of Pre-loaded Tablets for Digital Learning to the students and teachers of Class-9<sup>th</sup> to Class- 12<sup>th</sup> in NDMC and Navyug Schools.

**2. Name of the Department/Departments concerned:**

Education Department, NDMC

**3. Brief history of the subject/project:**

**3.1** New Delhi Municipal Council has 29 secondary and Sr. Secondary schools in its jurisdiction under the Brand name of Atal Adarsh Vidyalaya and Navyug Schools. NDMC schools have an USP of academic excellence. It has been an endeavour of NDMC to enhance the quality of education and impart useful skills and innovative thinking in the class curriculum so as to make the learning interesting and useful with creativity imbibed in the minds of students.

**3.2** As a part of initiative to improve learning outcomes of students studying in NDMC schools through e-learning mode, NDMC had distributed 811 tablets to the students of Class X and Class XII in December, 2020 in the following four schools of NDMC/Navyug as pilot project for online classes, home assignments and online assessment:

- i. Atal Adarsh Bengali Balika Vidyalaya, Gole Market New Delhi
- ii. Atal Adarsh Vidyalaya Havlock Square, New Delhi
- iii. Navyug School, Peshwa Road, New Delhi
- iv. Navyug School, Sarojini Nagar, New Delhi

**3.3** Further as resolved by the Council vide item no.17 (M-02) in the meeting held on 28.11.2021, the project was extended to the students of Class X and Class XII and their teachers of all NDMC/Navyug schools. A GeM Bid vide GEM/2022/B/2217105 dated: 28.05.2022 was floated to procure pre-loaded 4159 tablets.

**3.4** The council has resolved vide Item No. 11 (Education) in its meeting dated 27.09.2023 to accord approval to cancel GeM Bid vide GEM/2022/B/2217105 dated: 28.05.2022 for procurement of Pre Loaded tablets and Re-tendering for the proposal for distribution of Pre-loaded Tablets for Digital Learning to the students and teachers of Class 9, 10, 11 and 12 in NDMC and Navyug Schools with directions to incorporate latest and updated specification and to complete the project in time bound manner Council .Therefore, all the students of class IX to XII of all NDMC/NAVYUG schools be provided tablets along with their teachers.

**4. Detailed proposal on the subject/project:**

**4.1** NDMC had distributed 811 tablets to the students of Class X and XII in four Schools as pilot project for online classes, home assignments and online assessment. The parents of students as well as the teachers to whom tablets were distributed have given a feedback that these tablets have been very useful to students in their studies.

**4.2** Now, this project is being extended for procurement and distribution of tablets to the students of classes from 9<sup>th</sup> to 12<sup>th</sup> and teachers teaching from 9<sup>th</sup> to 12<sup>th</sup> classes of all NDMC/Navyug Schools. The strength of students from 9<sup>th</sup> to 12<sup>th</sup> and teachers teaching in these classes of all NDMC/Navyug schools is 8766 tablets (out of which 8138 tablets are for students and 628 tablets are for teachers) for current session i.e. 2023-2024. Therefore, a



total of 8766 tablets are proposed to be procured and distributed. Exact number may slightly vary as per actual enrollment in 2024-25 academic session in these 4 classes( Class IX to XII) in which these Tablets are likely to be distributed.

**4.3 Technical Specifications:** The detailed recommendations of Technical Evaluation Committee (TEC) are as under:

S. No.	Particular	Specification in value
<b>GOLDEN PARAMETER as per GeM:</b>		
1	Display Size (Inch)	10" inch and above
2	Display Resolution(Pixels)	1920 x 1080 or above
3	Processor Speed(GHz)	2.0 or higher
4	Processor Core (number)	8
5	Operating System Details	iOS 11.0 or higher/Android 12 or Higher
6	RAM size(GB)	4 GB or higher
7	Internal Storage Capacity(GB)	64 GB or higher
8	Connectivity Type	Wi-Fi+ Cellular
9	Cellular Data Support	5G*
10	Battery Capacity(mah)	7001 mah or above
11	Sun Readability/Brightness	350 Nits or above
12	Front camera(Mega Pixel)	5 mp or above
13	Rear camera (Mega Pixel)	8 mp or above
14	OEM Warranty period for Tab	2 Years or above
15	Mobile Device Management Hosting (MDM)	Cloud based
16	Availability of service centre for warranty obligation	District Level/state level
17	Availability of Mobile Device Management (MDM)Support	Yes
18	Mobile Device Management (MDM) License and Support	02 Years or above
19	Compatible Carry Case	Yes
20	GPS	Yes
21	AGPS	Yes
22	Number of GSM SIM	Yes
23	Cellular voice calling	01 (One) or Higher
24	Device Enrolment programme (DEP)	Yes
25	Device Enrolment programme (DEP) license and support	Any value
26	OEM warranty Period for battery	Any value
27	OTG cable	02 years or higher.
		Any value

28	Docking station	Any value
29	Compatible Smart cover	Any value
30	Compatible Active Stylus	Any value
31	Ear Phone	Any value

4.4 To ensure quality of the Tablets to be procured, following specifications termed as 'General Parameter' at GeM Portal are also recommended:

GENERAL PARAMETER:		Specification
1	Display Type	IPS/TFT/ AMOLED/OLED or higher
2	Processor make	Qualcomm Snapdragon/ Exynos / Mediatek /Apple/ Spreadtrum
3	Wi-Fi Connectivity Type	802.11 a/b/g/n/ac or higher
4	Bluetooth Connectivity Min. Version	5 or Higher
5	Micro SD Card Support	Yes
6	Storage Upgradable upto (GB)	128 GB or higher

4.5 Terms & Conditions: Following Terms & conditions have been proposed keeping in view of various OM's and circulars regarding Public procurement policy

1	EMD	2%
2	Performance Guarantee	Security/5%
3	Certifications	EPR,BIS
4	Manufacture's Authorization	Whenever authorized distributors submit bids, Manufacturer's Authorization Form (MAF)/Certificate should also be submitted.
5	Average turnover of the OEM and bidder during last 3 years ending 31st March, 2023	<ul style="list-style-type: none"> <li>i. The turnover for OEM must be 400% of the estimated cost of the project.</li> <li>ii. The turnover of bidder must be 50% of the estimated cost of the project</li> </ul>
6	Past Performance as on 31st March,2023	The Bidder or its OEM {themselves or through reseller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company.
7	Experience as on 31st March,2023	the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 03 Financial years before the bid opening date.
8	MSME procurement policy (EMD exemption)	Yes

9	Exemption to verified MSE and Start ups for Turnover and Experience	Subject to compliances of DoE OM dated: 25/07/16 Yes: For turnover Yes : For experience
10	Scope of work	Bid price shall include supply, installation, testing and training
11	Pre-bid meeting	Yes
12	Facility to broadcast messages to the students	Yes
13	OEM Warranty	OEM warranty for Tablet should be 2 years, OEM declaration regarding warranty on Tablet to be uploaded along with the bid.
14	Mobile Device Management (MDM) Enrollment and MDM provider needs to provide secure Team Chat	MDM enrolment should happen automatically through Google zero touch or equivalent platform, MDM license should be provided for 2 years and MDM needs to support Voice call and provide Secure Team Chat with following features-Secure chat only between authorized dept. Personnel through IMEI nos., No outsider should be allowed to join the chat, Team chat with ability to create groups, share content.
15	OEM 24*7 Toll Free Helpdesk number and Android Service Application	OEM should have at least two 24*7 Toll Free human assisted Helpdesk numbers operational in Hindi & English language for Round the clock for immediate assistance to the students/user. The Toll Free Numbers should be indicated on OEM website. OEM should have their own service application which should have details of toll-free number and at least three more service support features. OEM declaration regarding the service support features such as number etc and their details should mandatory be uploaded along with the Bid.
16	Make in India Certificate	Quoted Tablet should meet class 1 Make in India local content (Minimum 50% local content required for MII compliance) as per the Public Procurement (preference to Make-in-India) order 2017 OM dated 16.09.2020
17	Land Border declaration	As per the compliance of restrictions under Rule 144(xi) of GFR 2017 restrictions on procurement from a bidder of country which shares land border with India. Bidder and OEM has to undertake compliance to the same.

**4.6 Digital Content :** Details of Material/Digital Content to be preloaded in the tablets by the successful bidder before supply;

S.No	Particulars
1.	CBSE Curriculum
2.	Alternate Academic Calendar issued by NCERT and Cyber Security
3.	e-Pathshala of NCERT
4.	Diksha and Shiksha Vani app of CBSE
5.	Previous years Board Papers and sample question papers from CBSE site and Marking Scheme of Classes X & XII.

6.	Scanned Sample solved answer sheets from CBSE site- Model Answer by Candidate
7.	Practice online interactive Quiz material
8.	Virtual Laboratory activities: OLABS For Practical activities
9.	Any free learning app
10.	Swayam Prabha app
11.	ePathshala Kishore Manch app
13.	Google meet
15.	Google Classroom
16.	Whats App
17.	Adobe Scan

#### 5. Financial implications of the proposed subject/project:

5.1 The total estimated cost of Preloaded tablets and 2 years warranty for 8766 tablets @ Rs. 28,210.99/- is Rs. 24,72,97,538/- i.e. Rupees Twenty four Crore seventy Two lakh Ninety Seven thousand five hundred thirty eight only (inclusive of GST) and is derived from GEM portal.

5.2 Competent Authority, NDMC Smart City Ltd. had approved the proposal for inclusion of the project in the list of Smart City projects under NDMCSCL. Now, File is under submission to NDMCSCL for consent for enhancement of funds to Rs. 24,72,97,538/- vide part file no .150497.

#### 6. Implementation schedule with timelines for each stage including internal proceedings:

Bid will be created on GeM as soon as the proposal is approved by the Council.

#### 7. Final Comments of the Finance Department on the subject:-

Finance Department has concurred the proposal vide Note#419 e file no: X-17011/117/2021-D.E.O.(C) subject to consent of NDMCSCL with following comments:-

- I. Department needs to ensure and certify the following :
- II. Specifications are general in nature and are not brand specific.
- III. Specifications do not favour a particular firm or restrict/hinder competition in anyway.
- IV. The proposed procurement is compliant with PPP-MII Order and doesn't include restrictive and discriminatory conditions against the local suppliers.
- V. Correctness of data, information and computation.

#### 8. The Comments of Education Department on Final comments of Finance Department :

Point wise comments given by Education department on the comments of finance department are as follows:-

- I. Specifications are recommended by the TEC and are general and are not brand specific.
- II. Specifications are recommended by the TEC and do not favor a particular firm or restrict /hinder competition in anyway.
- III. The proposed procurement is compliant with PPP-MII order and would be reserved for class-1 local suppliers (i.e. local content is minimum 50%) as per policy and doesn't include restrictive and discriminatory conditions against the local suppliers.

IV. Data, information and computation is correct.

It is also submitted that file is under submission to NDMCSCL for consent for enhancement of funds to Rs. 24,72,97,538/- vide part file no .150497.

**9. Legal implication of the subject/project:**

No legal implication of the subject.

**10. Detail of previous Council Resolutions, existing law of Parliament and Assembly on the subject:**

**10.1** NDMC Council has accorded following approvals on 28.11.2021 vide item No. 17 (M-02) :

- a. To procure 4159 tablets through GeM, as per technical specifications and terms & conditions along-with preloaded digital content and operational plan for distribution to the students and teachers of classes 10<sup>th</sup> and 12<sup>th</sup> of NDMC/Navyug Schools.
- b. A/A and E/S of Rs. 9,35,77,500/- (4159 x 22,500) (Rupee Nine Crore thirty five Lakh Seventy Seven thousand five hundred only) (inclusive of GST) for procurement of 4159 tablets at a tentative cost of Rs, 22,500/- per tablet by bidding Process through GeM.
- c. To issue the supply order to the L1 bidder, qualifying eligibility criteria by bidding process on GeM portal for procurement of 4159 tablets after approval as per Delegation of Financial Power (DOFP)

**10.2** NDMC Council has accorded following approvals on 27.09.2023 vide item No. 11 : Resolved by the Council to accord approval to cancel GeM Bid vide GEM/2022/B/2217105 dated: 28.05.2022 for procurement of Pre Loaded tablets and Re-tendering for the proposal for distribution of Pre- loaded Tablets for Digital Learning to the students and teachers of Class 9, 10, 11 and 12 in NDMC and Navyug Schools with following directions :-

- a. Tablets be provided to all students of Class 9<sup>th</sup> & 11<sup>th</sup>, in addition to the proposal.
- b. Reason and delay which led to cancelling of existing tender be looked into for fixing corrective measures.
- c. Latest and updated specifications available for the equipment should be included in the tender document.
- d. The user department should own the responsibility to complete the project / task within a specified time-bound manner to avoid any further delay.

**11. Final comments of the Law Department on the subject/project:**

Having examined the contents of the draft agendum from the legal point of view, it is observed that no specific legal issue is involved. However, the department may ensure the correctness of facts, words and figures mentioned therein, and the other guidelines on the subject, if any, has been complied with. The applicable provisions of GFR-2017 (as amended up to date) / Govt. of India / Govt. of NCT of Delhi / CVC Guidelines (as may be applicable), may be ensured by the concerned department

**12. The Comments of Education Department on Final comments of Law Department**

The department will ensure the correctness of facts, words and figures mentioned in the proposal and the other guidelines. The applicable provisions of GFR-2017 (as amended up to date) / Govt. of India / Govt. of NCT of Delhi / CVC Guidelines will be ensured .

**13. Certification by the Department that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case:**

It is certified that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case and it will be ensured during the implementation of the project as well. It is also submitted that an Integrity Pact as per CVC guidelines will also be signed by the bidders as a pre-requisite for participation in the bid at GeM portal.

**14. Recommendations:**

In view of above, following proposal is submitted before the Council for consideration and according approval:

- i. To procure 8766 tablets through GeM, as per technical specifications and terms & conditions along-with preloaded digital content as given in Para-4 above, for distribution to the students and teachers of classes 9<sup>th</sup> to 12<sup>th</sup> concerned of NDMC and Navyug Schools.
- ii. A/A and E/S of **Rs. 24,72,97,538/-** i.e. Rupees twenty four Crore seventy Two lakh Ninety Seven thousand five hundred thirty eight only (inclusive of GST) to procure 8766 tablets through GeM portal by open bidding Process.
- iii. To issue the supply order to the L1 bidder, qualifying eligibility criteria by bidding process on GeM portal for procurement of tablets after approval as per Delegation of Financial Power (DOFP)

**15. Draft Resolution :**

Resolved by the Council that the proposal contained in Para-14 above is approved.

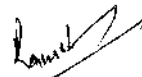
**COUNCIL'S DECISION**

Resolved by the Council to accord administrative approval and expenditure sanction amounting to Rs.24,72,97,538/- i.e. Rupees twenty four Crore seventy Two lakh Ninety Seven thousand five hundred thirty eight only (inclusive of GST) *(subject to revision in this amount due to following decisions)* to procure tablets through GeM portal :-

- (a) In the first phase tablets to be procured and distributed among Class X, XI and XII students of all Atal Adarsh Vidyalayas (AAVs) and Navyug Schools under NDMC. Therefore, revise the number of tablets to be procured in the first phase by excluding Class IX students.
- (b) To meet functional requirement of the user students increase the inbuilt internal memory to minimum 128 GB.
- (c) Regulate access of students to various websites/applications by restricting the same to educational and curriculum contents only.

The Council also directed that detailed SoP be prepared by examining details of other states where tablets for school students have been procured.

The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes.



09 (IT)  
24/01/2024

**ITEM NO. 09 (IT)****1. NAME of the Subject/ Project:**

Extension of existing contract of Facility Management & AMC of IT Infrastructure in NDMC for a period of 09 months (w.e.f. 08.09.2023 to 07.06.2024) or till the new vendor is finalised , whichever is earlier.

**2. Name of the Department:**

Information Technology Department

**3. Brief History of the Subject:**

3.1 NDMC has taken several IT based initiatives for strengthening of e-Governance and m-Governance to improve efficiency and effectiveness in providing civic services. These also lead to more equitable, non-discretionary and transparent processes. NDMC also initiated a drive post COVID-19 to consolidate, restructure and integrate them to produce citizen centric services duly ensuring protection of information, financial accountability, data retention and disaster recovery.

3.2 IT assets take many forms: simple routers, modems, computer workstations, commercial copy machines, servers, and various Internet of Things (IoT) devices. These assets support the daily needs of employees, facilities themselves need to support IT assets.

3.3 After completion of due procedure and with the approval of Chairman NDMC the work of "Facility Management & AMC of IT Infrastructure in NDMC" was awarded to L-1 firm M/s Corporate Infotech Pvt. Ltd. for amounting to Rs. 1,49,78,000/- (Tax Extra) for a period of one year. vide order No PO IT000387 dated 12.08.2021 for the period of one year i.e. 08.09.2021 to 07.09.2022 and same was extended for 01 year i.e. 08/09/2022 to 07/09/2023 as per terms and condition of contract, with the approval of Competent Authority.

3.4 The work for calling of the fresh tender is under process. In respect of this, the Finance Department has concurred the estimated A/A & E/S amounting to Rs. 2,34,74,522 + Tax Extra for Facility Management & AMC of IT Infrastructure in NDMC which includes 34 manpower & AMC of IT Hardware for a period of 01 year through bid on GeM portal.

3.5 With regard to extension of existing contract with M/s Corporate Info Tech Pvt. Ltd for a further period of 09 months, the revised proposed expenditure is Rs. 4,86,03,610/- (including GST) (for 2 years @ Rs.1,76,74,040/- per year = Rs.3,53,48,080/- and 1,32,55,530/- for 09 months; both including GST) for extension of existing contract for a further period up to 07.06.2024.

**3.6 Scope of Work (Deliverables):** The Scope of this Contract is as under:

- I. The facility management shall include onsite comprehensive AMC of IT infrastructure including 34 nos of manpower.

- II. A help desk shall be established in the NDMC building for troubleshooting of the problems.
- III. All the complaints shall be registered & monitored via web enabled software.
- IV. The manpower deployed will be experienced in the specific fields such as server management, software troubleshooting, and Data Centre management, Network Management, Database Management, and Preventative Maintenance etc.
- V. "Reserve Spare Parts" should always be available with help desk.
- VI. The machines which are under warranty should be covered under scope of work for software support, data backup, data recovery and necessary liaison with OEMs.
- VII. The lease lines connectivity taken from various service providers such as MTNL, Tata Communications, Tulip etc. needs liaison with the service providers in case of any problem or break down.
- VIII. The firm shall also provide assistance in case of replacement of the existing computers, printers, UPS etc. with new one.
- IX. Work management of Plasma, LCD, scanning, color, preparation of PPT Photocopy etc. installed in the office, including Laptop operation during different meetings
- X. Desktop Support Services
- XI. Maintenance of Application Software
- XII. Network Management, including installation of anti-virus. Including up-dation in server and user level.
- XIII. Trouble Shooting

#### 4 Detailed Proposal on the Subject:

With regard to extension of existing contract for 09 months w.e.f 08.09.2023 to 07.06.2024 with M/s Corporate Info Tech Pvt. Ltd. The competency to accord approval falls with the Council as the revised A/A & E/S comes out Rs. 4,86,03,610/- (including GST) of total period of 2 year and 09 months. All expenditure components are included with the project:-

- a. Revised A/A & E/S amounting to Rs4,86,03,610/- (including GST) (for 2 years @ Rs.1,76,74,040/- per year = Rs.3,53,48,080/- & Rs.1,32,55,530/- for 09 months; both including GST) for extension of existing contract for a further period up to 07.06.2024 or till finalization of new tender whichever is earlier with M/s Corporate Info Tech Pvt. Ltd. on the same rates, terms and conditions of existing contract awarded vide Work Order No.- IT000387 dated 12.08.2021 for Facility Management & AMC of IT Infrastructure in NDMC.
- b. Ex-post facto approval to regularize the past period i.e. 08.09.2023 to the date of approval of the proposal.



5. Financial Implication of the proposed project:

Sr. No	Name of Work	Period of Extension	Expenditure to be incurred for the extension period	Total financial implication of the work w.e.f date of award 08.09.2021 up to extended period of 09 months i.e. 07.06.2024.
01.	Facility Management & AMC of IT Infrastructure in NDMC	09 months	Rs.1,32,55,530/- (including GST)	Rs. 4,86,03,610/- (including GST) Including the initial Work Order amount.

6. Implementation schedule with timelines for each stage including internal processing:

- The existing Contract of Facility Management & AMC of IT Infrastructure in NDMC was awarded with the approval of Chairman, NDMC w.e.f. for one year 08.09.2021 to 07.09.2022 and same was extended for further 01 year i.e. 08/09/2022 to 07/09/2023 with the approval of competent authority.
- The proposal of fresh tender is under process and the Finance department has concurred the estimated A/A & E/S amounting to Rs. 2,34,74,522 + Tax Extra for a period of 1 year.
- Extension of existing contract for a period of 09 months ( w.e.f. 08.09.2023 to 07.06.2024 ) or till the new vendor is finalised , whichever is earlier

7. Final comments of the Finance Department on the Subject:

Finance Department has concurred the proposal vide Note#336, Note#350, Note#382 of e-file no: I-11012/27/2020-IT with the comment that department may place the following proposals before the Council seeking approval, ensuring correctness of percentage of GST component (18%) included herein and also ensuring to include any other expenditure component associated with the project:-

- Revised A/A & E/S amounting to Rs.4,86,03,610/-(including GST) (for 2 years @ Rs.1,76,74,040/- per year = Rs.3,53,48,080/- &Rs.1,32,55,530/- for 9 months; both including GST) for extension of existing contract for a further period up to 07.06.2024 from the date of approval of the competent authority i.e. Council or till finalization of new tender whichever is earlier with M/s Corporate Info Tech Pvt. Ltd. on the same rates, terms and conditions of existing contract awarded vide Work Order No.- IT000387 dated 12.08.2021 for Facility Management & AMC of IT Infrastructure in NDMC
- Ex-post facto approval to regularize the past period i.e. 08.09.2023 to the date of approval of the proposal as at Sr. No. 10(a) in compliance to Rule 22 of GFR 2017 along with documentary proof w.r.t. rendition of service by the agency during the past period in terms of Standing Order No.2 dated 10.03.2021 issued by Finance Department.

**8. The Comments of IT Department on Final comments of Finance Department:**

The comments of Finance Department has been modified as above .It is ensured and certified by the dept. that all facts and data is correct, all expenditure is included and the work of existing vendor is satisfactory.

**9. Legal Implication on the Subject/ Project:**

No legal implication of the subject.

**10. Details of previous Council Resolution, Existing Law of Parliament and Assembly on the Subject:**

None

**11. Final Comments of the Law Department on the Subject/ Project:**

From the legal point of view, it is observed that no specific legal issue is involved. However, the department may ensure the correctness of facts, words and figures mentioned therein, and the other guidelines on the subject, if any, has been complied with. The applicable provisions of GFR-2017 (as amended up to date) / Govt. of India / Govt. of NCT of Delhi / CVC Guidelines (as may be applicable), may be ensured by the concerned department.

**12. The Comments of IT Department on Final comments of Law Department:**

Department will ensure the correctness of facts, words and figures, the applicable provisions of GFR-2017 (as amended up to date) / Govt. of India / Govt. of NCT of Delhi / CVC Guidelines

**13. Certification by the Department that all Central Vigilance Commission (CVC) Guidelines have been followed while processing the case:**

It is certified that all Central Vigilance Commission (CVC) guidelines have been followed while processing the case and it will be ensured during the implementation of the project as well.

**14. Recommendation:**

In view of above ,the following proposals are submitted before the Council for consideration and according approval:

- i. Approval from the Council for the extension of 09 months periods w.e.f 08.09.2023 to 07.06.2024.
- ii. Revised A/A & E/S amounting to Rs.4,86,03,610/-(including GST) (for 2 years @ Rs.1,76,74,040/- per year = Rs.3,53,48,080/- & Rs.1,32,55,530/- /- for 9 months; both including GST) for extension of existing contract for a further period up to 07.06.2024 from the date of approval of the competent authority i.e. Council or till finalization of new tender whichever is earlier with M/s Corporate Info Tech Pvt. Ltd. on the same rates, terms and conditions of existing contract awarded vide Work Order No.- IT000387 dated 12.08.2021 for Facility Management & AMC of IT Infrastructure in NDMC.

- iii. Ex-post facto approval to regularize the past period i.e. 08.09.2023 to the date of approval of the proposal as at Sr. No. ii above.

**15. Draft Resolution:**

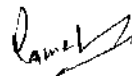
Resolved by the Council that the proposals contained in Para-14 above are approved. It is resolved by the Council that further action may be taken by the Department in anticipation of the confirmation of the minutes by the Council.

**COUNCIL'S DECISION**

Resolved by the Council to accord approval to the following :-

- (i) Approval from the Council for the extension of 09 months periods w.e.f 08.09.2023 to 07.06.2024.
- (ii) Revised A/A & E/S amounting to Rs.4,86,03,610/-(including GST) (for 2 years @ Rs.1,76,74,040/- per year = Rs.3,53,48,080/- & Rs.1,32,55,530/- /- for 9 months; both including GST) for extension of existing contract for a further period up to 07.06.2024 from the date of approval of the competent authority i.e. Council or till finalization of new tender whichever is earlier with M/s Corporate Info Tech Pvt. Ltd. on the same rates, terms and conditions of existing contract awarded vide Work Order No.- IT000387 dated 12.08.2021 for Facility Management & AMC of IT Infrastructure in NDMC.
- (iii) Ex-post facto approval to regularize the past period i.e. 08.09.2023 to the date of approval of the proposal as at Sr. No. ii above.

The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes.



**For Secretary  
New Delhi Municipal Council,  
New Delhi.**

- iii. Ex-post facto approval to regularize the past period i.e. 08.09.2023 to the date of approval of the proposal as at Sr. No. ii above.

**15. Draft Resolution:**

Resolved by the Council that the proposals contained in Para-14 above are approved. It is resolved by the Council that further action may be taken by the Department in anticipation of the confirmation of the minutes by the Council.

**COUNCIL'S DECISION**

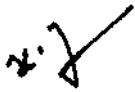
Resolved by the Council to accord approval to the following :-

(i) Approval from the Council for the extension of 09 months periods w.e.f 08.09.2023 to 07.06.2024.

(ii) Revised A/A & E/S amounting to Rs.4,86,03,610/-(including GST) (for 2 years @ Rs.1,76,74,040/- per year = Rs.3,53,48,080/- & Rs.1,32,55,530/- /- for 9 months; both including GST) for extension of existing contract for a further period up to 07.06.2024 from the date of approval of the competent authority i.e. Council or till finalization of new tender whichever is earlier with M/s Corporate Info Tech Pvt. Ltd. on the same rates, terms and conditions of existing contract awarded vide Work Order No.- IT000387 dated 12.08.2021 for Facility Management & AMC of IT Infrastructure in NDMC.

(iii) Ex-post facto approval to regularize the past period i.e. 08.09.2023 to the date of approval of the proposal as at Sr. No. ii above.

The Council further resolved that the Departments concerned may initiate further necessary action based on the decisions taken by the Council at the meeting, as noted above, in anticipation of confirmation of the Minutes.



(KRISHNA MOHAN UPPU)  
SECRETARY



(AMIT YADAV)  
CHAIRPERSON



(ARVIND KEJRIWAL)  
PRESIDING OFFICER